



# PS 159

## Isaac Pitkin School

School Leadership Team Minutes December 16,

2025

Time 3:30 PM

Room: 101

Draft: December 16, 2025

Agenda	Discussion
Attendance	<p>Carla Jennings (AP)</p> <p>Emily Oh (Instructional Coach)</p> <p>Shanequa Jennings (Instructional Coach)</p> <p>Richard Martello (UFT)</p> <p>Nishat Fabia (Teacher)</p> <p>Amanda Martinez (PTA)</p> <p>Rudeana Ford (PTA)</p> <p>Annette Lacoot-Hylton (PTA)</p> <p>Josie Rodgriguez (PTA)</p> <p>Latanya Martin-Rice (PTA)</p>
Review of Previous Meeting Minutes & SLT By-Law Distribution	<ul style="list-style-type: none"><li>Previous meeting minutes were reviewed and approved. Ms. Oh distributed a copy of the SLT By-laws so that all members have a paper copy.</li></ul>

<p>CEP Priority 1 Focus on Grades 3-5(continuation)</p>	<ul style="list-style-type: none"> <li>Ms. Oh shared the results of the grades 3-5 Acadience assessment.</li> <li>Ms. Oh reviewed the different sections of the assessment: oral reading fluency and maze.</li> <li>There is a big discrepancy in “Maze scores” compared to overall performance scores.</li> <li>Students are scoring well in oral reading fluency . This discrepancy is very apparent in grades 3 &amp; 4, but we see that in grade 5 the maze scores are similar to the overall score.</li> <li>What we are doing as a school: WIN period, targeted instruction by teachers, out of classroom staff, and paraprofessionals, small group, clear success criteria with standard of focus and progress monitoring.</li> <li>Grades K-2 have HIT tutoring and grades 3-5 have TBT tutoring as well.</li> <li>Small group instruction includes phonics for reading, sound sensible, Edmentum, Spire, and iReady question sets.</li> <li>Groups are based on student needs and standards. Every cycle has a success criteria or goal.</li> <li>On the last district visit regarding our WIN period, we received positive feedback and a suggestion for rotation to maximize the amount of students receiving support. This could look like 20 minutes Edmentum and 20 minutes in centers.</li> <li>Parents can support by allowing Edmentum at home when possible to meet the 40 minute ELA and 40 minute math per week.</li> <li>SLT team members looked closely at the Maze and expectations for students in 3-5.</li> </ul>
<p>Parent Events/ Report</p>	<ul style="list-style-type: none"> <li>“Taste of Harmony” event was successful with lots of parent participation.</li> <li>PTA members suggested having “Zingo” game night to help their younger children learn sight words.</li> <li>After reviewing the “maze” passages, parents suggested considering activities similar to the “maze” to support their children at home.</li> <li>Update on Class Parents: Ms. Charles shared that some classes have multiple parents, and other classes are working towards obtaining class parents.</li> <li>Ms. Ford (PTA president) shared that she will allow parents to “adopt a classroom” so that all classrooms have support from a “class parent”.</li> <li>Parents inquired on how to share information (such as events) so it is streamlined and available/ accessible to all parents.</li> <li>One idea is to have a PTA instagram. Another idea was to update the bulletin board in the front entrance.</li> </ul>

Principal/ AP Report	<ul style="list-style-type: none"> <li>AP Jennings shared that the legislative breakfast hosted at our school went well.</li> <li>Students, parents, and community members all had a voice.</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>To aid and improve parent communications, PTA will work alongside Ms. Rey to set up a ClassDojo for PTA members to disseminate information.</li> <li>The team will brainstorm ways to improve communication with the parents.</li> </ul>