

## Privacy Statement

ESGIO respects your privacy and is committed to protecting your personal data. This privacy statement explains how we collect, use, and protect your personal information in compliance with the General Data Protection Regulation (GDPR).

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### 1. Who We Are

ESGIO B.V. is a consultancy firm specializing in ESG related challenges. For any questions or concerns about this privacy statement, please contact us at:

**Email:** [csrd@esgio.nl](mailto:csrd@esgio.nl)

**Phone:** +31(6)25077412

**Address:** Wildpad 9, 5262TL Vught

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### 2. What Personal Data We Collect

We may collect, use, store, and transfer the following categories of personal data:

- **Identity Data:** Name, job title, company name, date of birth.
  - **Contact Data:** Email address, phone number, postal address.
  - **Professional Data:** Employment history, skills, and qualifications (if relevant to our services).
  - **Financial Data:** Bank account details (for invoicing and payments).
  - **Technical Data:** IP address, browser type, operating system, and other technical details when you visit our website.
  - **Marketing Data:** Preferences for receiving marketing materials from us.
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### 3. How We Use Your Personal Data

We use your personal data for the following purposes:

- To provide consultancy services.
- To communicate with you regarding inquiries, projects, and updates.
- To fulfill contractual obligations.
- To process payments and manage invoices.

- To comply with legal obligations.
  - To improve our website and services.
  - To send marketing communications (if you have opted in).
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#### 4. Legal Basis for Processing

We process your personal data under the following legal bases:

- **Consent:** Where you have provided explicit consent (e.g., for marketing).
  - **Contractual Necessity:** To perform a contract or take steps at your request before entering a contract.
  - **Legal Obligation:** To comply with applicable laws and regulations.
  - **Legitimate Interests:** To conduct and improve our business operations.
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#### 5. Data Sharing

We do not sell your personal data. However, we may share your data with:

- Service providers (e.g., IT support, payment processors) who process data on our behalf.
- Legal and regulatory authorities when required by law.
- Professional advisors (e.g., accountants, lawyers) as necessary.

All third-party service providers are required to take appropriate security measures to protect your personal data.

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#### 6. International Transfers

If we transfer your personal data outside the European Economic Area (EEA), we ensure appropriate safeguards are in place to protect your information, such as:

- Binding Corporate Rules.
  - Standard Contractual Clauses approved by the European Commission.
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#### 7. Data Retention

We will retain your personal data only for as long as necessary to fulfill the purposes we collected it for, including to satisfy any legal, accounting, or reporting requirements. Specific retention periods are:

- **Contractual data:** 6 years from the end of the contract.
  - **Marketing data:** Until you opt out.
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## 8. Your Rights

Under GDPR, you have the following rights:

- **Access:** Request access to your personal data.
- **Rectification:** Request correction of inaccurate or incomplete data.
- **Erasure:** Request deletion of your data ("right to be forgotten").
- **Restriction:** Request restriction of processing under certain conditions.
- **Portability:** Receive a copy of your data in a structured, machine-readable format.
- **Objection:** Object to the processing of your data based on legitimate interests or for direct marketing.
- **Withdrawal of Consent:** Withdraw your consent at any time.

To exercise your rights, please contact us using the details provided above.

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## 9. Security Measures

We implement appropriate technical and organizational measures to protect your personal data from unauthorized access, loss, or misuse. These measures include encryption, access controls, and regular security reviews.

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## 10. Updates to This Privacy Statement

We may update this privacy statement from time to time. The latest version will always be available on our website. We encourage you to review this statement regularly.

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**Effective Date:** January, 2022

If you have any questions or concerns about this privacy statement or how we handle your personal data, please contact us at [csrd@esgio.com](mailto:csrd@esgio.com)