

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, June 10, 2025, 6:30 P.M.**

A. CALL TO ORDER

Mayor McDavid called the meeting to order at 6:30 p.m., on Tuesday June 10, 2025, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman Landry

Pledge of Allegiance by Scott Masterson

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David McDavid

COUNCIL MEMBERS

Brandy Westmoreland – District 1

John LeBlanc– District 2

Ambre DeVirgilio – District 3

James Graves – District 4

Jennifer Landry – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor McDavid read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement sets forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilwoman Landry

The motion was seconded by Councilwoman Westmoreland

To approve to amend the agenda to move item N4 to F5B.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Approval of Minutes of May 27, 2025, regular meeting, and minutes of the May 13, 2025, Retail Strategies Workshop, and approve them as written.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To approve the Minutes of May 27, 2025, regular meeting, and minutes of the May 13, 2025, Budget Workshop and approve them as written.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

- a. Discussion and Approval of the New Zachary Fire Station - Architectural Design Services proposal.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To approve the New Zachary Fire Station - Architectural Design Services proposal.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

- N4. Approval of a special event permit to Dana Tucker and Daiquiri Shack 2 Geaux to sell alcohol at the 2025 Hot Air Balloon Festival.

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilwoman DeVirgilio

To approve a special event permit to Dana Tucker and Daiquiri Shack 2 Geaux to sell alcohol at the 2025 Hot Air Balloon Festival.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

RETURN TO REGULAR ORDER

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of June 2, 2025 of the Planning Commission and the Minutes of the Regular meeting of June 2, 2025 of the Zoning Commission.**

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To Receive Minutes of the Regular meeting of June 2, 2025 of the Planning Commission and the Minutes of the Regular meeting of June 2, 2025 of the Zoning Commission.

YEAS:	Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS:	None
ABSENT:	None
ABSTAINED:	None

- 2. Planning Matters REQUIRING a Public Hearing**

- a. (APPEAL REQUEST) SP-7-25 (Sherwood Park) —** Proposed multifamily development on Lot D-1-A, on property located at 5300-5400 Lower Zachary Road, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 6:42 p.m. Byron Burkhalter, Madison, MS, was present to speak in favor of the site plan. Tom Easterly, Baton Rouge, La and representing attorney was also present to speak in favor of the site plan. DD Ellender, Wilbert Scott, Daniel Border, Renna Young, Janice George, Jan Wicker, Erica George, and Carolyn Hornsby were present to speak against the site plan. Rudy, McLin Taylor Engineering was present to speak in favor of the site plan and answer any questions. There being no one else to speak in favor or against the site plan, Mayor McDavid closed the PUBLIC HEARING at 7:20 p.m.

The motion was made by Councilman Graves

The motion was seconded by Councilwoman Westmoreland

To deny (APPEAL REQUEST) SP-7-25 (Sherwood Park) — Proposed multifamily development on Lot D-1-A, on property located at 5300-5400 Lower Zachary Road, Zachary, La 70791.

YEAS:	Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS:	None
ABSENT:	None
ABSTAINED:	None

- 3. Planning Matters NOT requiring a Public Meeting**
- 4. Zoning Matters REQUIRING a Public Hearing**
- 5. Zoning Matters NOT Requiring Public Hearing**
- 6. Other Matters**

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

- 1. Receive accounts payable for May 2025 and the natural gas bill when it is received.**

The motion was made by Councilman Graves

The motion was seconded by Councilwoman DeVirgilio

To Receive accounts payable for May 2025 and the natural gas bill when it is received.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2025-06** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026
(Deferred at the May 27, 2025 meeting)

Mayor McDavid opened the PUBLIC HEARING at 7:56 p.m. There being no one to speak in favor or against the adoption, Mayor McDavid closed the PUBLIC HEARING at 7:56 p.m.

The motion was made by Councilman Graves

The motion was seconded by Councilwoman Landry

To approve the **Adoption of Ordinance 2025-06** ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO IMPLEMENT THE GENERAL FUND, UTILITY FUND, SPECIAL REVENUE FUND AND CAPITAL IMPROVEMENT FUND BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2025-10** Ordinance To Establish Contract authority And Require Legislative Approval For Certain City Agreements, And Otherwise To Provide With Respect Thereto (Councilwoman DeVirgilio) (Tabled until the June 24, 2025 meeting)
3. **Public Hearing and Adoption of Ordinance 2025-11** Authorizing The City Of Zachary To Amend Chapter 58 Of The City's Code Of Ordinances To Allow The City To Adopt Regulations Designed To Improve Public Safety By Regulating The Parking Of Wreckers, Buses, Trucks And Semitrailers On Public Streets And To Be Designated At §58-41 To Be Regulated Within The City Limits And For Any And All Related Matters In Furtherance (Councilman Graves) (Tabled at the May 27, 2025 meeting)

The motion was made by Councilman Graves

The motion was seconded by Councilwoman DeVirgilio

To table the **Adoption of Ordinance 2025-11** Authorizing The City Of Zachary To Amend Chapter 58 Of The City's Code Of Ordinances To Allow The City To Adopt Regulations Designed To Improve Public Safety By Regulating The Parking Of Wreckers, Buses, Trucks And Semitrailers On Public Streets And To Be Designated At §58-41 To Be Regulated Within The City Limits And For Any And All Related Matters In Furtherance.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

5. Discussion and Approval of Axon body cameras and tasers 10-year lease.

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilwoman DeVirgilio

To approve the Axon body cameras and tasers 10-year lease.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Councilman LeBlanc spoke and asked if the road repairs were completed and when the reflective striping would be put down. Mike Williams 6583 Shaw Cemetery Road was present to speak to Mayor McDavid and council members to ask for information regarding the ownership of Shaw Cemetery Road.

R. ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

CERTIFICATION

**Dana LeJeune, LMMC
Clerk of the City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David McDavid, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, June 10, 2025, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council