

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, August 25, 2026, 6:30 P.M.**

A. CALL TO ORDER

Mayor McDavid called the meeting to order at 6:30 p.m., on Tuesday, August 25, 2026, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman Landry

Pledge of Allegiance by Councilwoman DeVirgilio

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David McDavid

COUNCIL MEMBERS

Brandy Westmoreland – District 1

John LeBlanc– District 2

Ambre DeVirgilio – District 3

James Graves – District 4

Jennifer Landry – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor McDavid read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement sets forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

- 1. Approval of Minutes August 11, 2026, regular meeting, and approve them as written.**

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilman LeBlanc

To approve the minutes August 11, 2026, regular meeting, and approve them as written.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

1) Introduction of 2026 Miss Zachary/Really Hot Air Balloon Festival Royalty.

The City of Zachary introduced 2026 Miss Zachary Festival Royalty:

Baby Mr. Zachary: Murphy Cardinale; Toddler Mr. Zachary: Beckham Noland; Baby Miss Zachary: Madelyn McCullough, Toddler Miss Zachary: Sage Dewey, Tiny Miss Zachary: Alyssa Sylvester; Petite Miss Zachary: Laikyn Farthing; Little Miss Zachary: Adalyn McCallister; Jr. Miss Zachary: Harper Ballard; Zachary's Most Talented Jr.: Sophia Tulegan; Teen Miss Zachary: Kailah Fresina; Zachary's Most Talented Teen: Mollie Cardinale; Miss Zachary: Gabreyela Gonzales; Ms. Zachary: Miklyn Herrin.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

G. PRESENTATION OF DELEGATIONS

1. Request to Speak

Travis Gaspard, spoke regarding candidacy for City of Zachary Council District 1

Randy Albarez, spoke regarding candidacy for City of Zachary Council District 2

Amanda Perry, spoke regarding candidacy for City of Zachary Council District 3

Kate Villemarette, 2668 Brady Ave., addressed Council regarding Flock cameras in Zachary and a privacy concern.

2. Hardship Waivers

a) Waiver Application – 1625 Gleneagles Bend Rd.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilman LeBlanc

Owner, Lynn Copeland, 1625 Gleneagles Bend Rd., was present and spoke in support.

To approve Waiver Application – 1625 Gleneagles Bend Rd.

YEAS: LeBlanc, DeVirgilio, Graves, Landry

NAYS: Westmoreland

ABSENT: None

ABSTAINED: None

3. Other Variances

4. Exceptions of Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of August 03, 2026, of the Planning Commission and the Minutes of the Regular meeting of August 03, 2026, of the Zoning Commission.**

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland
To approve receiving minutes of the Regular meeting of **August 03, 2026**, of the
Planning Commission and the Minutes of the Regular meeting of **August 03, 2026**, of the
Zoning Commission.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

2. Planning matters REQUIRING a Public Hearing

a) CUPAB 3-26 (Honduguate Restaurant) — Proposed restaurant to serve
liquor/alcoholic beverages on Tract B-4 of the Otey M. Hughes Tract, on
property located at 5145 Main Street, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 7:07 p.m. There being no one
to speak in favor of or against the CUPAB, Mayor McDavid closed the PUBLIC
HEARING at 7:08 p.m.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilman LeBlanc

To approve **CUPAB 3-26 (Honduguate Restaurant)** — Proposed restaurant to serve
liquor/alcoholic beverages on Tract B-4 of the Otey M. Hughes Tract, on property
located at 5145 Main Street, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE

1. Receive the balance sheet and income statement as of August 2026 and the
natural gas bill when it is received.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To approve receiving the balance sheet and income statement as of August 2026 and the
natural gas bill when it is received

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2026-12** - ORDINANCE PERTAINING TO CONTRACTING THE BOUNDARIES OF THE CITY OF ZACHARY BY THE DE-ANNEXATION OF 1.0 ACRE OF TRACT A-1-A OF THE J.M. KING JR. TRACT WITHIN EAST BATON ROUGE PARISH LOUISIANA OUT OF THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

