



# PS 159

## Isaac Pitkin School

**School Leadership Team Minutes December 16,  
2025**

**Time 3:30 PM  
Room: 101**

Draft: December 16, 2025

Agenda	Discussion
Attendance	Carla Jennings (AP) Emily Oh (Instructional Coach) Shanequa Jennings (Instructional Coach) Richard Martello (UFT) Nishat Fabia (Teacher) Amanda Martinez (PTA) Rudeana Ford (PTA) Annette Lacoot-Hylton (PTA) Josie Rodriguez (PTA) Latanya Martin-Rice (PTA)
Review of Previous Meeting Minutes & SLT By-Law Distribution	<ul style="list-style-type: none"><li>• Previous meeting minutes were reviewed and approved. Ms. Oh distributed a copy of the SLT By-laws so that all members have a paper copy.</li></ul>

<p>CEP Priority 1 Focus on Grades 3-5(continuation)</p>	<ul style="list-style-type: none"> <li>● Ms. Oh shared the results of the grades 3-5 Acadience assessment.</li> <li>● Ms. Oh reviewed the different sections of the assessment: oral reading fluency and maze.</li> <li>● There is a big discrepancy in “Maze scores” compared to overall performance scores.</li> <li>● Students are scoring well in oral reading fluency . This discrepancy is very apparent in grades 3 &amp; 4, but we see that in grade 5 the maze scores are similar to the overall score.</li> <li>● What we are doing as a school: WIN period, targeted instruction by teachers, out of classroom staff, and paraprofessionals, small group, clear success criteria with standard of focus and progress monitoring.</li> <li>● Grades K-2 have HIT tutoring and grades 3-5 have TBT tutoring as well.</li> <li>● Small group instruction includes phonics for reading, sound sensible, Edmentum, Spire, and iReady question sets.</li> <li>● Groups are based on student needs and standards. Every cycle has a success criteria or goal.</li> <li>● On the last district visit regarding our WIN period, we received positive feedback and a suggestion for rotation to maximize the amount of students receiving support. This could look like 20 minutes Edmentum and 20 minutes in centers.</li> <li>● Parents can support by allowing Edmentum at home when possible to meet the 40 minute ELA and 40 minute math per week.</li> <li>● SLT team members looked closely at the Maze and expectations for students in 3-5.</li> </ul>
<p>Parent Events/ Report</p>	<ul style="list-style-type: none"> <li>● “Taste of Harmony” event was successful with lots of parent participation.</li> <li>● PTA members suggested having “Zingo” game night to help their younger children learn sight words.</li> <li>● After reviewing the “maze” passages, parents suggested considering activities similar to the “maze” to support their children at home.</li> <li>● Update on Class Parents: Ms. Charles shared that some classes have multiple parents, and other classes are working towards obtaining class parents.</li> <li>● Ms. Ford (PTA president) shared that she will allow parents to “adopt a classroom” so that all classrooms have support from a “class parent”.</li> <li>● Parents inquired on how to share information (such as events) so it is streamlined and available/ accessible to all parents.</li> <li>● One idea is to have a PTA instagram. Another idea was to update the bulletin board in the front entrance.</li> </ul>

Principal/ AP Report	<ul style="list-style-type: none"> <li>• AP Jennings shared that the legislative breakfast hosted at our school went well.</li> <li>• Students, parents, and community members all had a voice.</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>• To aid and improve parent communications, PTA will work alongside Ms. Rey to set up a ClassDojo for PTA members to disseminate information.</li> <li>• The team will brainstorm ways to improve communication with the parents.</li> </ul>