



Learning for Life Day Services (Craft Workshop) Leader

Our Mission is to create a community where Children and Young Adults can live, learn and work in an integrated community based on mutual respect and unfolding of individual potential

Post:	Learning for Life Day Services (Craft Workshop) Leader
Service:	Day Services
Line Manager:	Day Service Manager
Salary Range:	£15.56 - £16.03 per hour
Hours:	37.5 hours per week.

Job Dimensions:

To lead workshops for children and young adults with special needs as part of the learning for life day services. This specific role is expected to provide craft workshops as a means to developing (cognitive abilities) and enhance self-development. This will be done by enabling attendees to work through the process of production to a finished product. The role will also support and foster meaningful (work) experiences to allow children/ young adults to build confidence and to have the resilience to help them in the process of self-discovery aimed at helping them to resolve conflicts and problems, develop interpersonal skills, develop the range of emotional experiences, and increase their self-esteem and self awareness



This post requires:

- Relevant qualification within the craft/workshop discipline
- Experience of providing one to one learning and support to children, young people and young adults
- Knowledge/evidence of working to outcome frameworks and making a difference through learning/support/interventions
- Evidence of excellent report/case note writing and recording
- Evidence of excellent verbal communication skills
- Current knowledge and understanding of Protection of Vulnerable Groups legislation
- Holding PVG membership for work with children and vulnerable adults

Desirable for Post:

- Relevant higher-level qualification Key Responsibilities
- Working knowledge of the education of and support processes for children/young adults with special needs
- Knowledge/Experience of the ethos, values and principles associated with the Camphill movement

Key Responsibilities

- To receive referrals via Day Services Manager
- To develop and maintain a good working relationship with children and young adults
- To assess the needs of those children/young adults referred, via the use of the referral and the outcomes framework
- Develop a plan of learning and support through pottery and other crafts using the methods and approaches most likely to meet the needs established
- Monitor, on a regular frequency, the impact that the learning and support is having
- Keep legible written records on what learning and support is being provided, the observed changes and the outcomes over time
- Attendance at, and reporting to, any relevant MDT meetings



- Completion of an end of term/end of learning for life report which identifies inputs, outcomes and impact from the learning and support provided Accountability
- Informal/formal communication with parents, house residential staff, teachers, GP, workshop leaders and others, as appropriate (e.g. social workers)
- Regular attendance at Day Services meetings (a minimum of 80% attendance is expected)
- Offering and receiving peer support from other workshop leaders
- Preparing for 1-1 supervision sessions with Line Manager
- Meeting all requirements of any relevant registration body
- Maintaining registration with SSSC (or equivalent)

Accountability

- Ensure all relevant and current CSA H&S policies are understood and that it is known where to access these, and further information, should it be required
- Comply with the CSA Health and Safety policies, including Fire Precautions and Prevention
- Ensure all reasonable precautions are taken to provide for the safety of children and young people attending workshop sessions
- To ensure compliance with Infection Prevention and Control policies and procedures and the Health and Social Care Act 2012, ensuring that the risk of healthcare associated infection to patients and staff is minimised by careful preparation and clean-up of the workshop environment
- Ensure that work undertaken to safeguard children, young people and young adults is effective and consistent with the policies, procedures and protocols of CSA



Personal Qualities and Aptitudes

- Having a high-level relevant craft skill set
- Being able to work on your own as well as part of a team
- Highly motivated to make a difference to our cohort of children and young adults and to contribute to the life of the community

The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.