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Queen Lili'uokalani Center for Student Services provides a range of support services and programs for students at the University of Hawaii at Mānoa. The center is located at 213 2600 Campus Road, Honolulu, HI 96822, and can be contacted by phone at (808) 956-6231 or fax at (808) 956-2191. The center offers a variety of programs and services, including: * Civic and Community Engagement: Provides opportunities for students to get involved in their community and develop skills in civic engagement. * First Year Programs: Offers support and resources for first-year students as they transition to university life. * Learning Assistance Center: Provides tutoring and academic support for students who need help in specific subjects or courses. * Mānoa Advising Center: Offers individualized advising and counseling services for students. * Mānoa Transfer/Coordination Center: Helps students transfer from one college or university to another. * Online Learning Academy: Provides online courses and resources for students who want to take classes remotely. * Pre-Health/Pre-Law Advising Center: Offers guidance and support for students interested in pursuing careers in healthcare or law. * Student Athlete Academic Services: Provides academic support and advising specifically for student athletes. * Student Success Center: Offers a range of services and programs designed to help students succeed academically, personally, and professionally. The Queen Lili'uokalani Center for Student Services also houses the Office of Admissions, Financial Aid Services, and the Registrar's Office. The center is led by Vice Provost for Enrollment Management Nikki Chun. Admission requirements for UH Mānoa are similar to those of comparable state institutions of higher education. Prospective students should consult the most current catalog or an advisor before applying for admission. International students should refer to "Admission of International Applicants" within this section of the catalog. The university also offers a range of programs and services specifically for classified students, including freshmen, sophomores, juniors, and seniors. The Self-Reported Application is required for freshman applicants, while official transcripts must be submitted upon request from the Office of Admissions. Test scores are not required for admission, as the university has adopted test-optional admission. High school records are important, with applicants needing to have grades high enough to place them in the upper 40 percent of their class. A high rating in one area will not ensure admission, nor will poor performance in an area exclude applicants if other evidence shows they may be successful in university-level work. Applicants must complete a minimum of 22 units of high school coursework, with at least 17 being college-preparatory. A unit is considered satisfactory completion of a full year's course or equivalent laboratory and shop exercises. Applicants must provide a list of completed courses and grades from grades 9-12. College-preparatory subjects include English (4 units), mathematics (3 units including geometry and algebra), natural sciences (3 units), social sciences (3 units), and additional units such as higher mathematics, science, or foreign language. Other courses may be accepted to meet unit requirements, but not less than 0.5 or more than 2 units in any subject. Students entering engineering, math, or biological/physical sciences must meet special mathematics requirements listed in the college section of the catalog. Admitted students typically have a B average and rank in the top 40% of their graduating class. UH Mānoa accepts all Hawaii residents meeting admissions standards, with limited nonresident spots available. Nonresidents must await acceptance before coming to Hawaii. Admission decisions are made independently of financial aid and housing. Students apply separately for aid and housing. Transfer applicants must submit official transcripts from all postsecondary institutions attended, including withdrawals and courses taken. Unofficial transcripts are not accepted. Students who have earned fewer than 24 credit hours or attended an unaccredited institution must also submit high school transcripts. Admission is based on both college and high school work. Transfer students must present a satisfactory academic record in courses comparable to UH Mānoa offerings, with nonresident candidates expected to show a better-than-average record. Applicants enrolled at another college must have a final transcript submitted by the end of the current term. Until this is received, any acceptance is provisional. Failure to submit the transcript or complete the semester's work satisfactorily will result in denial of admission or cancellation of registration. Credit hours earned at U.S. regionally accredited colleges with grades of D+ or better are transferred. Grades and grade points are not transferred. Credit/No Credit and Pass/Fail credits may be accepted if equivalent to UH Mānoa standards, but not all transfer credits will satisfy curricular requirements for a particular degree. Transfers from unaccredited colleges must also meet UH Mānoa campus admission standards for new freshmen. Students who complete 30 credit hours with an average of C+ or better at UH Mānoa may be granted credit for equivalent courses taken at unaccredited institutions. The department or program in which the student is pursuing a degree may require retaking certain past courses if they are no longer relevant to the major. Students should consult their academic advisor for details. International applicants should refer to "Admission of International Applicants" within this section of the Catalog. All colleges previously attended must be disclosed, and incomplete or incorrect information is subject to disciplinary measures. Transfer credits are accepted from U.S. regional accrediting associations, provided they're equivalent to UH Mānoa courses and completed with a grade of D or higher. Transfer decisions are made after admission to a degree program and confirmation of enrollment. Only course credits transfer, not grades or grade points. Notable restrictions include: taking lower-level courses out of sequence, CLEP and AP exams don't count towards the 24-credit requirement, correspondence school credit is limited to 30 credits, life experience isn't awarded credits, and military schooling credits are evaluated on a case-by-case basis. Nontraditional grades must represent a D or higher for transfer. Unaccredited