



Greater Roanoke Transit Company
1108 Campbell Avenue, S.E.
Roanoke, Virginia 24013

October 28, 2025

ADDENDUM: NO. 1 TO ALL OFFERORS:

Reference: Request for Quotes No. 25-GRTC-1022

Description: WAREHOUSE AND MATERIAL HANDLING EQUIPMENT

RFQ Dated: October 22, 2025

Delivery To: Greater Roanoke Transit Company, Roanoke, Virginia

This addendum consists of:

1. Questions and answers
2. Revised Bid Form

[See attached.](#)

Except as noted and/or modified above, all the terms and provisions of the above solicitation remain unchanged.

Signed acknowledgement of this addendum must be submitted with your proposal package. This form does not substitute for signatures required in the body of the solicitation.

Sincerely,

Tanya Boone
Director of Procurement
540-982-0305 ext. 116
Fax- 540-982-2703

Addendum Acknowledged by:

Printed Name of Firm

Signature/ Title

Date

Questions and Answers

1. Is the forklift the only piece of equipment GRTC will accept trade-in offers?
GRTC ANSWER: The forklift is the only piece of equipment GRTC will accept trade-in. A section for trade-in credit has been added to the Bid Form.
2. Micromag Scrubber either comes with Spray wand or Flip wand, but does not support both. Which does GRTC prefer?
GRTC ANSWER: The Bid Form has been adjusted to show that only one type of wand or the other can be selected under the "Option" listing.
3. Sweeper 'Overhead guardrail' is 83" in height and may not be needed by GRTC. This feature is typically needed in work environments where overhead fall protection is needed as in overhead racks, etc. Will the guardrail be needed if GRTC is not concerned with overhead fall protection?
GRTC ANSWER: The Bid Form has been adjusted - the Guardrail line description/item has been removed.
4. Clarify what is meant by Sweeper 'Weather protection' line item description. Dealer can make recommendations such as a custom made canvas top.
GRTC ANSWER: GRTC will store this equipment in a secure exterior lot. GRTC requests that the offer include a solution(s) such as a canvas top, cover, or tarp to provide the equipment with some level of protection from the elements. The Bid Form has been adjusted to clarify "Weather protection" as a line item under the "Options" section. Offer to include cutsheet and/or information detailing the recommendation.



RFQ 25-GRTC-1022 WAREHOUSE AND MATERIAL HANDLING EQUIPMENT
OFFEROR'S PROPOSAL FORM (must be submitted - no alterations)
Addendum 1 October 28 2025

OFFEROR'S LEGAL NAME/ DBA

Having carefully examined the Solicitation Documents, Offeror proposes to furnish the following which meeting the specifications:

PRICING

Pricing shall be inclusive of all labor, equipment, supplies, printed manuals and troubleshooting guidelines, OEM provided accessories/cables/software, printed Warranty (no sample warranties), overhead, profit, material, and any other incidental costs required to provide, perform and complete Scope of Work as specified in the Solicitation Documents. Equipment shall be delivered ready for use including all fluids, filters, fully energized (battery full/tank full) for operation/training. All Unit Prices will be bid at the nearest whole penny. The Excel document contains formulas for convenience, however it is the Offeror's responsibility to verify all pricing and calculations are CORRECT. Greater Roanoke Transit Company d/b/a Valley Metro is not responsible for errors in formulas or calculations contained within Excel document(s). Equipment final pricing must include features required by local, state, federal safety regulations. Indicate "Required" on form if a line item is listed under "Options" line item. BID PRICE SHALL INCLUDE SHIPPING FOB AND HANDLING CHARGES. GRTC IS TAX EXEMPT. If tariffs apply, backup indicating country/countries to which duties were paid will be required.

In the event there is a discrepancy between a subtotal or total amount and the unit prices and extended amounts, the unit prices will prevail and the corrected extension(s) and total(s) will be considered the price. GRTC will only accept bids submitted on bid forms provided by GRTC. Bids submitted on other forms, other than those provided by the GRTC, will be deemed non-responsive and ineligible for award.

PLEASE ENSURE you have provided a printed copy of the Proposal Form along with other required documents with your hard copy submission packages. A digital version of the bid form with formulas is available upon request.

EQUIPMENT IN SCOPE OF WORK (REFER TO SPECIFICATIONS/BASIS OF DESIGN)

WAREHOUSE EQUIPMENT

Item	Description	MFG / Model # / or Equivalent	QTY	Unit of Measure	Unit Price	Extended Price
1.01	Factory Cat MicroMag 17 Riding Floor Scrubber		1			
	115 ah Battery AGM (run time 2 hours scrubbing est)		1			
	Onboard Charger compatible with battery type		1			
	Extra Brushes and Pads		1			
	Squeegees		1			
	Pad Holder		1			
1.02 OPT	Scrubber Options:					
	Spray Wand (choose this OR Flip Wand- but not both)		1			
	Flip Wand (choose this OR Spray Wand- but not both)		1			
	Specialty Tire Options (non-marking, etc)		1			
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with 1 year renewals up to total of 5 years; no autorenewal language allowed in contract)		1			
1.03 SHIP	Shipping to 325 Salem Avenue, SW, Roanoke, VA 24016		1			
1.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL SCRUBBER:						-
2.01	Linde Li-ION MT15B Pallet Truck		1			
	Stability Cater Wheels x 2		1			
	Battery Indicator		1			
	Square-tube tiller head		1			
	20Ah Li-ion battery		1			
	Polyurethane load and drive wheels		1			
	Service Brake		1			
2.02 OPT	Pallet Truck Options:					

