

Received Date

Standard Work Day and  
Reporting Resolution for  
Elected and Appointed Officials

Employer Location Code

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

BE IT RESOLVED, that the Plattsburgh C.E. School District / 76043 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS LRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Kristine LeDuke	XXXX	R10228590	District Treasurer	7/1/25-7/31/25	8	y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Karen Benhenn	XXXX	R10228590	District Treasurer	7/1/25-6/30/26	8	y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Dawn Stetz	XXXX	R10833023	District Clerk	7/1/25-6/30/26	8	y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Carol Bleaux	XXXX	R11301412	Int. Claims Auditor	7/1/25-7/9/25	7.5	y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
TAB	XXXX	R11301412	Int. Claims Auditor	7/10/25-6/30/26	7.5	y	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

I, Dawn Stetz, secretary/clerk of the governing board of the Plattsburgh C.E. School District, of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 1<sup>st</sup> day of July, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Plattsburgh C.E. School District on this 1<sup>st</sup> day of July, 2025, (Name of Employer)

Affidavit of Posting: I, Dawn Stetz, being duly sworn, deposes and says that the posting of the Resolution began on (Signature of Secretary or Clerk) (Name of Secretary or Clerk)

July 1, 2025 and continued for at least 30 days. That the Resolution was available to the public on the: (Date)

☒ Employer's website at: plattsburgh.org

☐ Official sign board at: \_\_\_\_\_

☐ Main entrance Convention or Club's office at: \_\_\_\_\_

Date

at

(For additional rows attach a PS 2417-A form.)

(Seal)