

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, February 25, 2025, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of February 11, 2025, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Request authorization to advertise for bids Church Street Improvements (From Hwy 19 to Old Slaughter Road) (Mayor McDavid)
- b. Request authorization to go out for bids Main Street Turning Lane Improvements (Main at Hwy 964 and Main at Plank Road) (Mayor McDavid)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak
2. Hardship Waivers
3. Other Variances/Waivers
4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

J. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of February 10, 2025, of the Planning Commission and the Minutes of the Regular meeting of February 10, 2025, of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
 - a. **CUPAB-1-25 (20190 Plank Road)** — Proposed convenience store for the sale of liquor, on property located at 20190 Plank Road Zachary, La 70791 (Bryant Dixon)
 - b. **CUPMH-1-25 (6339 Shaw Cemetery Road)** — Proposed manufactured home being placed on Lot E-1, located at 6339 Shaw Cemetery Road, Zachary, La 70791 (Bryant Dixon)
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of January 2025 (Mayor McDavid)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **PUBLIC HEARING AND ADOPTION** of ORDINANCE 2024-16
AUTHORIZING THE CITY OF ZACHARY TO AMEND TABLE 2.303 OF
THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY IN
FURTHERANCE OF THE RECOMMENDATIONS OF THE PLANNING AND
ZONING COMMISSION OF THE CITY OF ZACHARY
(Councilwoman Westmoreland)
2. **PUBLIC HEARING AND ADOPTION** of Ordinance 2024-17 AN
ORDINANCE TO ADOPT AN IMMEDIATE MORATORIUM PROHIBITING
THE CONSIDERATION OR SUBMITTAL OF ANY NEW APPLICATIONS
FOR RESIDENTIAL SINGLE-FAMILY DEVELOPMENTS CREATING
MORE THAN FIVE (5) LOTS AND OF ANY RESIDENTIAL OR
COMMERCIAL -ZONED SINGLE-FAMILY, DETACHED MULTIFAMILY,
SINGLE-FAMILY ATTACHED, OR SINGLE-FAMILY CLUSTER

DEVELOPMENTS EXCLUDING PUD AND TND SPECIAL OVERLAY DISTRICTS IN THE CITY OF FOR A PERIOD OF TWELVE MONTHS (12) OR THE ADOPTION OF A CITY OF ZACHARY MASTER PLAN, CLARIFICATION OF ZONING DISTRICTS RESIDENTIAL ESTATE (RE) AND RESIDENTIAL RURAL (RR) AND FURTHER EXAMINATION WITH COMPARATIVE ANALYSIS OF CONSTRUCTION DEVELOPMENT STANDARDS (WHICHEVER COMES FIRST)(Councilwoman Westmoreland)

3. **PUBLIC HEARING AND ADOPTION** of Ordinance 2025-03
ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO ACQUIRE IMMOVABLE PROPERTY AS REQUIRED BY HOME RULE CHARTER §2-09 (A) (12) RELATING TO THE IMMOVABLE PROPERTY ON WILLOW CREEK DR. CONTIGUOUS TO, AND IN NEAR VICINITY AND PROXIMITY TO THE EXISTING CITY PUBLIC WORKS FACILITIES AND FOR ALL OTHER MATTERS RELATED THERETO (John Hopewell)
4. **INTRODUCTION OF ORDINANCE 2025-04** ORDINANCE
AUTHORIZING THE CITY OF ZACHARY TO AMEND § 14-6 (2), (4), (5) (6) AND (14) OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY REGARDING PLAN REVIEW, PERMITS, AND IMPACT FEES AND FOR OTHER RELATED MATTERS (John Hopewell)
5. Approval of a Special Event Permit to sell alcohol at the 2025 Lane Foundation Chili Cook Off (John Hopewell)
6. Approval of a Special Event Permit to sell alcohol at the Downtown Live events to be held on March 7, 2025 and April 11, 2025 (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

1. Receive Inspection Report for January 2025 (Mayor McDavid)

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**