For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, October 27, 2026, 6:30 P.M.

A. CALL TO ORDER

Mayor McDavid called the meeting to order at 6:31 p.m., on Tuesday, October 27, 2026, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilwoman Landry
Pledge of Allegiance by Councilman Graves

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR
David McDavid
COUNCIL MEMBERS
Brandy Westmoreland – District 1
John LeBlanc– District 2
Ambre DeVirgilio – District 3
James Graves – District 4
Jennifer Landry – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETING

Before proceeding with the meeting, Mayor McDavid read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement sets forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes October 13, 2026, regular meeting, and approve them as written.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland

To approve the minutes of October 13, 2026, regular meeting, and approve them as written.

YEAS:	Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS:	None
ABSENT:	None
ABSTAINED:	None

E. HONORS, RECOGNITIONS, AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Request to Speak**
   - **a)** Representative from Flock, regarding Flock camera system.
     Ian Leslie from Flock gave presentation on Flock camera system.

   - **b)** LT Dupre', spoke regarding candidacy for Family Court Judge.

   - **c)** Breast Cancer Awareness, Sharon Johnson.
     Recognition of October as Breast Cancer Awareness Month Councilman Graves spoke regarding Breast Cancer awareness and presented proclamation to Sharon King Johnson.

2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions of Regulations**

H. ACTION MANDATED BY HOME RULE CHARTER

a) A request to extend Council Clerk certification time requirement from 3 years to 4 years.

The motion was made by Councilwoman Westmoreland
The motion was seconded by Councilwoman DeVirgilio

To approve of extending the Council Clerk certification time requirement from 3 years to 4 years.

YEAS:	Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS:	None
ABSENT:	None
ABSTAINED:	None

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Special meeting **September 21, 2026** and Regular meeting **October 05, 2026** of the Planning Commission and Special meeting **September 21, 2026** and Regular meeting **October 05, 2026** of the Zoning Commission.

   The motion was made by Councilwoman Westmoreland
   The motion was seconded by Councilwoman DeVirgilio

   To approve receiving the Minutes of the Special meeting of **September 21, 2026** and Regular meeting **October 05, 2026** of the Planning Commission and Special

meeting **September 21, 2026** and Regular meeting **October 05, 2026** of the Zoning Commission.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

1. **Planning matters REQUIRING a Public Hearing**
   a) **CUPAB-05-26 (5755 Main Street) —** Proposed restaurant to serve liquor/alcoholic beverages on Lot W-1-A of the A.W. Montegudo Property, on property located at 5755 Main Street, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 7:05 p.m. There being no one to speak in favor of or against the CUPAB, Mayor McDavid closed the PUBLIC HEARING at 7:05 p.m.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland

To approve **CUPAB-05-26 (5755 Main Street) —** Proposed restaurant to serve liquor/alcoholic beverages on Lot W-1-A of the A.W. Montegudo Property, on property located at 5755 Main Street, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

   b) **CUPMH-5-25 (4464 New Weis Road) —** Proposed placement of manufactured home on Lot 1 of the Jackson Church Subdivision, on property located at 4464 New Weis Road, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 7:08 p.m. Michele Manoilla, 30697 Old River Rd, Denham Springs, LA, was there to speak in favor of the CUPMH. There being no one else to speak in favor of or against the CUPMH, Mayor McDavid closed the PUBLIC HEARING at 7:10 p.m.

The motion was made by Councilwoman Westmoreland
The motion was seconded by Councilman LeBlanc

To deny **CUPMH-5-25 (4464 New Weis Road) —** Proposed placement of manufactured home on Lot 1 of the Jackson Church Subdivision, on property located at 4464 New Weis Road, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

   c) **CUPMH-02-26 - (21301 W.J. Wicker Road)** - Proposed placement for a manufactured home on property located at 21301 WJ Wicker Road, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 7:13 p.m. Steve Fletcher, 21301 WJ Wicker Rd. and Staci Alonzo, 2215 WJ Wicker Rd., were there to

speak in favor of the CUPMH. There being no one else to speak in favor of or against the CUPMH, Mayor McDavid closed the PUBLIC HEARING at 7:14 p.m.

The motion was made by Councilwoman Westmoreland
The motion was seconded by Councilman LeBlanc

To approve **CUPMH-02-26 - (21301 W.J. Wicker Road)** - Proposed placement for a manufactured home on property located at 21301 WJ Wicker Road, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

d) CUPAB-04-26 (Honduguate Store) — Proposed grocery store to sell alcoholic beverages on Tract B-4 of the Otey M. Hughes Tract, on property located at 5145 Main Street, Zachary, La 70791.

