



How to Sign Up for Parent University & Access Family Connector Courses

Step 1: Go to Parent University

- Visit parentu.schools.nyc/
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Step 2: Log In (Existing NYCSA Users)

- **If you already have a NYCSA (NYC Schools Account):**
Click **“Sign in with NYCSA”** and enter your NYCSA credentials. Please proceed to **Step 3**.
 - **If you don’t have a NYCSA:**
Click **“Create an Account.”** This will open a new tab to set up your NYCSA.
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Step 2: Creating a NYCSA (New Users Only)

- a. In the newly opened NYC Schools Account tab, click on **“Create New Account”**
- b. Enter your **first name, last name, cell phone number (enter twice), and email address**.
- c. Click **“Validate Email.”**
 - a. Check your email inbox (or spam folder) for a 6-digit verification code.
- d. Enter the **verification code** on the registration page and click **Submit**.
- e. Create a **password** (at least 8 characters, including one number, one letter, and one special character).
- f. Set up **3 security questions**.
- g. If you don’t have your child’s Student ID (OSIS) or [Account Creation Code](#), click **“Continue Without Code.”**
 - a. Your Parent Coordinator can provide both of these later.
 - b. Creating an account without a student: You’ll be asked to select your boroughs of interest to receive important school notifications. Then click **“Create Account.”**
- h. If you do have the information, enter your **child’s OSIS and Account Creation Code**, then click **“Create Account.”**
- i. Your NYCSA is now created!

Step 3: Return to Parent University

- Go back to parentu.schools.nyc/.
 - Click **“Sign in with NYCSA”** and log in using your new or existing NYCSA credentials.
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Accessing Family Connector Courses

- a. After logging in, click **“Course Catalog.”**
- b. Search by course name, filter by category, or filter by language.
 - a. Look for the **“Family Connectors”** category.
- c. Click **“Course Details”** to learn more about the course.
- d. Click **“Enroll”** (required to view the course material).
- e. The course will now appear in **“My Courses”**, here you can click on **“Start Course”**.