



## Kindergarten Assistant (Temporary position)

Our Mission is to create a community where Children and Young Adults can live, learn and work in an integrated community based on mutual respect and unfolding of individual potential

<b>Post:</b>	Kindergarten Assistant (Temporary position)
<b>Service:</b>	Kindergarten
<b>Line Manager:</b>	Kindergarten Manager
<b>Salary Range:</b>	£13.45 per hour
<b>Hours:</b>	13 hours per week (Thursday and Friday Term-time only)

### Job Dimensions:

As a kindergarten assistant you will be required to work as an effective member of an early year's team, delivering a high-quality child centred service in line with the principles of Waldorf Education and CfE, which meets the needs of children and their families.

### This post requires:

- Experience working with young children.

### Desirable for post:

- Early year's qualification

## Key Responsibilities

- To support the kindergarten teacher in his or her work and to help maintain the beauty and order of the kindergarten environment, both indoors and out.
- To be aware of and mindfully attend to the needs of the children.
- To help with the daily preparation of room, materials, and activities, also taking turns in preparing the morning snack.
- To use speech, movement, and music as a positive approach to support and work with the children.
- To work with the children on craft and domestic activities
- To support the teacher with story time, ring time, and activities.
- To look after the children during outside play and when out on walks in the group.
- To take care of children needing first aid.
- Demonstrate excellent timekeeping.
- Dressing appropriately and modestly in comfortable, natural fabrics.
- Supporting and assisting the kindergarten team in all aspects of work with pupils, you will work towards ensuring a high level of compliance with SSSC and CSA policies and practices.

**The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.**