

Domestic Assistant

Our Mission is to create a community where Children and Young Adults can live, learn and work in an integrated community based on mutual respect and unfolding of individual potential

Post:	Domestic Assistant
Service:	Residential Care Homes
Line Manager:	House Co-Ordinator
Salary Range:	£12.60 per hour
Hours:	20 hours per week

Job Dimensions – To ensure that we provide a clean environment for our service users and staff, providing a high quality service and high standards of cleanliness, ensuring compliance with infection control procedures.

This post requires:

- Previous experience of domestic assistant work within a care home setting.
- Full PVG required.

Domestic Assistant

Key Responsibilities

- Dusting, mopping floors and vacuuming as necessary.
- Regular cleaning of bathrooms and toilets, including scrubbing and de-scaling baths and tiles, clearing plug holes and taps, de-scaling showerheads, removing soap, and cleaning around light switches and door handles etc.
- Ensure all rubbish bins are emptied on a daily basis.
- Cleaning of doors, windows and other areas as required.
- Cleaning spillages as required.
- Maintain cleaning equipment, including keeping equipment clean and informing the House Co-Ordinator when equipment or stocks require replacement.
- Ensure that cleaning materials, chemicals and substances are used properly and safely used and stored at all times.
- Assist with laundry duties as required.
- Undertake kitchen and dining room duties, such as laying and clearing tables, washing up etc, as required.
- Maintain a high standard of personal presentation and hygiene.
- Carry out any other reasonable instructions of the House Co-Ordinator.
- To be sensitive to the privacy and individual needs of the residents.
- Ensure all necessary documentation is completed daily.
- Participate in training and support meetings as required.
- Adhere to infection control policies at all times.
- Comply with COSHH regulations.
- Carry out other ad hoc duties as requested by the House Co-Ordinator.

Accountability

- Comply with CSA Health and Safety policies, including Fire Precautions and Prevention, and Infection Prevention and Control Standards.
- Ensure all reasonable precautions are taken to provide for the safety of children/young adults both on campus and in the community.
- Ensure all relevant and current CSA policies are understood and worked within, and that it is known where to access this, and further information, should it be required.
- Maintain confidentiality of all information concerning children and young adults.
- Comply with CSA regulations concerning performance of their duties and undertake any such other duties as are reasonably required by CSA.

Personal Qualities and Aptitudes

- Demonstrate a warm and flexible attitude.
- Demonstrate good communication skills with people at all levels within the organisation.
- Be aware of, and manage, risk both to the child/young adult, and himself/herself.

The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.