institutions' courses aren't transferable unless they were candidates for accreditation at the time of attendance. Additionally, developmental or remedial courses, repeated or duplicate courses, and vocational/technical courses with religious doctrine instruction don't transfer. Admissions for international students: to apply, request an application and "Supplementary Information for International Students" form by January 5 for fall admission or September 1 for spring admission. If admitted, clearances from University Health Services and International Student Services are required. Note that non-immigrant visa holders aside from student status should contact ISS. To apply, provide evidence of completing a U.S. high school diploma equivalent. Official transcripts from each institution attended must be sent directly to the Office of Admissions. Certified English translations are necessary for documents written in foreign languages. Additionally, submit official results of the TOEFL examination. The university is test-optional, but applicants must score at least 61 (internet-based), 173 (computer-based), or 500 (paper-based) on the TOEFL. Exemptions apply to those whose native language is English, those who hold a U.S. or recognized international degree, those who completed schooling in specified countries, those with a D or better grade in English composition at a regionally accredited U.S. institution, and those who have already taken English proficiency tests. Applicants enrolled in secondary school or another college must submit their final transcript by the end of the current term. Until then, any acceptance is provisional and subject to change if the transcript or semester's work is not satisfactory. Admission requirements for international students at UH Mānoa include English Language Institute (ELI) placement tests and TOEFL exam scores. International exchange students can apply through the Mānoa International Exchange program for up to two semesters. Eligible students may be admitted as classified or non-degree visiting students, depending on their funding source and visa status. Returning students who experience a break in enrollment must reapply for readmission and meet the General Education Core requirements. Unclassified students can take UH Mānoa courses without enrolling in degree programs, but must meet the same admission standards as classified applicants. Contact the Department of Second Language Studies or International Student Services for more information on ELI placement tests, TOEFL exam scores, and readmission procedures. Outreach College info can be found in a separate section of the Catalog, with phone number (808) 956-7221 and website www.outreach.hawaii.edu. High school students who've done well academically can take UH Mānoa courses while still in high school through the Dual Enrollment Program. To qualify, they need to be juniors or seniors, have good grades and test scores, and get permission from their parents or guardian. They also need to follow the regular freshman admission procedures and meet other requirements like course prerequisites and tuition deadlines. For application info, students should check with their high school counselor in Hawai'i or contact the Office of Admissions at 2600 Campus Road Room 001, Honolulu, HI 96822. The application form can be found online at apply.hawaii.edu, but it's only valid for the semester specified. International students and non-native English speakers should check out the International Admission Process instead. Deadlines for fall semester are January 5 (initial) and March 1 (final), while spring semester deadlines are September 1 (initial) and October 1 (final). Some programs have earlier deadlines, so it's best to check with the relevant academic services dean. To apply, students need to submit official test scores and transcripts from their previous schools, which should be sent directly by the institutions involved. Unofficial transcripts won't be accepted. The application form itself must also be submitted along with other required credentials. Keep in mind that no applications will be acted upon once enrollment is filled for a program. UH Mānoa will issue student identification numbers to all accepted students, and they're asked to supply racial/ethnic information on their applications when requested. Given article text here UH Mānoa Admissions Requirements To be admitted, applicants must provide various federal, state, and educational agencies with certain data each year. When information is lacking, UH Mānoa personnel will make an educated guess. Self-identification is preferred when submitting email addresses. Change of Address Students are responsible for updating their address with the Office of the Registrar (010). Changes can be submitted through MyUH Services or in person. Misrepresentation Applicants must accurately report all past and current enrollment on their application form. Failing to disclose this information may result in denial of admission or rescission of existing admissions. Unreported credits from other institutions will not be accepted in transfer. Academic Advising UH Mānoa's academic advising is an essential part of our educational mission. It helps students integrate and understand their academic journey, locate their unique path, and develop critical thinking skills. Advisors are available to guide students through the STAR system, which allows them to manage their coursework and track degree requirements. As a valuable resource, college/school advisors provide guidance on academic and life goals, campus adjustment, educational plans, and personal issues. They also educate students on developing skills to think critically about their roles in society. Advisors help locate resources, engage with the UH Mānoa community, and serve as advocates and mediators for students. Mandatory Advising and Declaration of Majors are allowed except for unusual circumstances requiring dean consent. After this deadline, an F or NC grade may be given instead of a passing grade if withdrawal procedures aren't completed. Complete withdrawal from the university before classes start incurs financial obligations but deletes enrollment records and tuition charges. Withdrawing after instruction begins through the last day to drop courses results in a noted withdrawal action on records without appearing on official transcripts. After this period, students receive W grades for withdrawn courses unless approval is granted by petitioning the college dean. To completely withdraw, students contact their college's academic services