

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, August 11, 2026, 6:30 P.M.**

A. CALL TO ORDER

Mayor McDavid called the meeting to order at 6:30 p.m., on Tuesday, August 11, 2026, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman DeVirgilio

Pledge of Allegiance by Zachary Police Captain, Michael White

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David McDavid

COUNCIL MEMBERS

Brandy Westmoreland – District 1

John LeBlanc– District 2

Ambre DeVirgilio – District 3

James Graves – District 4

Jennifer Landry – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor McDavid read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement sets forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes July 28, 2026, regular meeting, and approve them as written.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilman LeBlanc

To approve the minutes July 28, 2026, regular meeting, and approve them as written.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

G. PRESENTATION OF DELEGATIONS

1. Request to Speak

Katherine Villemarette, 2668 Brady Ave., addressed the Council regarding Flock cameras and expressed concerns about their use in Zachary, particularly regarding safety and privacy.

Pete Charlet, 1161 Memorial Square, addressed the Council regarding current agenda item G2A hardship waiver, stating that the waiver should be determined by Mr. Masterson rather than the Council. He also spoke regarding an ongoing investigation being conducted by Mr. Hill in Little Farms.

2. Hardship Waivers

a) Waiver Application – 3010 North Vernon Rd.

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilman LeBlanc

To deny Waiver Application – 3010 North Vernon Rd.

YEAS: Westmoreland, LeBlanc, DeVirgilio,

NAYS: Graves, Landry

ABSENT: None

ABSTAINED: None

3. Other Variances

4. Exceptions of Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of _____, of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.**

2. Planning matters REQUIRING a Public Hearing

- a) Deannexation-01-26 (8465 Zachary-Deerford Road) —** Proposed petition of deannexation of one acre of property located at Tract A-1-A of the J.M. King, Jr. Tract, T5S R1E Sect 37, 8465 Zachary-Deerford Road, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 6:48 p.m. Tammy Dellinger, 8262 Zachary Deerford Rd. was there to speak in favor of the Deannexation. There being no one else to speak in favor of or against the Deannexation, Mayor McDavid closed the PUBLIC HEARING at 6:48 p.m.

The motion was made by Councilman LeBlanc

The motion was seconded by Councilwoman Westmoreland

To approve **Deannexation-01-26 (8465 Zachary-Deerford Road)** — Proposed petition of deannexation of one acre of property located at Tract A-1-A of the J.M. King, Jr. Tract, T5S R1E Sect 37, 8465 Zachary-Deerford Road, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive the accounts payable report as of July 2026.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To approve receiving the accounts payable report as of July 2026

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Introduction of Ordinance 2026-12 - ORDINANCE PERTAINING TO CONTRACTING THE BOUNDARIES OF THE CITY OF ZACHARY BY THE DE-ANNEXATION OF 1.0 ACRE OF TRACT A-1-A OF THE J.M. KING JR. TRACT WITHIN EAST BATON ROUGE PARISH LOUISIANA OUT OF THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilwoman DeVirgilio

To approve **Introduction of Ordinance 2026-12 - ORDINANCE PERTAINING TO CONTRACTING THE BOUNDARIES OF THE CITY OF ZACHARY BY THE DE-ANNEXATION OF 1.0 ACRE OF TRACT A-1-A OF THE J.M. KING JR. TRACT WITHIN EAST BATON ROUGE PARISH LOUISIANA OUT OF THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.**

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None
ABSENT: None
ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2026-13** - ORDINANCE

AUTHORIZING THE CITY OF ZACHARY TO AMEND AND UPDATE THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY TO CREATE A ONE (1) ACRE RESIDENTIAL ZONING DESIGNATION.

Mayor McDavid opened the PUBLIC HEARING at 6:49 p.m. There being no one to speak in favor of or against the ordinance, Mayor McDavid closed the PUBLIC HEARING at 6:50 p.m.

The motion was made by Councilman LeBlanc

The motion was seconded by Councilwoman DeVirgilio

To approve the **Adoption of Ordinance 2026-13** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND AND UPDATE THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY TO CREATE A ONE (1) ACRE RESIDENTIAL ZONING DESIGNATION.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

3. **Introduction of Ordinance 2026-15** – ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE CITY’S CODE OF ORDINANCES TO PERMIT THE DECLARATION OF A TEMPORARY BURN BAN WITHIN CITY LIMITS AND FOR RELATED MATTERS.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilman LeBlanc

To table **Introduction of Ordinance 2026-15** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE CITY’S CODE OF ORDINANCES TO PERMIT THE DECLARATION OF A TEMPORARY BURN BAN WITHIN CITY LIMITS AND FOR RELATED MATTERS.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

4. Discussion and adoption of council meeting procedures

The motion was made by Councilwoman Westmoreland

The motion was seconded by Councilman LeBlanc

To table adoption of council meeting procedures.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None
ABSENT: None
ABSTAINED: None

**O. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION
REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

P. REPORTS FROM DEPARTMENT HEADS

1. Receive the July Monthly Inspection Report.
The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland
To approve receiving the July Monthly Inspection Report.
YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

Q. COUNCIL DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

Councilwoman Westmoreland discussed firearms and hunting within the City limits and the possibility of establishing an ordinance addressing these activities in the City of Zachary. She also reminded residents of the Really Hot Air Balloon event scheduled for August 14th and 15th.

Councilwoman DeVirgilio requested an update from Code Enforcement Officer Mr. Stephens. Mr. Stephens addressed the Council and reported that his hearings are held on Tuesdays and Thursdays from 3:00 p.m. to 5:00 p.m. and that everything is proceeding accordingly.

Attorney Wilson informed the Council a new law that requires all city elected officials to complete a one-hour bid law training course. The training is available online, and Attorney Wilson reminded the Council, Mayor and staff of the requirement to ensure the City remains in compliance.

R. ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

**Karen Burdette
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

CERTIFICATION

Karen Burdette
Clerk of the City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David McDavid, Mayor

I, Karen Burdette, do hereby certify that I am the duly appointed Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, August 11, 2026, a proper quorum being there and then present.

Karen Burdette, Clerk of the City Council