

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, September 09, 2025, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
  - 1. ROLL CALL
  - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
  - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
  - 1. Approval of Minutes of August 26, 2025, regular meeting, and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
  - 1. Recognition of Life Saving Emergencies – Zachary Fire Department B Shift – Captain Chase Lord, Firefighter Brandon Roy, Firefighter Montana Fairburn, and Firefighter Noah Rittell (Chief Danny Kimble)
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
  - 1. Street/Road Projects**
    - a. Change Order #1 – Final Project #11773 Church Street Improvements (Mayor McDavid)
    - b. Pay Request #4 – Project #11773 Church Street Improvements (Mayor McDavid)
    - c. Substantial Completion Certificate – Project #11773 Church Street Improvements (Mayor McDavid)
    - d. Change Order #1 – Final 11774 Main Street Improvements (Turning Lane at Hwy 964 and Plank Road) (Mayor McDavid)
    - e. Pay Request #1 - 11774 Main Street Improvements (Turning Lane at Hwy 964 and Plank Road) (Mayor McDavid)
    - f. Substantial Completion Certificate - 11774 Main Street Improvements (Turning Lane at Hwy 964 and Plank Road) (Mayor McDavid)
    - g. Pay Request #1 - 11807 Road Rehabilitation Project (2025) (Mayor McDavid)
  - 2. Sewer**

3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

**G. PRESENTATION OF DELEGATIONS**

1. **Requests to Speak**
  - a. Ben Necaise – Presentation - 15 minute presentation regarding “Zachary Forward”
  - b. Mike Denicola – EMS merger
2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

1. Approval of appointment of the new City Attorney (Mayor McDavid)
2. Approval of temporary Clerk of Council (Councilwoman Landry)

**I. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of \_\_\_\_\_, of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.**
2. **Planning matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

1. Receive accounts payable for August 2025 and the natural gas bill when it is received (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

1. **Public Hearing and Adoption of Ordinance 2025-10 AN ORDINANCE TO ESTABLISH CONTRACT AUTHORITY AND REQUIRE LEGISLATIVE APPROVAL FOR CERTAIN CITY AGREEMENTS, AND OTHERWISE TO PROVIDE WITH RESPECT THERETO (Tabled until the September 23, 2025 meeting)(Councilwoman DeVirgilio)**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. **PUBLIC HEARING AND ADOPTION Of Ordinance 2025-17** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND CHAPTER 66 OF THE CITY’S CODE OF ORDINANCES TO ALLOW THE CITY TO ADOPT REGULATIONS DESIGNED TO FACILITATE AND IMPROVE THE COLLECTION OF SERVICE CHARGES FOR THE PROVISION OF WASTE COLLECTION SERVICES TO RESIDENTS OF THE CITY AND FOR ANY AND ALL RELATED MATTERS IN FURTHERANCE (John Hopewell)
2. Approval of a special event permit to sell alcohol for Downtown Live at the Gazebo for the dates of September 19, 26, 2025 and October 03, 2025 (John Hopewell)
3. Approval of Resolution 2025-05 Resolution in Support for the Preparation and Submittal of an Application for Funding through the State Capital Outlay Technical Administration for New Fire Station – Planning and Construction (EBR) FP&C Project No. 5-MW3-24-01 and for all matter in furtherance thereof (John Hopewell)
4. Approval of an ordinance to amend and update sections of the Zachary Municipal Code of Ordinances, Chapter 14, Article 1, Section 14-6 and all related sections regarding construction permits, fees, and expiration of permits (Mayor McDavid)
5. Discussion and approval of issuance of a City Council ordered subpoena for enforcement action to adhere to local ordinances regarding the following (Bryant Dixon)
  - Junk properties
  - Junk vehicles

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive the Monthly Inspection Report (Scott Masterson)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**