

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, May 27, 2025, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of May 13, 2025, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1. Auna Morgan Cook, recognition of making Zachary history as the first Zachary High School student to earn an associate's degree before graduating from high school (Mayor McDavid)
2. Proclamation declaring May as ALS Awareness Month (Councilwoman DeVirgilio)
3. Proclamation declaring May 27, 2025 as Mental Health Awareness Day (Mayor McDavid)

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**
 - a. Remaining Pay Application #23 in the amount of \$22,032.45 (remainder of retainage) to Stuart & Company, LLC – Zachary Police Station (Chief Lawrence)

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

- a. Quinn Gammon – 5th Grade Student at Copper Mill Elementary

2. Hardship Waivers

3. Other Variances/Waivers

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

J. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of _____, of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

- a. **(APPEAL REQUEST)(Acting as Board of Adjustment) RESUB-2-25 (5011 Newell Street)** — Proposed resubdivision of Lot 13 into Lots 13-A & 13-B of the Marita Terrace, 2nd Filing Subdivision, on property located at 5011 Newell Street, Zachary, La 70791 (Bryant Dixon)
(Deferred at the May 13, 2025 meeting)
- b. **Waiver** — 5256 Harlem Street — Build home with 5ft side setbacks
(Deferred at the May 13, 2025 meeting) (Bryant Dixon)
- c. **FP-1-25 (Zachary Trails, Phase I)** — Proposed final plat for Lots 1-88 and Tracts A, B, C, D & E of the Zachary Trails, Phase I on property located at 21511 Old Scenic Highway, Zachary, La 70791 (Bryant Dixon)
- d. **SP-4-25 (ABCO Holdings Group, Co)** — Proposed site plan for two office warehouse buildings on property located at 20630 Plank Road, Zachary, La 70791 (Bryant Dixon)
- e. **SP-7-25 (Sherwood Park)** — Proposed multifamily development on Lot D-1-A, on property located at 5300-5400 Lower Zachary Road, Zachary, La 70791 (Bryant Dixon)

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of April 2025
(Mayor McDavid)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2025-05** ORDINANCE
AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT
CERTAIN DEPARTMENTAL BUDGETS IN THE GENERAL FUND
UTILITY FUND AND SPECIAL REVENUE FUND FOR THE FISCAL YEAR
COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025
(Mayor McDavid)
2. **Public Hearing and Adoption of Ordinance 2025-06** ORDINANCE
AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE
GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND
CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026
(Mayor McDavid)
3. **Public Hearing and Adoption of Ordinance 2025-09** Ordinance Pertaining To
The Declaration Of Intent By The City Of Zachary To Have Certain Movable
Property Declared To Be Surplus And Allowing For The Disposal, Donation, Or
Abandonment In Place (Mayor McDavid)
4. **Public Hearing and Adoption of Ordinance 2025-10** Ordinance To Establish
Contract authority And Require Legislative Approval For Certain City Agreements,
And Otherwise To Provide With Respect Thereto (Councilwoman DeVirgilio)
5. **Public Hearing and Adoption of Ordinance 2025-11** Authorizing The City Of
Zachary To Amend Chapter 58 Of The City's Code Of Ordinances To Allow The
City To Adopt Regulations Designed To Improve Public Safety By Regulating
The Parking Of Wreckers, Buses, Trucks And Semitrailers On Public Streets And
To Be Designated At §58-41 To Be Regulated Within The City Limits And For
Any And All Related Matters In Furtherance (Councilman Graves)
6. Council approval of LSA RS 43:141 -Official selection of The Advocate as the
Official Journal for City of Zachary for next Fiscal Year (Mayor McDavid)
7. Approval of a resolution providing for canvassing the returns and declaring the
results of the special election held in the City of Zachary, State of Louisiana, on
Saturday, May 3, 2025, to vote upon the adoption of an amendment to the current
Home Rule Charter of the City of Zachary (Mayor McDavid)

8. Discussion regarding a workshop with Waste Management pertaining to the Recycling Program to be held on June 2, 2025 at 12:00 p.m. or 4:00 p.m.
(Mayor McDavid)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Receive the minutes of the Condemnation meeting of May 22, 2025
(Councilman Graves)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**