	24V-10A external charger		1			
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with 1 year renewals up to total of 5 years; no autorenewal language allowed in contract)		1			
2.03 SHIP	Shipping to 1108 Campbell Ave SE Roanoke, VA 24013		1			
2.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL PALLET TRUCK:						-
3.01	Bobcat Forklift D25S-9		1			
	Doosan 2.4L DM02P Tier 4 Diesel Engine		1			
	Power Shift Transmission		1			
	Power Steering		1			
	Park Brake		1			
	Maintenance Free Battery		1			
	Tilt Steering Wheel		1			
	Dual Element Air Cleaner		1			
	Vertical Exhaust Muffler		1			
	Low Fuel Indicator		1			
	Ground Speed Control		1			
	Interior Tilt Cylinder Covers		1			
	Auto Shift Control		1			
	12V Aux Power and USB Port		1			
3.02 OPT	Forklift Options:					
	Oil Cooled Disc Brakes		1			
	Back up Alarm		1			
	Amber Strobe Warning lights		1			
	Grab Bar with Horn Button		1			
	Vinyl Suspension Seat with Hip Restraint		1			
	5" Display		1			
	Load Backrest 44" Wide, 47" High		1			
	Mast (3-stage full free triple high visibility MFH 189" OAL 86" FFH 6)		1			
	Side shifter (Hang on 43" Wide – Class II)		1			
	Carriage (Hook Type 43" Wide – Class II)		1			
	Steer Tires (Soft Solid 6.50-10)		1			
	Drive Tires (Single Drive Soft Solid 7.00-15)		1			
	86" Overhead Guard		1			
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with 1 year renewals up to total of 5 years; no autorenewal language allowed in contract)		1			
3.03 SHIP	Shipping to 1108 Campbell Ave SE Roanoke, VA 24013		1			

3.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL FORKLIFT:						
VEHICLES & TRAILERS						
Item	Description	MFG / Model # / or Equivalent	QTY	Unit of Measure	Unit Price	Extended Price
4.01	PowerBoss Atlas Riding Sweeper (Vacuum)		1			
	Engine - LPG		1			
	Solid Soft Shoe Tires		1			
4.02 OPT	Sweeper Options:					
	Hepa Filter(s) - 2# spares (in addition to those installed for delivery/startup operation)		2			
	Weather Protection (sweeper will be kept in secure exterior lot) - vendor to make recommendation, provide cutsheet of recommendation with bid		1			
	Specialty Tire Options for Sweeper as applicable		1			
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with 1 year renewals up to total of 5 years; no autorenewal language allowed in contract)		1			
4.03 SHIP	Shipping to 325 Salem Avenue, SW, Roanoke, VA 24016		1			
4.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL SWEEPER:						-
5.01	7x14 15k Dump Trailer 8" I-BEAM		1			
	Dual Cylinders w/Hydraulic Up and Down		1			
	Slipper Spring Suspension		1			
	EZ Lube Hubs		1			
	LED Lights		1			
	Lockable Toolbox (weatherproof, metal preferred over plastic)		1			
	Wired Remote Control for Pump		1			
	Heavy Duty Safety Chains		1			
	Heavy Duty Steel Wheels		1			
	Spare Tire and Spare Tire Holder		1			
	Super Duty Battery		1			
	8" Super Duty Main Frame		1			
5.02 OPT	Trailer Options:					
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with options to renew; no autorenewal language allowed in contract)		1			
5.03 SHIP	Shipping to 1108 Campbell Ave SE Roanoke, VA 24013		1			
5.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL DUMP TRAILER:						
6.01	EZ-Dumper Steel Dump Insert EZ0012T 8'		1			
	Expansion Stake Pockets (outside)		1			
	Full-length Flat Bar Rub Rails		1			

	Durable Powder Coat (Black)		1			
	Mounted Sideboards and Cab Protector		1			
	Double Acting Removable Spreader Tailgate		1			
	Side/Deck Stainless Steel		1			
6.02 OPT	Insert Options:					
	Steel Cab Protector		1			
	Assembly/Setup/Commissioning/Training of up to 4 staff members on site		1			
	Extended Warranty - parts and labor; minimal 1 year		1			
	Service Agreement (1 year with options to renew; no autorenewal language allowed in contract)		1			
6.03 SHIP	Shipping to 1108 Campbell Ave SE Roanoke, VA 24013		1			
6.04 TAR	Tariff (if applicable); backup of customs paid will be required		1			
TOTAL STEEL INSERT:						
ADDITIONAL OFFERINGS/OPTIONS NOT LISTED ABOVE (MAY ADD ROWS AS NEEDED)						
Item	Description	MFG / Model # / or Equivalent	QTY	Unit of Measure	Unit Price	Extended Price
A						
B						
C						
D						
E						
F						
G						
H						
TOTAL OTHER:						-
TRADE-IN CREDITS OFFERED: NOTE 1 - Vendor will prepare equipment for pickup & remove from 1108 Campbell Ave, SE, Roanoke, VA 24013. NOTE 2 - Trade-in to apply to new equipment price. NOTE 3 - Ideally, the old equipment to be exchanged at time of delivery of new equipment.						
Description				Unit of Measure	Unit Credit	Extended Credit
Forklift: Hyster S50XL Serial #B187V0306IL (in serviceable condition/currently in use)				1		
MISCELLANEOUS DISCOUNTS OFFERED (This amount will be written into contract terms at time time of contract.)						
Description				Unit of Measure	Unit Price Discount	Extended Discount
Percent Off Equipment Not Listed above						
Percent Off Labor Not Listed above						
BID SUMMARY						
OFFEROR'S TOTAL						-
AUTHORIZED SIGNATURE:						
NAME/TITLE						