

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, October 28, 2025, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of October 14, 2025, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects
2. Sewer
3. Subdivision Inspections
4. Water and Gas Projects
5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Request to Speak
 - a. Carmel Breau – Presentation of Insurance (Mayor McDavid)
2. Hardship Waivers
3. Other Variances
4. Exceptions of Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

1. Discuss Council Clerk position. (John Hopewell)

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of October 06, 2025, of the Planning Commission and the Minutes of the Regular meeting of October 06, 2025, of the Zoning Commission.
2. Planning matters REQUIRING a Public Hearing
 - a. FP-2-25 (Brook Hollow, 2nd Filing) — Rehearing (council en banc) regarding the request for the Acceptance of Final Plat for Lots 83-93, 99-117, 138-145, 168-173 & 33, Tracts CA-6, CA-7, P-3, P-4, & Lot 7-A-1 of the Brook Hollow, 2nd Filing, as developed & built on property located at 3600-3700 Rollins Road, Zachary, La 70791. (David McDavid)

- 3. Planning Matters NOT requiring a Public Meeting**
- 4. Zoning Matters REQUIRING a Public Hearing**
- 5. Zoning Matters NOT Requiring Public Hearing**
- 6. Other Matters**

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive the Balance Sheet and Income statement as of September 2025
(Mayor McDavid)

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

- 1. Public Hearing and Adoption of Ordinance 2025-18 - ORDINANCE**
AUTHORIZING THE CITY OF ZACHARY TO AMEND §§2-199, 2-200 AND 2-201
OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY TO PROVIDE
FOR THE SETTING AND ADMINISTRATION OF SALARIES FOR ELECTED
OFFICIALS WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN
FURTHERANCE OF THIS PROVISION. (John Hopewell)

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Discussion and Council Approval of digital file access of City Council
Resolutions and Ordinances for Introduction & Adoption on City of Zachary
website-based City Council Agendas. (Councilwoman DeVirgilio)
2. Proposed Text Amendments to add and revise the definitions of family, national
brand/chain and single-family attached (Bryant Dixon)

O. CODE ENFORCEMENT

- 1. Subpoenas for Junk Vehicles and Junk Properties**
Hearing on, discussion and consideration of items and individuals currently under
subpoena, and authorization to issue new subpoenas related to junk vehicles and
junk properties in violation of City's Code of Ordinances (Ty Stephens)
- 2. Subpoena Issuance Follow up**
Review of properties and vehicles subject to subpoena for code violations; and
consideration of authorization to issue subpoenas for junk vehicles and junk
properties as defined under the City Code. (Ty Stephens)

**P. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION
REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

Q. REPORTS FROM DEPARTMENT HEADS

R. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)

S. LITIGATION

1. Request to go into Executive Session of the Council and the Mayor pursuant to La. R.S. 42:17(A)(2) with regard to specific civil litigation matter - Marlon Jackson v. City of Zachary, U.S. Middle District of Louisiana, No. 25-899-JWD-SDJ. (John Hopewell)
2. Request for authorization for Mayor to enter into Special Counsel Contract for counsel in the matter - Marlon Jackson v. City of Zachary, U.S. Middle District of Louisiana, No. 25-899-JWD-SDJ. (John Hopewell)

T. ADJOURNMENT

Karen Burdette
Acting Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA