

Appointment of Authorised Representative

If you are an Account Holder and wish to appoint an Advocate to deal with Rippa® on your behalf, please complete the form below.

Advice regarding an Authorised Representative’s power to act

When you appoint an Authorised Representative you are giving the person you appoint the power to act on your behalf, as if they are you. Your Authorised Representative may change your account details, change your services, make complaints or terminating a contract. You may specify limitations of your Authorised Representative’s authority. Only Account Holders can appoint an Authorised Representative. If you wish to appoint more than one Authorised Representative, please complete one Authorised Representative Form for each person you wish to appoint.

Appointment of Authorised Representative

Complete the following details.

Account number:

Account Holder’s full name:

Authorised Representative’s full name:

Authorised Representative’s telephone number:

Authorised Representative’s email address:

Authorised Representative’s address:

Limitations of the Authorised Representative’s authority. Specify anything that your Authorised Representative should not be allowed to do on your behalf. If left blank, the Authorised Representative has the power to act as if they were you.

Appointment declaration

I, _____, the Account Holder, authorise Rippa to deal with the person listed above as my Authorised Representative. I acknowledge that I am responsible for all acts of my Authorised Representative relating to my Account. Rippa may assume that it is dealing with the Authorised Representative if they identify themselves as such when contacted at any of the contact numbers/addresses above. This appointment continues until I revoke it in writing.

Account Holder's signature:

Witness's signature:

Date:

Account holder's signature:

Witness's full name

Witness's signature

Witness's qualification (see list below) and address:

Qualified witnesses

For security reasons we require you to submit the completed Authorised Representative Form to us as a signed original and witnessed by one of the following persons below:

- Justice of the Peace
- Financial Counsellor
- Lawyer
- Accountant
- Centrelink Officer
- Doctor
- Pharmacist
- Police Officer.

Assistance

Please contact us on 1300 230 212 if completing this form is too difficult or inconvenient for you, and we will work with you to find an alternative way of appointing an Authorised Representative.

Cancelling the appointment of an Authorised Representative

You can cancel the appointment of an Authorised Representative at any time by providing written notice to Rippa at support@rippa.com.au. The cancellation will not take effect until the written notice has been received by Rippa, and until this time we are entitled to continue to act on any instructions provided by the Authorised Representative.

Provide the completed form to us

Once completed, please email this form to support@rippa.com.au.