

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, May 12, 2026, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes April 28, 2026, regular meeting, and approve them as written. (Mayor McDavid)

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1. A Proclamation declaring May as Cystic fibrosis awareness month. (Councilman LeBlanc)
2. A Proclamation declaring May as Maternal Mental health month. (Councilwoman Westmoreland)
3. Recognition of Alexander Knight, Mayoral Leadership Initiative. (Mayor McDavid)

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
 - a) McHost Water Main Relocation Project – Pay Request #2 (Mayor McDavid)
 - b) 2025 Road Rehabilitation Project – Pay Request #6 – Final Retainage (Mayor McDavid)
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Request to Speak**
2. **Hardship Waivers**
 - a) **Hardship Waiver Request (20483 Plank Road)** - Request for a hardship waiver to allow placement of a manufactured home on a lot. The waiver will include consideration of zoning requirements, manufactured home placement

standards, and re-subdivision of the property to ensure all elements are compliant and can function together. (D'Monda Hill)

3. **Other Variances**
4. **Exceptions of Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.**
2. **Planning matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**
 - a) **Public Hearing and Adoption of Ordinance 2026-05 - ORDINANCE PERTAINING TO CONDITIONAL USE PERMIT APPROVAL OF PLACEMENT OF MANUFACTURED HOME ON LOT 7-B OF THE ZACHARY ESTATES SUBDIVISION. (Jacqueline Wilson)**

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. **Receive accounts payable report as of April 2026. (Mayor McDavid)**

K. BUDGET AND FINANCIAL MATTERS

1. **Introduction of Ordinance 2026-07 - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND CORRECT CERTAIN DEPARTMENTAL BUDGETS FOR THE FISCAL YEAR COMMENCING JULY 1, 2025, AND ENDING JUNE 30, 2026. (Jacqueline Wilson)**

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Introduction of Ordinance 2026-08 - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND CIVIL PENALTY PROVISIONS FOR ADMINISTRATIVE CODE ENFORCEMENT PROCEDURE. (Jacqueline Wilson)**

O. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Receive the minutes from the March 26, 2026, Condemnation Board meeting. (Jacqueline Wilson)**

P. REPORTS FROM DEPARTMENT HEADS

1. Receive the April Monthly Inspection Report. (Scott Masterson)

Q. COUNCIL DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

R. ADJOURNMENT

**Karen Burdette
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**