

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, October 14, 2025, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
  - 1. ROLL CALL
  - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
  - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
  - 1. Approval of Minutes of the September 23, 2025, regular meeting, and Minutes of the September 23, 2025, Code Enforcement Office Workshop and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
  - 1. Recognition of October 15, 2025, as White Cane Awareness Day. (Mayor McDavid)
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
  - 1. **Street/Road Projects**
    - a. Pay Request #2 for Road Project # 11807 – Road Rehabilitation Project (2025) (Mayor McDavid)
    - b. Request authorization to advertise for bids for Mt. Pleasant Blvd. Crosswalk. (Phase 1) (Mayor McDavid)
  - 2. **Sewer**
  - 3. **Subdivision Inspections**
  - 4. **Water and Gas Projects**
  - 5. **Other Projects**
- G. PRESENTATION OF DELEGATIONS**
  - 1. **Requests to Speak**
  - 2. **Hardship Waivers**
  - 3. **Other Variances**
  - 4. **Exceptions to Regulations**
- H. ACTION MANDATED BY HOME RULE CHARTER**
- I. PLANNING & ZONING MATTERS**
  - 1. Receive Minutes of the Regular meeting of \_\_\_\_\_, of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.

**2. Planning matters REQUIRING a Public Hearing**

- a. **FP-2-25 (Brook Hollow, 2nd Filing)** — Proposed final plat for Lots 83-93, 99-117, 138-145, 168-173 & 33, Tracts CA-6, CA-7, P-3, P-4, & Lot 7-A-1 of the Brook Hollow, 2nd Filing on property located at 3600-3700 Rollins Road, Zachary, La 70791 (Bryant Dixon)
- b. **RZ-8-25 (2453, 2457 & 2413 Old Baker Road)** — To rezone Lots 1, 2, & 3 of the Calvin Stevenson, Jr. Tract from Estate Residential (RE) to Suburban Residential (RS), on property located at 2453, 2457 & 2413 Old Baker Road, Zachary, La 70791 (Related to case COB-1-25) (Bryant Dixon)
- c. **RZ-9-25 (6585 Ronnie Street)** — To rezone Lot 11-A of the Andrew B. Benton Property from Estate Residential (RE) to Suburban Residential (RS), on property located at 6585 Ronnie Street, Zachary, La 70791 (Related to cases RESUB-6-25 and CUPMH-3-25) (Bryant Dixon)
- d. **COB-1-25 (2453, 2457 & 2413 Old Baker Road)** — Proposed combination of lots of Lots 1, 2, & 3 into Lots 1-A and 3-A of the Calvin Stevenson, Jr. Tract, on property located at 2453, 2457 & 2413 Old Baker Road, Zachary, La 70791 (Related to case RZ-8-25) (Bryant Dixon)
- e. **RESUB-6-25 (6585 Ronnie Street)** — Proposed resubdivision of Lot 11-A into Lots 11-A-1 and 11-A-2 of the Andrew B. Benton Property, on property located at 6585 Ronnie Street, Zachary, La 70791 (Related to cases RZ-9-25 and CUPMH-3-25) (Bryant Dixon)
- f. **CUPMH-3-25 (6585 Ronnie Street)** — Proposed manufactured home to be placed on Lot 11-A-1 of the Andrew B. Benton Property, on property located at 6585 Ronnie Street, Zachary, La 70791 (Related to cases RZ-9-25 and RESUB-6-25) (Bryant Dixon)

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

**5. Zoning Matters NOT Requiring Public Hearing**

- a. **ZOI - 55452-SS (19190 Plank Road)** — Proposed resubdivision on Tract A-1-A-1 into Tracts A-1-A-1-A, A-1-A-1-B, A-1-A-1-C & A-1-A-1-D of the Tate Property, on property located at 19190 Plank Road, Zachary, La 70791. (Bryant Dixon)

**6. Other Matters**

WAIVER - Rear Setbacks - 2215 Saint Andrews Avenue. (Bryant Dixon)

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

- 1. Receive accounts payable for September 2025 and the natural gas bill when it is received. (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

1. **Public Hearing and Adoption of Ordinance 2025-18** ORDINANCE  
AUTHORIZING THE CITY OF ZACHARY TO AMEND §§2-199, 2-200 AND 2-201 OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY TO PROVIDE FOR THE SETTING AND ADMINISTRATION OF SALARIES FOR ELECTED OFFICIALS WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN FURTHERANCE OF THIS PROVISION (John Hopewell)
2. **Public Hearing and Adoption of Ordinance 2025-20** ORDINANCE  
AUTHORIZING THE CITY OF ZACHARY TO AMEND AND THE ZACHARY MUNICIPAL CODE OF ORDINANCES, CHAPTER 14, ARTICLE 1, § 14-6 RELATED TO CHARGES AND FEES FOR ROOFING CONSTRUCTION INSPECTIONS AND PERMITS AND OTHER MATTERS IN FURTHERANCE (Scott Masterson)

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. Determine/set a Workshop date to discuss Council Clerk position and/or Elected Official Salaries. (John Hopewell)
2. Approval of setting the date and time for the 2025 Trick or Treat from October 30, 2025, to October 31, 2025. (Mayor McDavid)
3. Approval of Special Counsel Contract for Graham Arnold related replacement of counsel in the matter - Pierce Maughan v CoZ - 19th JDC # 759185 §33. (John Hopewell)
4. Request to go into an Executive Session of the Council and of the Mayor pursuant to: LSA- R.S. 42:17 (A)(2) with regard to a specific civil litigation matter - Pierce Maughan v CoZ - 19th JDC # 759185 §33. (John Hopewell)

**O. CODE ENFORCEMENT**

1. **Subpoenas for Junk Vehicles and Junk Properties**  
Hearing on, discussion and consideration of items and individuals currently under subpoena, and authorization to issue new subpoenas related to junk vehicles and junk properties in violation of City's Code of Ordinances. (Ty Stephens)
2. **Subpoena Issuance Follow up**  
Review of properties and vehicles subject to subpoena for code violations; and consideration of authorization to issue subpoenas for junk vehicles and junk properties as defined under the City Code. (Ty Stephens)

**P. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION  
REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**Q. REPORTS FROM DEPARTMENT HEADS**

1. Receive the Monthly Inspection Report. (Scott Masterson)

**R. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**S. ADJURNMENT**

**Karen Burdette  
Acting Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**