office and obtain signatures before submitting forms to the Registrar's Office, which doesn't release financial obligations or provide refunds. Undergraduates can apply for a leave of absence instead, but must follow readmission procedures if they don't take one. Students failing to establish attendance by a certain deadline may be dropped from classes due to federal regulations and participation verification requirements. Attendance Policy and Academic Procedures at UH Mānoa Administratively dropped students will have their financial aid awards and veterans' benefits recalculated. Students can withdraw retroactively, but must provide documentation for circumstances beyond their control. For withdrawals submitted more than two years after the course ended, there will be no review. A W grade will result from a successful withdrawal request. Tuition refunds are not considered in such cases. Given text rewritten as follows: Course work for changing a grade from I to a final grade must be completed by specified deadlines, which include November and April dates that instructors must report adjusted grades to. Student deadlines should be adjusted accordingly, so they can finish their course work in time. If a student gets an I on the final grade roster, the instructor will record the grade they expect to replace it with if the work is not completed by the deadline; this new grade is computed based on what the instructor has available, averaging together with Fs or zeros for all incomplete work, including the final exam if not taken. If a student completes their work before the deadline, the instructor will report a change of grade and include the completed work in the calculation. However, if an instructor does not submit a new grade, they may replace the I with an F or NC as per the April or November deadline. It's essential to clear all grades of I by a student's college before graduation. The credit/no credit option allows students to take courses outside their field without risking low grades. Courses designated CR will receive C-level work or better, but students should be aware that some institutions evaluate it as C and NC as F. Certain courses may have mandatory CR/NC designation. No more than 40 credit hours of CR can be counted towards the degree. When computing GPA, A+ = 4.0, A = 4.0, A- = 3.7, B+ = 3.3, and so on for each letter grade. However, students entering UH Mānoa as undergraduates won't receive any grade points for work done outside the university. The GPA is calculated by dividing total grade points by the total number of credit hours received for letter grades, excluding I, NC, CR, W, or L. Semester GPAs are based on one semester's credits and grade points, while cumulative GPAs are based on all such work taken at UH Mānoa. In "repeatable" courses, which can be taken multiple times as indicated by the course description, students may take them up to a limited number of times without impacting their GPA. However, taking more than allowed will result in grades still being recorded but not impacting the GPA and credits no longer counted towards degree requirements. Courses that are not designated as "repeatable" can only be taken for credit once. This means that students can earn credits from the course only once, regardless of whether they repeat it or not. UH Mānoa will not provide financial aid for courses that are not listed as repeatable in the course description or if a student repeats the course more times than allowed. Students who receive an F or NC grade earn no credits and can repeat the course to improve their grade. The last grade received for the course will be included in the student's cumulative GPA, while the previous attempt's grade is excluded from the GPA. Grades are permanently recorded on the transcript. For courses with grades of C-, D+, D, or D-, students earn credits and can repeat the course to improve their grade. The last grade received for the course is included in the student's cumulative GPA for that semester, while the previous attempt's grade is excluded from the GPA. Grades are permanently recorded on the transcript. Students who have already received a minimal passing grade (C- or higher) may only repeat a non-repeatable course with the permission of the instructor or department offering the course. Only the first grade earned is included in the student's cumulative GPA, and grades for each attempt are permanently recorded on the transcript. For students on financial aid, repeating courses may affect their eligibility for aid. Students should check with the Financial Aid Services Office for guidance on repeating courses that have already received a minimal passing grade. Additionally, students can earn credits only once from equivalent or comparable courses in different departments or levels. Examples include cross-listed courses, transfer equivalencies, and different levels of the same material. Backtracking refers to taking a course that is equivalent to one previously taken, which will not result in earning duplicate credits. Students taking courses out of sequence may still earn credit, but some conditions apply. For example, a student could take Korean 102 after completing Korean 211. However, backtracking without permission from the academic services office may not award credit for lower-level courses and won't impact GPA. Some students might be allowed to backtrack with permission. Excess credits can lead to graduation by college action if a student has 24 extra hours beyond graduation requirements. Grades are available through STAR one week after finals, except for Outreach College courses which follow a different schedule. Final exams are mandatory in most undergraduate courses and must be taken during the scheduled time period. Language students may need to take a placement test before enrolling. Advanced Placement Exams can grant UH Mānoa credit, but check with the Office of Admissions for current policies. Classified students can earn credit by examination through department approval and paying a fee. International Baccalaureate scores are recognized for course credit if submitted to the Office of Admissions. Academic programs vary; contact UH Mānoa for more information. The undergraduate certificate program at UH Mānoa is designed to provide students with specialized knowledge in a particular field, while also meeting certain academic and GPA requirements. Requirements for a selected major and minor or concentration must be satisfied. Detailed information is available in the relevant sections of the university's website or academic program