



In association with
**FOOT CANADA
TRAINING**

2027

NURSING SOLES INC | REGISTRATION PACKAGE



#415-10325 Bonaventure Drive SW | 1-825-425-0595 | www.nursingsoles.ca | nursingsoleslpn@gmail.com |
Instagram @nursingsolesinc

- Nursing Soles Inc*

- Basic and complex nail care
- Thick nail and callus reduction
- Care for dry or cracked skin
- Diabetic and high-risk foot care
- Client education, documentation and referrals

Nursing Soles follows Alberta Health Services and public health infection-control standards. Instruments are cleaned and sterilized using professional equipment, including ultrasonic cleaners and Enbio steam autoclaves.

Nursing Soles Academy

Course Prerequisites:

Part 1: Foot Care Nurse Theory Course: 120 hours | \$900

The theory course is completed online through Foot Canada Training. The \$900 course fee is paid separately through the Foot Canada Training website and is not included in the Nursing Soles Academy clinical training fee.

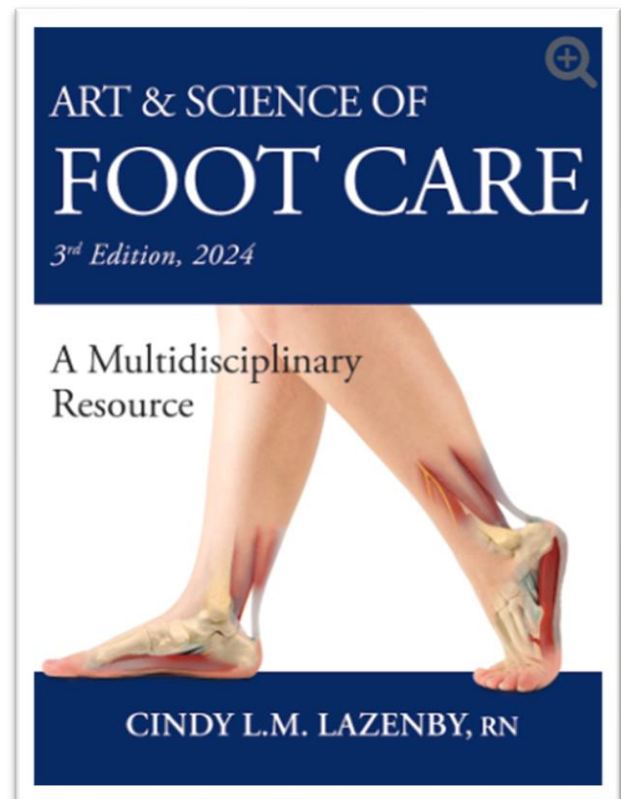
<https://footcanadatraining.thinkific.com/order?ct=46923f5e-b906-4468-9d5e-88246baa5cda>

Course topics include:

- Career opportunities and the business of foot care
- Evidence-informed practice
- Anatomy and physiology of the lower leg
- Foot and nail conditions
- Infection prevention and control
- Medical device reprocessing
- Hand hygiene
- Foot and ankle conditioning
- Biomechanics, footwear, orthotics and pressure relief
- Diabetes and foot care
- Wound care
- Nursing foot care skills
- An illustrated and audio-recorded glossary

After completing both the online theory course and the four-day clinical training, students receive four certificates:

- IPAC Canada Hand Hygiene
- CSA Medical Device Reprocessing
- Foot Canada Training Theory Course
- Foot Canada Training Clinical Course



Required Reading

Students are expected to obtain the following:

- **Lazenby, Cindy L.M. (2024). Art & Science of Foot Care: A Multidisciplinary Resource (3rd ed.).**

Students must purchase the following textbook before beginning the online theory course:

The textbook is sold separately and is not included in the Nursing Soles Academy registration fee.

Print Copies Available at:

- FriesenPress Bookstore:
- Amazon Canada:
- Pedicare Canada — a professional account may be required
- Indigo Canada
- Barnes & Noble — United States retailer
- Longevity Foot Care

E-Book Copies

- Amazon Kindle Canada
- Google Play Books
- Apple Books

Students may also view all official ordering options through the Foot Canada Training Bookstore: <https://footcanada.ca/bookstore/>

Please confirm that you are purchasing the 2024 third edition titled A Multidisciplinary Resource. The older editions titled *A Clinical Resource for Nurses* in Canada are no longer accepted for this program.

Paperback ISBN: 978-1-03-831294-5

Hardcover ISBN: 978-1-03-831295-2

E-book ISBN: 978-1-03-831296-9

Other recommended Readings:

- **Canadian Association of Foot Care Nurses' National Competencies for Advanced Nursing Foot Care in Canada** (2024). Canada: CAFCN. (Downloadable)
- Student Guide: a Student Guide email with resources will be provided to every registrant prior to commencing the clinical portion of the Foot Care Nurse Course.

