

APPENDIX: BUDGET AND COMMUNICATION PLANFINAL SUBMISSION AUGUST 16TH 2027**BUDGET (1–2 pages)**

Write the estimated costs for your project. All amounts must cover the entire project period, from start to finish. Specify how much money you need in each category and explain why. Add more rows if needed.

Category	Estimated amount in DKK	Purpose / Justification
Travel (e.g., airfare, train)		
Insurance (travel and accidental insurance)		
Establishment (e.g., furniture, books, bicycle)		
Tuition fees (e.g., courses, workshops, conferences)		
Lodging (e.g., rent, hotel stays)		
Living expenses (e.g., meals, mobile/digital subscription, transportation)		
Supplies/project expenses (e.g., design/ workshop materials, study trips on site)		
Other (please specify)		
Total		(Leave blank)

COMMUNICATION PLAN (max. ½ page)

Describe how you plan to share, present, and communicate your project from start to finish. Include your ideas for how you will communicate:

- What you plan to do and why, at the start of your project
- How your project is going, along the way
- What you found out, at the end of your project

Think about which formats work best for your project. For example, text, visuals, video, audio, or a blog. You can use different formats at different stages.

Note: You will also share your findings and experiences with the Universal Design Hub after you return home. You do not need to describe this here.

Format Requirements:

Use the form above to write your budget and communication plan proposal. The form is A4, 1.5-line spacing, 10-point font, and 2.54 cm margins, and has page numbers.

- Use headings and/or bullet points to organize and convey key elements
- Save your file as a PDF
- Do not include links to external websites.

Note on copyright:

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