sheets. A minor typically consists of at least 15 credit hours of upper-division courses completed with a grade of C or better. Requirements for multiple undergraduate majors or degrees are subject to the following: * Each school involved must approve simultaneous pursuit of multiple majors or degrees. * Students must complete all general education requirements, degree requirements, and college requirements for each major or degree. * A minimum of 15 credits for each multiple major or degree must be completed at UH Mānoa. The decision to admit students into multiple undergraduate major or degree programs is at the discretion of the colleges involved. For additional information and to request approval to pursue multiple majors or degrees, consult your academic advisor. Students seeking their first bachelor's degree have priority for admission and registration. Admitted students should confer with their academic advisors about graduation requirements. Candidates who wish to graduate must be registered and present during the semester they complete their degree requirements unless given permission by the college dean to graduate in absentia. To apply for graduation, undergraduates fill out a form on the Office of the Registrar's website while graduates submit an application with the Graduate Division. This must be done before the specified deadline. Honors are also awarded at graduation; undergraduate students who achieve a 3.5 GPA or higher and do not receive any failing grades can make it onto the Dean's List. The UH Mānoa Honors Program awards honors degrees, while graduating seniors with high GPAs (cum laude, magna cum laude, summa cum laude) are eligible for graduation with distinction. This distinction requires that 30 or more credits come from UH Mānoa courses and the cumulative GPA is calculated on total college work. Certain honor societies, such as Alpha Kappa Delta and Omicron Delta Epsilon, also award honors at graduation based on academic performance and membership criteria. Phi Beta Kappa and 11 Other Prestigious Honor Societies Academic Standards and Probation Policies The University of Hawaii at Manoa (UH Mānoa) has a number of prestigious honor societies, including Phi Beta Kappa, Phi Upsilon Omicron, Pi Alpha Alpha, and 9 others. Students who are members of these organizations are expected to maintain good academic standing. Academic performance directly impacts a student's academic standing, with continued poor grades resulting in probation, suspension, or even dismissal. In exceptional cases, the college's appeals process allows for an extension of academic probation after the first semester. Students placed on academic probation receive formal notification via email and a notation on their transcript. The letter outlines strategies for improvement and potential consequences for future semesters. Students on continued academic probation remain in this status until their cumulative GPA reaches 2.0 or higher, as long as they maintain a semester GPA of 2.0 or higher. Failure to meet these conditions can lead to academic suspension or dismissal. Students receive formal notification via email and a notation on their transcript. The letter provides guidance for improvement and potential consequences. Students are removed from academic probation when their cumulative GPA reaches 2.0 or higher, at which point they are considered in good standing. Removed students receive formal notification via email. Academic suspension occurs when both semester and cumulative GPAs fall below 2.0, affecting students currently on probation or continued probation. Suspended students are not eligible to register for courses at UH Mānoa or Outreach College for one full semester (the "suspension wait period"). This allows time for students to identify and address factors hindering their academic success. A formal email letter from the Office of the Registrar notifies students of their academic status and places a permanent notation on their transcript. The regulations governing academic suspension are applied at the end of each Fall and Spring semester, requiring students to reapply for readmission within specified deadlines. Students on academic suspension can be readmitted if they apply to the Office of Admissions before the deadline and meet certain requirements. Students who take no courses after being suspended may be eligible for readmission, provided they apply by the official deadline. However, readmission is not guaranteed if the student stays out beyond the required period. A suspended student attending another institution will be considered a transfer student upon reapplication to UH Mānoa and must meet all transfer requirements. They will have their work evaluated to determine eligibility for readmission. Students returning from academic suspension are readmitted on probation and must maintain a semester and cumulative GPA of 2.0 or better. Failure to do so may result in academic dismissal, which can only be readmitted in unusual circumstances. Academic dismissal occurs when a student fails to meet the minimum academic requirements, and such students will be readmitted only under exceptional circumstances. Once dismissed, a student is not eligible for readmission for at least one academic year. Dismissed students who have already registered for the upcoming semester may have their registration cancelled. Students who have been dismissed from System campus or other regionally accredited college or university may be eligible for special enrollment consideration through the dean of Outreach College. A leave of absence allows students to pause their studies without applying for readmission and maintains their relationship with UH Mānoa. Undergraduate students can apply for a leave of absence at any time, including after the add/drop deadline, for up to two semesters. Additional semesters may be granted in exceptional circumstances. Students should note that taking a leave of absence may impact their residency or visa status and eligibility for programs such as financial aid or athletic participation. Students on leave will remain subject to the same academic requirements as before taking leave. If they do not re-enroll at UH Mānoa after completing their leave, they will be considered withdrawn and must apply for readmission. This will result in them being readmitted with the same academic standing and actions as before. The course catalog is subject to change due to the dynamic nature of academic disciplines. Course availability can be found on the Check Class Availability website or through Outreach College.