

January 15, 2026 DWEIC Minutes

Meeting Called to order at 3:15 PM

Motioned by Jennifer Jolicoeur

Second by Cristina Sferlazza

Members Present: C. Sferlazza, K. Relation, J. Jolicoeur, M. Caraballo, C, Conway, S, Ghelman, S. Vaillancourt, E. Mautz, T. Hosler, G. Rose, J. Matos, S. Ghelman

Meeting was adjourned at 4:10 PM

Motioned by Kate Relation

Second by Jessica Matos

1. Social Media Recommendations – Presentation was given by A. Leonard and J. Strong . They shared that managing the website and social media accounts is too much since no one thing feeds the other. They were able to present on a new system called Smart Site by Parent Square that serves as a district website, updates from our school information system, and feeds social media platforms all in one streamlined process. Carrie will speak with Mr. Lebrun and the BOE about a possibility of looking into this option.
 - o Expectation and content of posts/content/editing - on hold until decision is made about Smart Site.
 - o Social media outlet platforms to be used - on hold until decision is made about Smart Site.
 - o Recommendation for who might be able to oversee this - on hold until decision is made about Smart Site.
1. SIP Consensus Building document update – this document has been submitted to Mr. Lebrun. He has shared it with the PTA for approval and/or review. Once this process is complete it will need to go to the BOE for approval. Carrie will keep the committee up to speed on this process.
2. DWEIC Evidence – shared
3. Family Engagement Activity – The Committee decided that the district will hold a family engagement night on March 24th from 6-8 at the SMS pool/gym. Activities will include open swim and tabling from community organizations.

Committee member work includes:

- Carrie to complete building use form
- Carrie – hire life guards
- City Police Dept. C. Sferlazza
- Health Department – K. Relation

- NAMI – S. Ghelman
- Department of Labor – J. Matos
- Literacy Volunteers – M. Caraballo
- OPWDD – C. Zales
- Department of Social Services – C. Zales
- BHSN – E. Mautz
- Public Library – E. Mautz
- JCEO – J. Matos
- Fire Department – G. Rose

All tabling contacts should be made and finalized by February 25th.

4. Innovative Program Proposals – Questions from the Committee were forwarded to PHS. Carrie shared responses with committee and committee approved the IT Internship course. Carrie will bring to BOE for approval.
5. Next Steps Strategic Plan – Next agenda
6. Scorecard for District and Schools – article - Next agenda
7. Other