

CONSTRUCTION PROGRAM INSTRUCTOR JOB DESCRIPTION



JOB TITLE:	CONSTRUCTION PROGRAM INSTRUCTOR
CLASSIFICATION:	IN-PERSON , AT-WILL, PART-TIME , NON-EXEMPT
HOURS:	VARY DEPENDING ON PROGRAM NEEDS
COMPENSATION:	\$35 HOUR
ASSIGNMENT:	TIME-LIMITED (1 YEAR PROJECT)
LOCATION:	WINTER'S TRAINING CENTER - COMMERCE, CA

SUMMARY

Women In Non Traditional Employment Roles (WINTER) is seeking a person to facilitate an evening/weekend construction program for adult learners. The goal of this program is to equip adults (women and men) with the necessary skills and knowledge to succeed in the construction field. This individual will develop and deliver engaging lessons on construction trades, including both theoretical and practical skills. They will assess participants' progress and maintain a safe learning environment. The Instructor will facilitate learning through a structured curriculum and hands-on activities, ensuring participants gain essential skills and certifications.

The person in this role will be required to work 3-4 hours, three days a week, and 8 hours on Saturdays.

RESPONSIBILITIES

1. **Develop curriculum** – design lesson plans to align with industry standards.
2. **Deliver engaging instruction** – use various teaching methods to cater to different learning styles (fostering an inclusive and interactive learning environment).
3. **Integrate practical and theoretical learning** – combine classroom instruction with hands-on training to enhance participants' understanding and skills development.
4. **Assess participants' progress** – evaluate performance through various methods (quizzes, practical assessments, projects) and provide feedback.
5. **Maintain records** – keep track of attendance, assessments and other relevant information.
6. **Maintain a safe learning environment** – establish, adhere/enforce safety protocols.
7. **Communicate effectively** – maintain clear and concise communication with participants, colleagues and administrators.
8. **Assist participants with career development** – support program participants in developing realistic/attainable career plans (resumes, certifications, and other documents essential for job searching).

REQUIREMENTS

1. **Strong knowledge of construction trades** – demonstrated expertise in one or more specific construction trades.
2. **Teaching experience** – previous experience in adult education or vocational training
3. **Experience with curriculum development** – demonstrated ability to create and/or adapt lesson plans/instruction materials.
4. **Classroom management** - demonstrated ability to manage a classroom and communicate effectively with diverse audiences.
5. **Computer literacy** - demonstrated ability using a computer

QUALIFICATIONS

- 2-5 years of experience in the field of construction trades with demonstrated proficiency in various techniques
- Basic computer skills (MS Office software)
- Valid driver's license
- Ability to work in the United States

WORKING ENVIRONMENT

The usual and customary methods of performing the job's functions require the following physical demands; hearing and speaking to exchange information and make presentations, dexterity of hands and fingers, seeing to conduct inspections.

HOW TO APPLY

Individuals interested in this position should submit a **Cover Letter & Resume** to lanageles@winterwomen.com. No phone calls, please