



Kingswood Capital Partners, LLC (KCP)
11440 W. Bernardo Court, Suite 300
San Diego, CA 92127
Telephone: (800) 535-6981 (ext. 1)

Transaction Cover Sheet - Mutual Fund, Interval Fund, and UIT

Instructions: Transactions require Pre-Approval from KCP for all initial purchases, and subsequent investment/deposit of \$20K or more.

1 INVESTOR INFORMATION

Investor Name _____ Date _____

Investment Representative _____ Rep ID _____

Type of Account: Brokerage Account Direct Business Account Qualified (Retirement) Account Yes No

Investment Type: Initial Transaction Subsequent Investment

Source of Funds for this Purchase (choose all that apply) (^must complete Section 3) (*must complete Section 4)

Checking/Savings	CD	Stock(s)	Fixed Index Annuity*	Employer-Sponsored Plan Rollover^
Money Market	Bond(s)	Fixed Annuity*	Mutual Fund(s)/UIT*†	Variable Annuity*
Other _____				

† Is the source of funds a mutual fund free exchange or UIT rollover? Yes No If yes, Section 4 is not required to be completed.

Liquidity The ability to quickly and easily convert to cash all or a portion of the investments in this account without incurring significant costs or penalties is:

Needs: Important Somewhat Important Low Importance

2 TRANSACTION

Rights of Accumulation (ROA) amount (if applicable) _____ Letter of Intent (LOI) amount _____

(ROA calculation criteria may vary. Reference fund company prospectus for specific ROA guidelines.) and date (if applicable) _____

Purchase(s) is: Solicited Unsolicited

Mutual Fund Investment(s):

Amount Invested	Company	Name of Product and/or Symbol	Share Class	The sales charge is as follows:								
				Front End Sales Charge OR Deferred Sales Charge								
				%	YR1	YR2	YR3	YR4	YR5	YR6	YR7	YR8
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	%	_____	_____	_____	_____	_____	_____	_____	_____

Additional Fee**: _____ %

** If transaction includes record keeping fee, living benefit option fee, etc., please provide a detailed explanation of the additional fee and transaction rationale in Section 8: Transaction Comments/Notes.

Unit Investment Trust Investment(s):

Amount Invested	Company	Name of UIT	Initial Sales Fee	Deferred Sales Fee	Creation and Development (C&D) Fee	
			%	%	over ____ months	%
			%	%	over ____ months	%
\$ _____	_____	_____	_____	_____	_____	_____
\$ _____	_____	_____	_____	_____	_____	_____

Investment Objective/ Strategy of Transaction(s): Conservative Income Growth & Income Growth Aggressive Growth

INVESTMENT OBJECTIVE DEFINITIONS

- A. Conservative:** Investors who seek investments designed with emphasis placed on the prevention of capital loss with secondary concentration in current income.
- B. Income:** Investors who seek investments primarily focused on the continued receipt and steady stream of income.
- C. Growth & Income:** Investors who seek investments where emphasis is placed on modest growth with some focus on the generation of income.
- D. Growth:** Investors who seek investments primarily focused on achieving high capital appreciation with little emphasis on the generation of current income.
- E. Aggressive Growth:** The most aggressive objective. Investors who seek investments focused on maximizing capital appreciation and not concerned with the generation of current income. Aggressive Growth investments will assume high market risks for potentially high returns.

Investment Time Horizon: 1-3 years 3-5 years Over 5 years Risk Tolerance: Low Medium High

2 TRANSACTION (Continued)

Reason(s) the investor is interested : (check all that apply)

Investment choices
Income
Diversification
Breakpoints, ROA, LOI, possible load waiver, share class choices
Systematic purchases/withdrawals
Potential for long-term capital gain tax treatment
Other: _____

Growth potential
Professional management
Ability to exchange funds
Potential for step-up in cost basis at death (Non-qualified only)
Liquidity

Provide an explanation of why this investment is in the investor's best interest (Required):

3 EMPLOYER-SPONSORED RETIREMENT PLAN ROLLOVER INFORMATION

Check here if this transaction is NOT funded in whole or in part, directly or indirectly, by an employer-sponsored plan rollover for which the investment representative provided advice on the rollover. Skip to Section 4: Switch-Exchange-Replacement Information and Rationale.

Check here to confirm each of the following options were discussed with the investor regarding his/her employer-sponsored retirement plan:

- Leave the assets in the former or current employer's plan (if permitted)
- Rollover the assets into a new employer's plan or Roth plan (if available)
- Rollover the assets into an Individual Retirement Account (IRA) or Roth IRA
- Cash out the account value

Indicate the reasons the investor has elected to accept this recommendation to rollover assets from his/her employer-sponsored retirement plan. Check all that apply.

Investor prefers to work with an investment representative.

Investor wants flexibility to invest in products that are not available under their current employer plan.

Investor is dissatisfied with limited range of investment options in their current plan.

Investor wants to consolidate this account with other accounts under the investment representative.

Investor seeks ongoing advice not available with current employer plan.

Investor does not want the assets to be held by their former employer.

Investor's former employer is canceling the plan or requiring assets to be transferred out of plan.

Investor would like to have access to planning services that would enable the investment representative to make allocations across multiple accounts.

Other _____

Rollover Disclosure Acknowledgement

Investor acknowledges that he/she has considered the investment options, fees and expenses, services available, cost of withdrawals including tax consequences, protection of assets from creditor, rules regarding required distributions and treatment of employer stock in making the decision to rollover assets from his/her employer-sponsored plan.

4 SWITCH INFORMATION AND RATIONALE

Check here if this transaction is NOT a switch and skip to Section 5: Investor Assets and Financial Information

Current Investment Product Name: _____

Mutual Fund	UIT
Variable Annuity	Fixed Annuity
Variable Universal Life	Fixed Index Annuity
Other (specify)	_____

If Variable Annuity:

Estimated Annual Internal Fees* of current investment:

M&E and Administrative Fees: _____ %

Rider Fee(s) (if applicable): _____ %

_____ %

Bonus Fee (if applicable): _____ %

Total Annual Internal Fees*: _____ %

*Annual Internal Fees exclusive of sub-account fees

4 SWITCH INFORMATION AND RATIONALE (Continued)

Dollar amount of current investment to be liquidated: \$ _____ Year **current** product was purchased: _____

Name of Broker/Dealer **current** investment was purchased from: _____

Current investment has a surrender charge period remaining of _____ years.

By liquidating the **current** investment, the investor(s) will be subject to a surrender/sales charge of _____ % which equates to approximately \$ _____

If current investment was purchased within the past two years, the amount of front end sales charge paid was _____ %.

If this transaction involves a full or partial surrender of a variable annuity or variable universal life contract, please complete the following:

The value of the death benefit prior to liquidation of the existing contract is \$ _____

Is the current death benefit value higher than the current contract value? Yes No

If yes, the death benefit amount being forfeited is \$ _____

The investor(s) will lose all or a portion of the guaranteed value in the following types of rider benefit(s) (if applicable):

Living Benefit Rider(s) Death Benefit Rider(s) Current investment has no Rider Benefit(s)

Other (specify) _____

Name of rider benefit(s) being forfeited: _____

Current value of Benefit Base of existing living benefit rider: \$ _____

Please provide a description of any living and/or death benefit rider being forfeited:

Switch Rationale:

Please provide a detailed explanation of the rationale for this recommendation, including but not limited to: (A) the intended use of the new investment, and (B) how the switch is beneficial to the investor(s).

5 INVESTOR ACKNOWLEDGEMENT AND DISCLOSURE

It is important that you understand the associated risks with non-deposit investment products. All investment products and services:

- are offered through KCP, a registered broker-dealer
- involve investment risks, including fluctuations in value and possible loss of principal

The following elements of mutual fund/UIT investing have been explained to me. I have considered these factors and understand their applicability to my investment.

1. I have been advised to read the product prospectus, which has been provided to me with regard to the purchase of the above mentioned Mutual Fund/UIT. The prospectus contains complete details regarding any fees and expenses.
2. A reduced sales charge may be available when purchasing class A-Shares based on existing fund holdings within the same fund family for anyone in the same household. Accordingly, I have informed my Representative of all fund positions that I or my family members own in the chosen mutual fund families.
3. The mutual fund share class selected is consistent with my investment time horizon, goals and objectives. This transaction(s) may be subject to higher expense charges than if another mutual fund share class had been selected. If purchasing class B or C Shares, I have been advised that I may incur contingent deferred sales charges or other penalties if I liquidate this position earlier than originally anticipated.
4. I understand that upon redemption of my shares, I may receive more or less than I paid due to fluctuations in the market value of the securities in the fund(s) and that this investment product is subject to investment risk, including loss of principal.
5. I understand that yields and returns on investments are not guaranteed. Past results do not indicate future performance of investments.

I understand all of the above disclosures and acknowledge the investment is made with these considerations in mind. I affirm that I have received a copy of the Transaction Cover Sheet - Mutual Fund and UIT and appropriate prospectus.

1	SIGNATURE OF INVESTOR	PRINTED NAME OF INVESTOR	DATE
2	SIGNATURE OF CO-INVESTOR (IF APPLICABLE)	PRINTED NAME OF CO-INVESTOR	DATE
3	SIGNATURE OF INVESTMENT REPRESENTATIVE	DATE	Compliance Manager Name & Signature

6 TRANSACTION COMMENTS / NOTES

Investor(s) Initials (Optional): _____