Foot Care Nurse Clinical Mentorship Experience

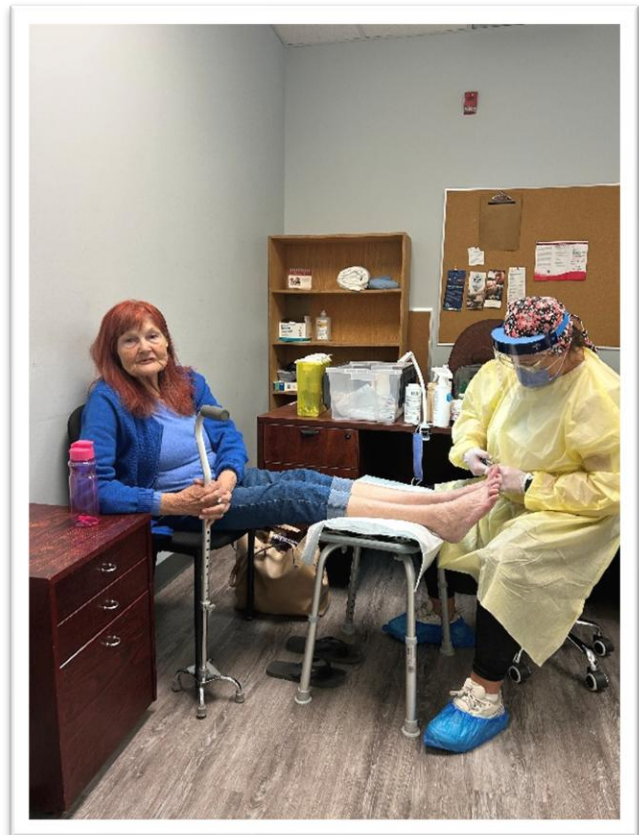
Four Days of Hands-On Clinical Training

The Foot Care Nurse Clinical Mentorship Experience is for nurses who have completed the online Foot Care Nurse Theory Course and are ready to practise their skills in person.

Training is provided by a Licensed Foot Canada Training Education Provider. Each practicum is limited to one or two students, allowing for close supervision, personal instruction and hands-on practice.

Day 1: Nursing Soles Clinic

Students review foot assessments, treatment planning, documentation, infection control, instruments and clinical procedures. Students will observe and provide client care under supervision.



Address:

Nursing Soles Inc.
Willow Park Centre, Unit 415
10325 Bonaventure Drive SE

Calgary, Alberta T2J 7E4
Open in Google Maps

Parking:

Free visitor parking is available around the building. Students may also use nearby street parking, parking at the back of the building or parking in the adjacent shopping plaza. Please park only in permitted spaces and do not use reserved stalls.

Calgary Transit:

Take the Red Line CTrain to Anderson Station. From Anderson Station, take a bus travelling along Bonaventure Drive or walk approximately 15 to 20 minutes to Willow Park Centre. Students should use the Calgary Transit trip planner before travelling because bus routes and schedules may change.

Day 2: Unison at Kerby Centre

Students gain experience caring for older adults in a community setting. Training may include diabetic and high-risk foot care, health teaching, referrals and adapting care to each client's needs.

Address:

Unison at Kerby Centre
1133 7 Avenue SW
Calgary, Alberta T2P 1B2
Open in Google Maps

Parking:

Parking is available in the lots east of the building and across 7 Avenue. Students must write down their licence plate number and register it at the front desk when they arrive to avoid receiving a parking ticket. Accessible parking is located in the east parking lot.

Calgary Transit:

Take the Blue Line CTrain to Downtown West–Kerby Station. The station is directly in front of the building. Students travelling on the Red Line can transfer to the Blue Line in downtown Calgary.

Day 3: The Mustard Seed Wellness Centre

Students continue supervised, hands-on practice while caring for clients with a variety of foot and lower-leg concerns.



Address:

The Mustard Seed Wellness Centre
1010 Centre Street SE
Calgary, Alberta T2G 0V8
Open in Google Maps

Parking:

On-site parking is limited. Students should use legal street parking or a nearby paid public parking lot. Do not park in reserved Mustard Seed, residential or private business spaces unless permission has been given. Allow extra time to find parking.

Calgary Transit:

Take the Red or Blue Line CTrain to City Hall Station. Walk south on Centre Street to 10 Avenue SE. The Wellness Centre is approximately a 5- to 10-minute walk from the station.

Important Information

Training locations may change because of client needs, clinic schedules or community-partner availability. Students will receive their confirmed locations and arrival instructions before the practicum.

The number and type of client appointments will be different during every practicum. Nursing Soles Academy cannot guarantee a specific number of clients, procedures or health conditions. All client care is completed under the supervision of an experienced Foot Care Nurse Educator.

