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| **District or School Name:** |  |  |
| **Essential Component(s):**  | **Subcomponent(s):** | **Item(s):** |
| **Goal 1 –** What is the desired outcome? |
| **Define –** What is the problem? |
| **Analyze –** Why is the problem occurring, and what data validate our hypothesis?  |
| **Implement** What are our action steps? | **Comments** |
| What | Who | When | Status |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate: |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
| **Evaluate –** Have we achieved our goal?Date Evaluated: | **[ ]** Yes **[ ]** No – Action steps are still in progress.**[ ]**  No – All actions steps are complete. We need to revisit the problem-solving process. |  |

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| **Essential Component(s):**  | **Subcomponent(s):**  | **Item(s):** |
| **Goal 2 –** What is the desired outcome? |
| **Define –** What is the problem? |
| **Analyze –** Why is the problem occurring, and what data validate our hypothesis?  |
| **Implement** What are our action steps? | **Comments** |
| What | Who | When | Status |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate: |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
| **Evaluate –** Have we achieved our goal?Date Evaluated: | **[ ]** Yes **[ ]** No – Action steps are still in progress.**[ ]**  No – All actions steps are complete. We need to revisit the problem-solving process. |  |

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| **Essential Component(s):**  | **Subcomponent(s):**  | **Item(s):** |
| **Goal 3 –** What is the desired outcome? |
| **Define –** What is the problem? |
| **Analyze –** Why is the problem occurring, and what data validate our hypothesis?  |
| **Implement** What are our action steps? | **Comments** |
| What | Who | When | Status |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate: |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
| **Evaluate –** Have we achieved our goal?Date Evaluated: | **[ ]** Yes **[ ]** No – Action steps are still in progress.**[ ]**  No – All actions steps are complete. We need to revisit the problem-solving process. |  |

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| **Essential Component(s):**  | **Subcomponent(s):**  | **Item(s):** |
| **Goal 4 –** What is the desired outcome? |
| **Define –** What is the problem? |
| **Analyze –** Why is the problem occurring, and what data validate our hypothesis?  |
| **Implement** What are our action steps? | **Comments** |
| What | Who | When | Status |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate: |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
| **Evaluate –** Have we achieved our goal?Date Evaluated: | **[ ]** Yes **[ ]** No – Action steps are still in progress.**[ ]**  No – All actions steps are complete. We need to revisit the problem-solving process. |  |

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| **Essential Component(s):**  | **Subcomponent(s):**  | **Item(s):** |
| **Goal 5 –** What is the desired outcome? |
| **Define –** What is the problem? |
| **Analyze –** Why is the problem occurring, and what data validate our hypothesis?  |
| **Implement** What are our action steps? | **Comments** |
| What | Who | When | Status |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate: |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
|  |  |  | **[ ]** Not started[ ]  In progress[ ]  CompletedDate:  |  |
| **Evaluate –** Have we achieved our goal?Date Evaluated: | **[ ]** Yes **[ ]** No – Action steps are still in progress.**[ ]**  No – All actions steps are complete. We need to revisit the problem-solving process. |  |