

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Monday, November 10, 2025, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of October 28, 2025, regular meeting, and Minutes of the October 28, 2025 Workshop, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects
2. Sewer
3. Subdivision Inspections
4. Water and Gas Projects
5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Request to Speak
 - a) Updates from Economic Development Director Ashleigh McHugh (Councilman LeBlanc)
2. Hardship Waivers
3. Other Variances
4. Exceptions of Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of _____, of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.
2. Planning matters REQUIRING a Public Hearing
 - a) **Annexation-3-25 (8010 Lower Zachary Road)** — Proposed petition of annexation of property located at Tract BB of the Lawrence B. Ritter Tract, T5S R1E Sect 9, 8010 Lower Zachary Road, Zachary, La 70791 (Bryant Dixon)
 - b) **RZ-10-25 - 1381 Port Hudson-Pride Road** — To rezone Lot C-8 of the

A.C. Mills Estate from Estate Residential (RE) to Suburban Residential (RS), on property located at 1381 Port Hudson-Pride Road, Zachary, La 70791 (Bryant Dixon)

- c) **RESUB-8-25 — 1381 Port Hudson-Pride Road** — Proposed resubdivision of Lot C-8 into Lots C-8-A, C-8-B, C-8-C & C-8-D of the A.C. Mills Estate, on property located at 1381 Port Hudson-Pride Road, Zachary, La 70791 (Bryant Dixon)
- d) **CUP-1-25 — 21000-22000 W.J. Wicker Road** — Proposed go kart track on Tract Z-1 of the William J. Wicker Place, on property located at 21000-22000 W.J. Wicker Road, Zachary, La 70791 (Bryant Dixon)

- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

WAIVER - Fence Height – 6720 Old Scenic Highway- (Bryant Dixon)

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

- 1. Receive accounts payable for October 2025 and the natural gas bill when it is received. (Mayor McDavid)

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

- 1. **Adoption of Ordinance 2025-18** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND §§2-199, 2-200 AND 2-201 OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY TO PROVIDE FOR THE SETTING AND ADMINISTRATION OF SALARIES FOR ELECTED OFFICIALS WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN FURTHERANCE OF THIS PROVISION. (Jacqueline Wilson)

M. OLD BUSINESS PENDING

N. NEW BUSINESS

- 1. **Introduction of Ordinance 2025-22** - ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF TRACT BB OF THE LAWRENCE B. RITTER TRACT, CONTAINING 7.9787 ACRES +/-, IN §9, T5S, R1E, L/E .340 ACRES (RoW), WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY. (Jacqueline Wilson)
- 2. Discussion and approval of the 2026 Council meeting dates. (Jennifer Landry)
- 3. Approval of the 2026 City of Zachary Holiday Schedule. (Jennifer Landry)

4. Approval of appointment of the new Chief Financial Officer. (Mayor McDavid)

O. CODE ENFORCEMENT

1. **Subpoenas for Junk Vehicles and Junk Properties**

Hearing on, discussion and consideration of items and individuals currently under subpoena, and authorization to issue new subpoenas related to junk vehicles and junk properties in violation of City's Code of Ordinances. (Ty Stephens)

2. **Subpoena Issuance Follow up**

Review of properties and vehicles subject to subpoena for code violations; and consideration of authorization to issue subpoenas for junk vehicles and junk properties as defined under the City Code. (Ty Stephens)

**P. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION
REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

Q. REPORTS FROM DEPARTMENT HEADS

1. Receive the Monthly Inspection Report. (Scott Masterson)

R. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

S. ADJOURNMENT

**Karen Burdette
Acting Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**