Students are responsible for arranging and paying for their own transportation, parking, meals and accommodations during the four-day practicum.



Safety and Ethics

Students are expected to:

- Follow all applicable laws, regulations and workplace policies.
- Perform only the skills allowed within their current nursing scope of practice.
- Follow the standards, guidelines and competencies set by their provincial or territorial nursing regulator.
- Protect client privacy, dignity, safety and confidentiality.
- Follow all instructions provided by the Foot Care Nurse Educator.

A student may be removed from the course and receive an **Incomplete** if their actions create a safety, ethical or professional concern. The Educator will decide whether the student may return to the course. Additional assignments, training days or fees may be required before the student can continue or complete the program.

Registration

Registration Process

Students must complete the Nursing Soles Academy Foot Care Nurse Course Application to apply for clinical training.

- **Online Theory Course:** Registration is available year-round through the Foot Canada Training website (<https://footcanada.ca/>). The course is online and self-paced. Students have up to 52 weeks to complete all lessons, quizzes and the final exam.
- **Clinical Mentorship:** Four-day clinical practicums are offered on scheduled dates and are limited to one or two students. Spaces are reserved on a first-come, first-served basis.
- Students may apply for a conditional clinical space after registering for the online theory course. The theory course must be successfully completed before the clinical practicum begins.
- A clinical space is not confirmed until the application has been approved, and the required registration fee has been paid. Please review the Conditional Acceptance, Payment, Refund and Course Cancellation Policies before registering.



The program cost is broken down as follows:

The online theory course and Nursing Soles clinical training are registered and paid for separately.

Fees Paid to Nursing Soles Academy

Payment 1: \$1,500 plus GST

Payment 1 is due after the student's application has been approved. It includes:

- \$250 registration fee
- \$1,250 clinical deposit

The student's clinical dates are not reserved until Payment 1 has been received.

Payment 2: \$1,250 plus GST

Payment 2 is due 30 calendar days before the first day of the clinical practicum. Nursing Soles Academy will send the student an official invoice.

The student cannot attend the clinical practicum until all required fees and documents have been received.

Online Theory Course: \$900

Students register and pay for the online Foot Care Nurse Theory Course directly through the Foot Canada Training website. This fee is not collected by Nursing Soles Academy and is not included in the clinical mentorship fee.

Conditional Clinical Acceptance

Students may apply for clinical training while or before completing the online theory course. Clinical acceptance remains conditional until:

- The application has been approved.
- Payment 1 has been received.
- The Foot Canada Training Theory Course has been successfully completed.
- A copy of the theory certificate has been submitted.
- All required nursing and insurance documents have been received.
- Payment 2 has been paid by the deadline.

Students who do not complete these requirements cannot attend the clinical practicum.

Withdrawal and Refund Policy

All withdrawal requests must be submitted in writing.

If a student withdraws more than 30 calendar days before the practicum:



- 50% of Payment 1 will be refunded.
- The refund amount is \$750, with the applicable GST adjustment.
- The remaining 50% of Payment 1 will be retained.
- Payment 2 will not be charged.

If a student withdraws 30 calendar days or less before the practicum:

- The registration fee is non-refundable.
- Payment 1 is non-refundable.
- Payment 2 is non-refundable if it has already been paid.
- Any unpaid balance remains subject to the terms of the student's registration agreement.

Approved refunds will be returned to the original payment method within 30 days.

This policy does not limit any cancellation or refund rights provided under applicable Alberta law.

Deferrals

A student who cannot attend may request one transfer to a future available clinical date.

- All requests must be submitted in writing.
- New dates are subject to availability and are not guaranteed.
- Only one transfer is permitted.
- Payments already received will be applied to the approved new date.
- If the student cancels, changes or does not attend the transferred date, all payments will be forfeited.
- No refund or second transfer will be provided.

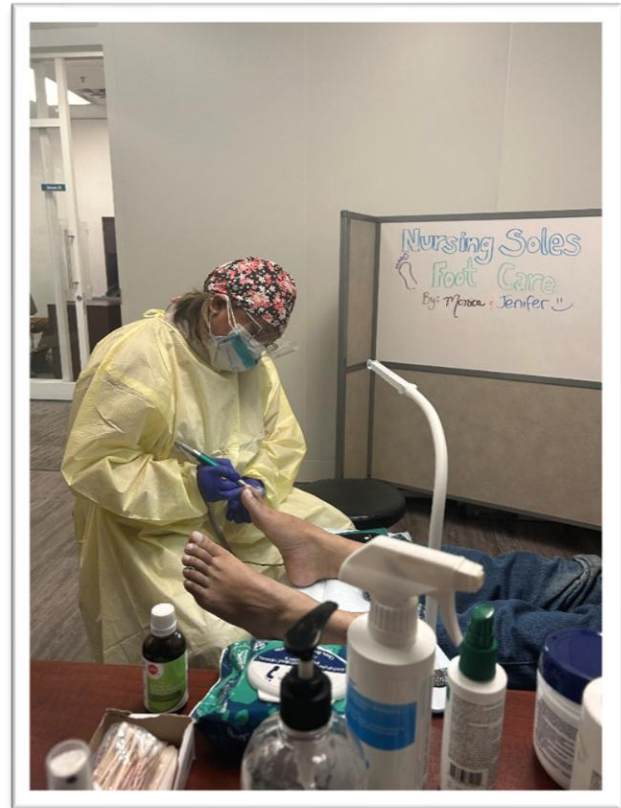
Attendance

Students must attend all four days and arrive on time.

Missing any portion of the practicum may result in an Incomplete. Additional clinical training, remedial work or reassessment may be required. Additional fees will apply.

Cancellation by Nursing Soles Academy

Clinical practicums are limited to one or two students and do not require a minimum class size.



If Nursing Soles Academy must cancel or reschedule a practicum because of an emergency or another unexpected situation, the student may:

- Transfer all Nursing Soles payments to another available clinical date; or
- Receive a refund of the clinical fees paid directly to Nursing Soles Academy.

Nursing Soles Academy is not responsible for fees paid to Foot Canada Training or for textbook purchases, instruments, travel, accommodation, parking, meals or other personal expenses.

What the Clinical Fee Includes

The clinical mentorship fee includes:

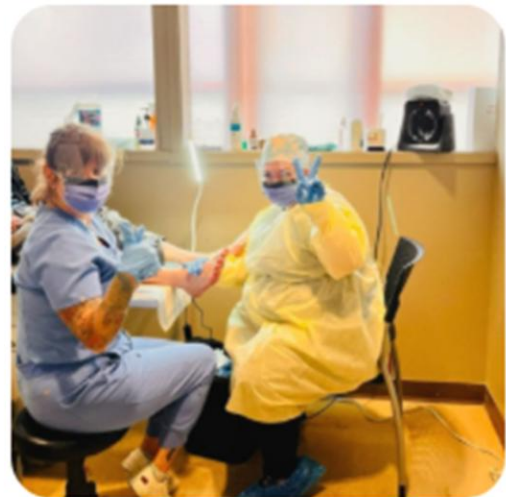
- Four consecutive days of supervised clinical mentorship
- A maximum of two students per practicum
- Individualized instruction and hands-on learning
- Experience with real clients in clinic and community settings
- Use of shared clinical equipment and selected treatment supplies
- A Nursing Soles Foot Care Resource Booklet
- Information about professional suppliers and distributors
- Guidance on advanced learning methods
- Guidance on developing a professional and responsible social media presence
- A clinical certificate after all requirements have been successfully completed

Expenses Not Included

- Students are responsible for
- The required 2024 third-edition textbook
- Travel and transportation
- Accommodation

Nursing Soles

We are so very grateful to **Nursing Soles Clinical Academy** for providing a foot clinic to our clients several times in September! This will be an ongoing support for our Emergency Shelter clients and is such a welcome service given how much time our folks spend on their feet without access to basic hygiene and care. Thank you to the awesome nurses who gave us their time and skills



- Parking
- Meals and drinks
- Additional or remedial training

An instrument kit is not included. Students will receive information about trusted suppliers and a separate list of the instruments and supplies they must purchase post clinical.

Payment Method

Students must wait for an official approval email and Nursing Soles invoice before making any payment.

Payment is accepted by credit card through an official Nursing Soles invoice. Credit-card processing fees may apply. Students must not send an e-transfer unless Nursing Soles Academy provides written instructions allowing it.

Privacy and Confidentiality Standards:

- Nursing Soles Inc. protects all client and student information. Personal information may be stored in secure paper files or password-protected electronic systems.
- Paper records are kept in a secure area and destroyed by a professional shredding company when they are no longer required. Electronic records can only be accessed by authorized staff who need the information to perform their duties.
- All information learned during clinical training is confidential. Students must not discuss clients outside the clinical setting or share client names, photographs, medical information or treatment details on social media.
- Clients must provide consent before receiving care. Photographs or videos may only be taken when written consent has been obtained and the Foot Care Nurse Educator has given permission.
- Maintaining privacy and confidentiality is required at all times. A breach may result in removal from the practicum and an ****Incomplete****.

Dress Code:

- Scrubs/uniforms and closed toe and heel shoes, hair up and off shoulders and face, nurses cap.
- Short, clean fingernails. Shellac nails allowed as long as they are short and clean.
- Bring your smile and positive energy! You will have lots of fun learning new skills.

In signing this document, I confirm that I have read this Onsite FCN Clinical Course Outline, and reviewed course information.



Student Signature

Student Name

Date