



NABKISAN Finance Ltd
(A subsidiary of NABARD)

NABKISAN Finance Limited (NKFL), a subsidiary of NABARD is registered as Non-Banking Finance Company (NBFC) with a balance sheet size of more than Rs.7000 Crore. NKFL provides loans for agriculture and other rural projects to various categories of borrowers viz., Producer Organizations, NBFCs, MFIs, corporates, agri startups, others etc. NKFL is also a leader in lending to Farmer Producer Organisations (FPOs).

NKFL is looking for recruitment for the post of **Assistant Manager - Operations**

No. of Posts: 2

Location: 1 in Mumbai & 1 in Chennai

Assistant Manager (Operations) will be responsible for end-to-end operational management, with focus on implementation and administration of Credit Guarantee schemes. The role involves handling guarantee-related processes across the lifecycle of accounts, including compliance, monitoring, documentation, and claim-related coordination. The incumbent will work closely with internal teams including business, legal, recovery, finance, and IT, and will support system-driven process improvements through articulation of business requirements and preparation of BRDs, ensuring adherence to internal policies and applicable regulatory guidelines.

Key Responsibilities

- ✓ End-to-end handling of credit guarantee operations for eligible FPO/FPC loan accounts, including coverage application, documentation, fee/payment tracking, reporting, and compliance with scheme requirements.
- ✓ Ensuring timely submission of guarantee applications / lodgement / claims / invocation requests and closure of deficiencies, wherever applicable.
- ✓ Monitoring guaranteed loan accounts for overdue, stress, NPA classification, claim eligibility, and recovery-related compliance.
- ✓ Coordinating with business, credit, legal, recovery, accounts, and other internal verticals in matters relating to guarantee-covered accounts.
- ✓ Supporting processes relating to recall, legal action, OTS, write-off, and recovery follow-up in respect of guaranteed accounts, as per policy and applicable scheme guidelines.
- ✓ Maintaining guarantee-related MIS, documentation, audit trail, and reporting for internal review and external compliance.
- ✓ Ensuring adherence to timelines and documentation standards for preservation of guarantee cover and claim eligibility.

- ✓ Responding to queries/observations from internal audit, statutory audit, scheme administrators, and internal stakeholders in relation to credit guarantee operations.
- ✓ Identifying system gaps and driving process digitisation in coordination with IT teams, including preparation of BRDs, defining functional requirements, participating in UAT, and ensuring seamless integration of credit guarantee and FPO financing operations into LOS/LMS and other systems.
- ✓ Ensuring adherence to NABKISAN Credit Policy, RBI/NABARD guidelines, and internal SOPs.
- ✓ Coordination with business units and other internal teams for smooth operations.
- ✓ Any other work assigned by the competent authority.

Educational Qualification:	<ul style="list-style-type: none"> ✓ Graduation Degree in Agriculture & Agri-Allied / Agricultural Marketing / Agriculture Business Management/BBA ✓ Post Graduate Degree / Diploma in Agriculture & Agri-Allied / Agricultural Marketing & Cooperation / Agriculture Business Management / Rural Management
Experience	<ul style="list-style-type: none"> ✓ 0-2 years experience in Post Graduate Degree / Diploma in Agriculture & Agri-Allied / Agricultural Marketing & Cooperation / Agriculture Business Management / Rural Management/Agri and Rural Finance, preferably in BFSI, FPOs, Agriculture, or allied sectors.
Other Criteria	Maximum age limit is 30 years as on the date of application.
Key Skills & Competencies	<ul style="list-style-type: none"> ✓ Strong communication and people skills ✓ Proficiency in using tools such as MS Office and other computer related functions for day-to-day functioning
Place of Posting	<ul style="list-style-type: none"> ✓ The place of posting will be 1 in Mumbai & 1 in Chennai ✓ However, depending on administrative requirement of NABKISAN candidate may be placed anywhere in the country in future.
Emoluments and service conditions.	<ul style="list-style-type: none"> ✓ Minimum Annual CTC – Rs. 6.28 lakhs ✓ CTC includes Basic, DA, Other Allowances as per rules in force from time to time, Variable Pay, Group Insurance Policy for employees & family, Group Personal Accident Policy for employees and other statutory benefits. ✓ Initial appointment will be on probation for a period of 2 years. The employee may be absorbed on regular roll based on satisfactory performance. For staff candidates, earlier experience will be reckoned towards probation period.

Interested candidates may visit <https://www.nabkisan.org/career> and apply online

Last date of receipt of applications is 24th June 2026