

Informing Key Collaborators

Purpose: Communication and engagement include making sure all key collaborators understand their role in supporting students receiving intervention. Educators should consider the strategies listed below when informing key collaborators and students of Tier II interventions.

Informing Caregivers

- Explain skill deficit(s) requiring intervention.
- Share rationale for selected intervention(s) and how it meets the student's need(s).
- Provide schedule of supports received.
- Share student progress toward skill mastery using graphed data.
- Send home letters that are easy to understand.
- Provide materials to families in the language spoken at home.
- Speak personally with the caregiver regarding the student's placement in or exit from Tier II, when possible.
- Keep all communication positive and focused on the school's concern for their student.
- Follow TDOE guidance for students with Unique Learning Needs.

Informing Students

- Explain the purpose of the intervention, how often it occurs, how data will be collected, and how progress will be shared.
- Provide an opportunity for the student to ask questions and voice concern.

Informing Interventionists

- Ensure the interventionist understands how to deliver the intervention (i.e., the interventionist is trained).
- Explain the data collection plan for progress monitoring and implementation fidelity.
- Determine who will maintain regular communication with families and what should be communicated.
- Decide who will update students' intervention records.
- Explain the exit plan including meeting goals and fading intervention.
- Create a plan to communicate outcome data

Informing Classroom Teachers and Other Interventionists

- Explain how student needs are supported by interventions.
- Provide coaching on how to support students receiving intervention with applying new skills in other environments (e.g., general education classroom).
- Teach how to track student progress.

Reference

Tennessee Department of Education. (2023, September). *Response to instruction and intervention framework*. https://www.tn.gov/content/dam/tn/education/special-education/rti/Updated_RT12_Manual.pdf