Mayor McDavid opened the PUBLIC HEARING at 7:09 p.m. There being no one to speak in favor of or against the ordinance, Mayor McDavid closed the PUBLIC HEARING at 7:09 p.m.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Westmoreland

To approve **Adoption of Ordinance 2026-12** - ORDINANCE PERTAINING TO CONTRACTING THE BOUNDARIES OF THE CITY OF ZACHARY BY THE DE-ANNEXATION OF 1.0 ACRE OF TRACT A-1-A OF THE J.M. KING JR. TRACT WITHIN EAST BATON ROUGE PARISH LOUISIANA OUT OF THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2026-14** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY, STATE OF LOUISIANA, TO ENTER INTO A LEASE AGREEMENT WITH RESPECT TO CERTAIN PROPERTY OF THE CITY; APPROVING THE FORM AND TERMS OF SUCH AGREEMENT; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

Mayor McDavid opened the PUBLIC HEARING at 7:13 p.m. Mr. Joseph Butler Jr. and Mrs. Ingrid Butler, owners of T&T Smokehouse Meats, were there to speak in favor of the ordinance. There being no one else to speak in favor of or against the ordinance, Mayor McDavid closed the PUBLIC HEARING at 7:14 p.m.

The motion was made by Councilman LeBlanc

The motion was seconded by Councilwoman DeVirgilio

To approve **Adoption of Ordinance 2026-14** - ORDINANCE AUTHORIZING THE CITY OF ZACHARY, STATE OF LOUISIANA, TO ENTER INTO A LEASE AGREEMENT WITH RESPECT TO CERTAIN PROPERTY OF THE CITY; APPROVING THE FORM AND TERMS OF SUCH AGREEMENT; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry

NAYS: None

ABSENT: None

ABSTAINED: None

3. Request to add the position of Deputy Chief to ZPD rank structure.

Chief Lawrence spoke on his intent to request the position of Deputy Chief to be added to the ZPD rank structure.

4. Discussion and adoption of council meeting procedures.

The motion was made by Councilwoman DeVirgilio

The motion was seconded by Councilwoman Landry

To amend Council Meeting Procedures 2026 and to approve as amended.

YEAS: LeBlanc, DeVirgilio, Landry

NAYS: Westmoreland, Graves

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

Attorney Wilson stated there will be a Condemnation meeting Thursday, August 27, 2026.

P. REPORTS FROM DEPARTMENT HEADS

Q. COUNCIL DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

Police Chief Daryl Lawrence announced that Jaylin Thomas Sr., graduates the D.A.R.E. Officer Program and will be held on August 27, 2026.

Councilwoman DeVirgilio addressed Ms. Villemarette's comments regarding the Flock cameras and requested that security concerns be addressed. Police Chief Lawrence and Mr. Ty Stephens addressed the Council regarding the Flock camera system, including the audit process and security measures.

Mr. Ty Stephens provided an update regarding Code Enforcement hearings, stating that two hearings were held last week and that everything is proceeding accordingly.

Councilman LeBlanc asked Mr. Stephens about small business signs being placed in unauthorized locations throughout the city. Mr. Stephens stated that Mr. Whitaker handles those issues and does a good job of removing the signs and notifying the owners when they are taken down.

The Mayor addressed the Council regarding the signing of City checks, stating that a schedule needs to be established due to a lack of participation.

The Mayor informed the Council that a citizen filed a complaint with the administration regarding a City administrator and stated that the matter is currently under investigation.

R. ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

**Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

CERTIFICATION

Karen Burdette
Clerk of the City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David McDavid, Mayor

I, Karen Burdette, do hereby certify that I am the duly appointed Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, August 25, 2026, a proper quorum being there and then present.

Karen Burdette, Clerk of the City Council