

## **Drive Instructor Video Evaluation**

### **Overview of Requirements**

The Instructor candidate must complete an application form for evaluation, and submit the application and evaluation materials to Ontario Equestrian. All requirements and procedures regarding prerequisites, lesson content and topics etc. are the same as those required for “in-person” evaluation in this context. The registration fee must be included with the application. The video submissions will become the property of Equestrian Canada and Ontario Equestrian. With candidate permission, video submissions may be used for coach and evaluator training by either EC or OE. Any video that is not audible or visible will be returned to the candidate unmarked. In this event, candidates are required to resubmit a new video. The required remarking fee must be paid to OE. If any of the required outcomes did not meet the minimum standard, a remarking fee will apply. Lesson topics are the same as those required for “in-person” evaluations.

### **Video Evaluation Submission Protocol**

Please send the below along with your registration fee to OE:

- A completed Evaluation Registration Form
- Video Release Forms for each rider
- The Video Declaration Form
- A lesson plan for each lesson in your submission

Videos may be uploaded to YouTube in a private account which you will share with the Coach Evaluator.

Note: The registration fee includes the evaluation and marking of your portfolio (EAP and lesson plans), four (practical, lunge, ground drive, drive) video lessons, completion of a detailed evaluation form, and a feedback phone call or Zoom meeting.

### **Filming Procedures**

1. It is recommended that the cameraperson be an experienced videographer.
2. Use of a tripod is recommended.
3. Each video must be taken in a one non-stop take and unedited. To avoid an abrupt start or finish, start each video 5 sec ahead of lesson/demonstration and finish taping 5 seconds after the end of lesson/demonstration.
4. The taped footage will be uploaded to YouTube (make private).
5. Background noise should be minimal (consider wind, proximity to road traffic, etc.).
6. The voice of the Instructor and the driver’s questions or answers must always be audible. A voice amplifier (portable microphone) is highly recommended. The driver’s questions/answers may be repeated by the Instructor.
7. In cases where the Instructor cannot be clearly heard and understood, the video will be unmarked and will need to be re-filmed.
8. The camera must focus on the Instructor and driver during any discussions.
9. If the zoom feature is used, the horses may be no larger than 1/4 of the screen. Please ensure that you can see both the horse and the driver.
10. Lessons will be recorded in an enclosed arena/ring. A view of the arena walls/fencing and gates will be shown before the lesson starts.
11. The result needs to provide the Evaluator with clear and cohesive, video and audio of the lessons/demonstrations given.

**Video Submissions:**

**Attire** – Instructor to wear suitable, professional attire. Must wear gloves while lunging. Helmet optional while lunging (but highly recommended).

Student Driver to wear well-fitted clothing appropriate to location/weather, gloves, proper footwear and a correctly fitted ASTM-approved helmet.

**Lesson horse/driver requirements** - One student driver is required. All demo horses must be sound and trained to basic safe driving level and be willing and capable of further development. Horses and student driver should be capable of the topic to be taught, but not above the level. Organizers must avoid providing student driver and horses, who are too far above the Instructor level.

**Lunging horse requirements** - Horses used for lunging must be calm, trained, and safe to be lunged at walk, trot, and canter in both directions, with and without side reins.

**1. Practical Lesson will show:**

- Overall view of lesson area before start.
- Application of stable bandage.
- Application of polo wrap.
- Application of boots.
- Use medium/solid colour wraps, i.e. no white, black, other dark colours, or patterns.

**2. Lunge Lesson will show:**

- Overall view of lesson area before start.
- Horse tacked with cavesson or suitable halter, (open bridle if sidereins are going to be used), surcingle, and a minimum of front boots/bandages. Overreach boots, and back boots/bandages if needed. Lunge line will be attached to halter/cavesson (which is placed safely over bridle if bridle being used).
- Close-up of tacked horse before start of lunging to show fitting of tack and boots/bandages.
- Warm up of horse by Instructor, without side reins at walk, trot, and canter in both directions. If sidereins will be used, Instructor will also warm up horse with side reins (discretion is left to the candidate on when to attach and remove side reins). If being used, side reins should be attached to surcingle, and safely secured when not attached to bit.
- Large enough circle to accommodate size of horse for walk, trot, canter, and halt in both directions.
- Safe handling of whip and line throughout.
- Introduction and Explanation.

- Demonstration of practice activities by student driver as directed by Instructor
- If sidereins are to be used, correct and safe handling of side reins, and adjustments if needed, while horse moving and during changes of direction.
- A wide-angle view which includes the Instructor and the student performing the practice activities.
- An unobstructed view for the Evaluator.
- Conclusion.

**3. Ground Driving Lesson will show:**

- A view of the arena walls/fencing, gates, and equipment, before the lesson starts.
- Introduction and a close-up of the tack check on horse.
- Explanation by Instructor
- Student driver demonstration of practice activities.
- A wide-angle view which includes the Instructor and the student driver performing the practice activities,
- An unobstructed view for the Evaluator.
- Conclusion

**4. Drive Lesson will show:**

- Overall view of lesson area before start.
- Introduction and Explanation.
- Student driver demonstration of practice activities.
- A wide-angle view which includes the Instructor, the student performing the practice activities.
- An unobstructed view for the Evaluator.
- Conclusion

**5. Stable Management:**

Evaluator will discuss topics/ask questions during telephone call or Zoom meeting.

**6. Written Tests:**

\*To be determined with the evaluator.