

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, January 13, 2026, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDTITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of December 09, 2025, regular meeting, and approval of Minutes of December 23, 2025, regular meeting and approve them as written. (Mayor McDavid)

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Award Bids received for Crosswalk – Mt. Pleasant Blvd. Walkways and Cross Walks, Project No. 11681.06-1 (Mayor McDavid)

**2. Sewer**

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**5. Other Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Request to Speak**

**2. Hardship Waivers**

**3. Other Variances**

**4. Exceptions of Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

1. Election of Mayor Pro Tempore (Jacqueline Wilson)

**I. PLANNING & ZONING MATTERS**

1. Receive Minutes of the Regular meeting of \_\_\_\_\_, of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.

**2. Planning matters REQUIRING a Public Hearing**

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

- a. Discussion and approval of appointment, Mr. Kevin Williams, District 3 resident, to fill expired terms of the District 3 Planning and Zoning Commission. (Councilwoman DeVirgilio)

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

1. Receive the balance sheet and income statement as of December 2025 and the natural gas bill when it is received. (Mayor McDavid)
2. Receive accounts payable report for December 2025. (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. **Public Hearing and Adoption of Ordinance 2025-25** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO REVOKE THE DEDICATION OF THE PUBLIC RIGHT OF WAY KNOWN AS YOUNG STREET AT THE REQUEST OF THE ADJOINING LANDOWNER BEGINNING FROM THE INTERSECTION OF YOUNG STREET AND LOUDON STREET TO THE INTERSECTION OF YOUNG STREET AND W CENTRAL AVENUE. (Jacqueline Wilson)
2. Utilities Department to discuss public awareness program letter for the natural gas. (Mayor McDavid)
3. Appointment of the Hearing Officer (Mayor McDavid)
4. Council Clerk approval for new Council laptop (Councilwoman Landry)
5. Request to go into Executive Session of the Council and Mayor pursuant to La. R.S. 42:17(A)(2) with regard to specific litigation matters – Dianne Fletcher et al v. City of Zachary et al, 19th JDC, No. 771581 and Daniel Fisher et al v. City of Zachary et al, 19th JDC, No 771806. (Jacqueline Wilson)
6. Request for authorization for Mayor to enter into Special Counsel Contract for Shows Cali & Walsh LLP in the matter of Daniel Fisher et al v. City of Zachary et al, 19th JDC, No 771806. (Jaqueline Wilson)

**O. CODE ENFORCEMENT**

1. **Subpoenas for Junk Vehicles and Junk Properties**  
Hearing on, discussion and consideration of items and individuals currently under subpoena, and authorization to issue new subpoenas related to junk vehicles and junk properties in violation of City's Code of Ordinances. (Ty Stephens)
2. **Subpoena Issuance Follow up**  
Review of properties and vehicles subject to subpoena for code violations; and

consideration of authorization to issue subpoenas for junk vehicles and junk properties as defined under the City Code. (Ty Stephens)

**P. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION  
REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**Q. REPORTS FROM DEPARTMENT HEADS**

1. Receive the December Monthly Inspection Report (Scott Masterson)

**R. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**S. ADJOURNMENT**

**Karen Burdette  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**