Mayor McDavid opened the PUBLIC HEARING at 7:17 p.m. Hondugate interpreter, Caroline Rodriguez, was there to speak in favor of the CUPAB. There being no one else to speak in favor of or against the CUPAB, Mayor McDavid closed the PUBLIC HEARING at 7:18 p.m.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland

To approve **CUPAB-04-26 (Honduguate Store)** — Proposed grocery store to sell alcoholic beverages on Tract B-4 of the Otey M. Hughes Tract, on property located at 5145 Main Street, Zachary, La 70791.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

2. **Planning Matters NOT requiring a Public Meeting**
3. **Zoning Matters REQUIRING a Public Hearing**
4. **Zoning Matters NOT Requiring Public Hearing**
5. **Other Matters**

a) Waiver Application – 3345 Truman Street

Mayor McDavid opened the PUBLIC HEARING at 7:24 p.m. Sean Turner, 3345 Truman St., was there to speak in favor of the Waiver Application. There being no one else to speak in favor of or against the Waiver Application, Mayor McDavid closed the PUBLIC HEARING at 7:24 p.m.

Building Official Scott Masterson did speak on firewall in regard to the Waiver with the Council.

The motion was made by Councilman Graves
The motion was seconded by Councilwoman Landry

To approve a Fence Waiver Application – 3345 Truman Street

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None

ABSENT: None
ABSTAINED: None

b) Waiver Application – 4494 Westwood Drive.
Mayor McDavid opened the PUBLIC HEARING at 7:25 p.m. Stephen Love, 4494 Westwood Dr., was there to speak in favor of the Waiver Application. There being no one else to speak in favor of or against the Waiver Application, Mayor McDavid closed the PUBLIC HEARING at 7:25 p.m.

The motion was made by Councilwoman Landry
The motion was seconded by Councilwoman DeVirgilio
To approve Fence Waiver Application – 4494 Westwood Drive

YEAS: LeBlanc, DeVirgilio, Graves, Landry
NAYS: Westmoreland
ABSENT: None
ABSTAINED: None

J. APPROVAL OF PAYMENT OF BILLS

1. Receive the balance sheet and income statement as of October 2026 and the natural gas bill when it is received.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland
To approve receiving the balance sheet and income statement as of October 2026 and the natural gas bill when it is received.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2026-19 -** ORDINANCE OF THE CITY OF ZACHARY PERTAINING TO THE CREATION OF DEPUTY CHIEF OF POLICE POSITION FOR THE CITY OF ZACHARY AND FOR OTHER RELATED MATTERS.
Mayor McDavid opened the PUBLIC HEARING at 7:30 p.m. There being no one to speak in favor of or against the Ordinance, Mayor McDavid closed the PUBLIC HEARING at 7:30 p.m.

The motion was made by Councilman LeBlanc
The motion was seconded by Councilwoman Landry

To approve **Adoption of Ordinance 2026-19 -** ORDINANCE OF THE CITY OF ZACHARY PERTAINING TO THE CREATION OF DEPUTY CHIEF OF POLICE POSITION FOR THE CITY OF ZACHARY AND FOR OTHER RELATED MATTERS.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

2. Discussion and approval of the 2027 Council meeting dates.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilwoman Westmoreland

To approve the 2027 Council meeting dates.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

3. Approval of Request for Parade Permit for Veteran's Day Parade, November 13, 2026, at 9:00 a.m.

The motion was made by Councilwoman DeVirgilio
The motion was seconded by Councilman LeBlanc

To approve the Parade Permit for Veteran's Day Parade, November 13, 2026, at 9:00 a.m.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

4. Approval of Request for Parade Permit for Christmas Parade, December 05, 2026, at 2:00 p.m.

The motion was made by Councilman Graves
The motion was seconded by Councilman LeBlanc

To approve the Parade Permit for Christmas Parade, December 05, 2026, at 2:00 p.m.

YEAS: Westmoreland, LeBlanc, DeVirgilio, Graves, Landry
NAYS: None
ABSENT: None
ABSTAINED: None

5. Discussion of Offering for Sale Immovable Property Owned by City at 1030 Rollins Road.

The Mayor discussed with the Council regarding the sale of the immovable property owned by the City located at 1030 Rollins Rd.

O. CONDEMNED BUILDINGS – PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

Q. COUNCIL DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)

Councilwoman Westmoreland inquired about the status of the proposed food truck ordinance and requested an update from the Planning and Zoning Director. Mr. Hill advised that Attorney Dupre is actively working on the matter.

Councilwoman DeVirgilio addressed the Mayor regarding the Utility Drone Project and requested a copy of the contract associated with the project. She expressed concerns regarding residents' privacy. The Mayor advised that he would follow up with her regarding the matter.

R. ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

Karen Burdette
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

CERTIFICATION

_____
Karen Burdette
Clerk of the City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

_____
David McDavid, Mayor

I, Karen Burdette, do hereby certify that I am the duly appointed Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, October 27, 2026, a proper quorum being there and then present.

_____
Karen Burdette, Clerk of the City Council