



**GREATER ROANOKE TRANSIT COMPANY  
D/B/A VALLEY METRO  
REQUEST FOR QUOTE (RFQ)**

**TITLE: RFQ 26-GRTC-0730 OFFICE AND SERVICE VEHICLE COMPUTING DEVICES**

Commodity Code(s): 7373, 3571, 1731

Issue Date: July 31, 2026

**Due Date: 2:00 p.m. E.T. on Friday August 14, 2026**

Issued By: Southwestern Virginia Transit Management Company, Inc. (SVTMC) through  
Greater Roanoke Transit Company  
d/b/a Valley Metro (GRTC or Valley Metro)  
Roy Z. Meador Operations, Maintenance and Administrative Facility  
1108 Campbell Avenue, S.E., 2nd Floor  
Roanoke, VA 24013  
Phone (540) 982-0305, ext. 137  
Fax (540) 982-2703  
POC Email: [jspence@valleymetro.com](mailto:jspence@valleymetro.com)

The Greater Roanoke Transit Company d/b/a Valley Metro (GRTC or Valley Metro) is seeking quotes from qualified Offerors for products and services to include office laptops, ruggedized mobile computing equipment, and software. The Scope of Work also includes parts and labor for installation of ruggedized equipment in four (4) service vehicles.

Solicitation documents may be obtained:

- In person at the address listed above;
- By calling the Person of Contact (POC) listed above;
- Download online at [www.valleymetro.com/procurements](http://www.valleymetro.com/procurements) and click on appropriate RFQ link;
- eVA, Virginia Business Opportunities  
<https://mvendor.cgieva.com/Vendor/public/AllOpportunities.jsp>

For quotes to be considered and evaluated, Proposals appropriately received will be opened at the designated time. Specific instructions for submittal are provided in the RFQ documents.

All Offerors are advised that the Federal Transit Administration (FTA), the Virginia Department of Rail and Public Transportation (VDRPT), and the City of Roanoke, Virginia (City) provide funds to GRTC, which funds from some or a combination of these sources may be used to fund any resulting contract from this RFP. As such, any resultant contract will be subject to the laws, rules, regulations, and procedures applicable to all such funding.

**NOTE: GRTC invites qualified Bidders to provide a bid. GRTC will review each response and shall award to the lowest responsive and responsible Bidders. GRTC reserves the right to cancel or reject the solicitation or reject any or all quotes to waive any informalities in any quote and to purchase any whole or part of the items or services listed in the Request for Quote. Quote is good for 60 days. Multiple awards may result to fulfill the needs of the agency.**

**GRTC DOES NOT DISCRIMINATE AGAINST FAITH-BASED ORGANIZATIONS  
GRTC IS A TAX EXEMPT ORGANIZATION**