

Additional Admission Criteria

This document provides information regarding **additional admission criteria** that apply to selected CHC courses. These consist of *subject prerequisites* and/or *personal suitability* criteria and apply to all types of applicants (recent secondary education, vocational and training (VET) study, higher education study, work and life experience), except as noted¹.

Behavioural Science Courses

The following additional admission criteria apply to Social Sciences courses. Where courses are not listed, standard admission criteria only apply.

COURSE	ADDITIONAL ADMISSION CRITERIA
Bachelor of Human Services	PERSONAL SUITABILITY Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements. Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.
Bachelor of Counselling AND Master of Counselling	PERSONAL SUITABILITY Applicants must demonstrate the principles expressed in Section 4.1 of the PACFA Training Standards (2022) and agree to adhere to the PACFA Code of Ethics (2017)². Assessed - This criterion is assessed on the basis of applicants' completion of a personal statement regarding their reasons for seeking entry to, and expectations of, the course that expresses their aptitude and potential for counselling in terms of self-awareness, relational capacity and ability to understand and practice ethical behaviour within the context of relevant life experience and overall personal maturity. Applicants are also required to provide details for two personal referees, who will be contacted by CHC to complete a referee report (contains standardised questions). Applicants are further required to attend an interview with the course coordinator and to agree to complete at least 30 hours of personal counselling while enrolled in the course. Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements. Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.

Business Courses

Standard admission criteria only apply to Business courses.

¹ The process of assessing applicants' meeting of additional admission criteria is designed to be open, transparent and equitable for all applicants. Applicants who are not approved for admission on the basis that they do not meet the additional admission criteria may request a review of the decision by accessing CHC Policy: [Non-Academic Grievances – Domestic Students](#).

² PACFA is the Psychotherapy and Counselling Federation of Australia.

Education Courses

The following additional admission criteria apply to Education courses. Where courses are not listed, standard admission criteria only apply.

COURSE	ADDITIONAL ADMISSION CRITERIA
Bachelor of Education (Primary)	SUBJECT PREREQUISITES Applicants with <i>recent secondary education</i> must have completed the following subjects (Units 3 and 4, C) or their equivalent: - English, Literature, English & Literature Extension or English as an Additional Language; and - General Mathematics, Mathematical Methods or Specialist Mathematics; and - Agricultural Science, Biology, Chemistry, Earth & Environmental Science, Marine Science, Physics or Psychology. Applicants with <i>vocational and training (VET) study, higher education study and work and life experience</i> who may have completed other studies in these areas are to contact CHC for information regarding accepted alternative means of satisfying subject prerequisites. Assessed - This criterion is assessed on the basis of applicants' Queensland Certificate of Education (or equivalent from another jurisdiction) and/or other academic transcripts (as applicable). PERSONAL SUITABILITY Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities. Assessed - This criterion is assessed on the basis of applicants' completion of the Non-Academic Requirements for Teacher Education (NARTE) as administered by QTAC. Applicants will receive instructions on how to access and complete NARTE after they have submitted their QTAC application. Further information regarding NARTE is available from QTAC. Applicants must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements. Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.
Bachelor of Education (Secondary) AND Bachelor of Arts/Bachelor of Education (Secondary)	SUBJECT PREREQUISITES Applicants with <i>recent secondary education</i> must have completed the following subjects (Units 3 and 4, C) or their equivalent: - English, Literature, English & Literature Extension or English as an Additional Language; and - General Mathematics, Mathematical Methods or Specialist Mathematics. Applicants with <i>vocational and training (VET) study, higher education study and work and life experience</i> who may have completed other studies in these areas are to contact CHC for information regarding accepted alternative means of satisfying subject prerequisites. Assessed - This criterion is assessed on the basis of applicants' Queensland Certificate of Education (or equivalent from another jurisdiction) and/or other academic transcripts (as applicable). PERSONAL SUITABILITY Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities. Assessed - Applicants must be eligible for a Blue Card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements. Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.

COURSE	ADDITIONAL ADMISSION CRITERIA
Master of Teaching (Primary) AND Master of Teaching (Secondary)	PERSONAL SUITABILITY Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities. Assessed - This criterion is assessed on the basis of applicants' completion of the Non-Academic Requirements for Teacher Education (NARTE) as administered by QTAC. Applicants will receive instructions on how to access and complete NARTE after they have submitted their QTAC application. Further information regarding NARTE is available from QTAC. Applicants must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements. Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.

Liberal Arts Courses

Standard admission criteria only apply to the Liberal Arts courses.

Ministries Courses

The following additional admission criteria apply to Ministries courses. Where courses are not listed, standard admission criteria only apply.

COURSE	ADDITIONAL ADMISSION CRITERIA
Undergraduate Certificate in Biblical Studies AND Graduate Certificate in Biblical Studies	PERSONAL SUITABILITY Applicants must demonstrate alignment with the doctrinal values within the evangelical/charismatic tradition, as expressed in School of Ministries Statement of Faith and agree to adhere to the School of Ministries Code of Ethics Consent Form . Assessed - This criterion is assessed on the basis of applicants' completion of a personal statement that outlines their Christian experience, their understanding of call to ministry and their reasons for seeking entry to the course. Applicants are also required to provide details for their local church pastor/minister, who will be contacted by CHC to complete a referee report that addresses the applicant's aptitude and potential for ministry service in terms of their temperament, personal qualities, interests and attitude (contains standardised questions), and to attend an interview with the course coordinator.
Undergraduate Certificate in Ministry Leadership AND Diploma of Ministry AND Bachelor of Ministry AND Graduate Certificate in Ministry AND Graduate Diploma in Ministry AND Master of Ministry Leadership	PERSONAL SUITABILITY Applicants must demonstrate alignment with the doctrinal values within the evangelical/charismatic tradition, as expressed in School of Ministries Statement of Faith and agree to adhere to the School of Ministries Code of Ethics Consent Form . Assessed - This criterion is assessed on the basis of applicants' completion of a personal statement that outlines their Christian experience, their understanding of call to ministry and their reasons for seeking entry to the course. Applicants are also required to provide details for their local church pastor/minister, who will be contacted by CHC to complete a referee report that addresses the applicant's aptitude and potential for ministry service in terms of their temperament, personal qualities, interests and attitude (contains standardised questions), and to attend an interview with the course coordinator. Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. Further information is available from Blue Card Services. Assessed - This criterion is self-assessed by applicants with reference to blue card eligibility requirements . Applicants who proceed following this self-assessment will have their suitability determined by Blue Card Services upon application following commencement of the course.