

**MINUTES**  
**ZONING COMMISSION**  
**CITY OF ZACHARY**

**Monday, May 04, 2026**

**6:00 PM**

**A. CALL TO ORDER**

Commissioner Slaughter called the meeting to order at 6:13 p.m., on Monday, April 06, 2026, at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation and Pledge of Allegiance were carried over from previous meeting.

**C. OPENING PROCEDURES**

**1. ROLL CALL**

MEMBERS PRESENT

Mindy Slaughter

Jared Watkins

James Peay

Jason Floyd

Christi Murphy

Kevin Williams

MEMBERS ABSENT

Tommy Womack (excused, gave prior notice)

**2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS**

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

**3. CHANGES/ADDITIONS TO THE AGENDA**

The motion was made by Commissioner Floyd

The motion was seconded by Commissioner Slaughter

To add an item under New Business, G3B, Election of new officers for Zoning Commission.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams

NAYS: None

ABSENT: Womack

ABSTAINED: None

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**D. READING OF THE MINUTES**

1. Approval of minutes of the April 06, 2026 regular meeting and approve them as written.

The motion was made by Commissioner Floyd

The motion was seconded by Commissioner Slaughter

To approve minutes of the April 06, 2026, regular meeting and approve them as written.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams

NAYS: None

ABSENT: Womack

ABSTAINED: None

**E. PRESENTATION OF DELEGATION**

**F. ANNOUNCEMENTS**

**G. ZONING**

The consent agenda consists of items with no outstanding issues that do not require plan amendments, text amendments, variances, or waivers. Consent agenda items may be approved with a single motion without a public hearing, **UNLESS** removed from the consent agenda and placed in the regular agenda order.

Items placed on the Consent Agenda by the Planning & Zoning Staff will not have time allocated for speaking, **UNLESS** there is a member of the Planning & Zoning Commission of the public at the meeting who wishes to speak on the item. In such cases, the item will be removed from the consent agenda and placed in the regular agenda order for discussion.

**1. Consent Agenda**

**2. Old Business**

**3. New Business**

- a) Zoning Commission review, discussion and vote to amend and ratify its bylaws.

The motion was made by Commissioner Peay

The motion was seconded by Commissioner Floyd

To approve bylaws of the City of Zachary Zoning Commission.

Zoning Commissioners unanimously voted to approve, and a copy of the bylaws will be attached to the minutes as “Exhibit A”.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams

NAYS: None

ABSENT: Womack

ABSTAINED: None

- b) Election of new officers for Zoning Commissions.

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The motion was made by Commissioner Peay  
The motion was seconded by Commissioner Murphy  
To elect Mindy Slaughter as the Chairperson for the Zoning Commissions.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams  
NAYS: None  
ABSENT: Womack  
ABSTAINED: None

The motion was made by Commissioner Slaughter  
The motion was seconded by Commissioner Peay  
To elect Tommy Womack as the Vice Chairperson for the Zoning Commissions.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams  
NAYS: None  
ABSENT: Womack  
ABSTAINED: None

The motion was made by Commissioner Slaughter  
The motion was seconded by Commissioner Murphy  
To elect Kevin Williams as the Secretary for the Zoning Commissions.

YEAS: Slaughter, Watkins, Peay, Floyd, Murphy, Williams  
NAYS: None  
ABSENT: Womack  
ABSTAINED: None

**H. REPORT OF THE CITY PLANNER**

**I. REPORT OF THE CHAIRWOMAN**

**J. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

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Karen Burdette Recording Secretary

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Mindy Slaughter - Chairman

**Karen Burdette, Recording Secretary**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**