

FINAL SUBMISSION – STUDENTS

HAND-IN AUGUST 16TH 2027

PROJECT OUTLINE

PROJECT TITLE

Write the title of your project. Use one short sentence.

ABSTRACT

Write a short summary of your project. Use no more than 10 sentences.

PROBLEM STATEMENT

Write the question you want to investigate. Use 1–2 sentences.

PROJECT DESCRIPTION

Describe your project in 5 - 6 pages. You must write about what you want to investigate, how you plan to do it, and why your project is important. Write so that readers from other fields can understand your project.

WHAT (one page)

Describe what you want to investigate. Write about how your project fits into a Danish academic or professional context. You must explain how your project, through universal design, helps to create a more inclusive society for everyone. Give examples of how you do this.

HOW (1 ½ page)

Describe your plan for the exchange visit. Include a clear timeline of your activities. Write about the places, facilities, experts, methods and concepts you want to involve from practice or science. Consider what facilities and resources are available at your host institution.

WHY (one page)

Describe what motivates you to investigate this topic. You must explain how your project:

- *uses inclusive approaches to people*
- *explores universal design as a value-based design principle*

Describe what benefits your project will create for others: for people, for society, and for your field in Denmark.

UNIVERSAL DESIGN APPROACH (5–10 sentences)

Describe how you will include universal design in your project.

NEW KNOWLEDGE ON UNIVERSAL DESIGN (5–10 sentences)

Describe what new knowledge you expect to find on Universal Design.

SCALABILITY (max ½ page)

Describe how you would change your project if you received a travel grant of 30.000 DKK. Consider:

- *How long your project would last*
- *Other locations or collaborators you could involve*
- *How much or what type of data you could collect*
- *What methods you could use*
- *What impact your project could have*

FREE TEXT (5-10 sentences)

Describe what personally motivates you to carry out this investigation.

REFERENCES (1 - 2 text pages)

List your references. References can be literature, cases or other sources.

ILLUSTRATIVE MATERIAL (OPTIONAL) (1 - 4 pieces)

You can include illustrative material in your project proposal. This is not mandatory. Illustrative material can be drawings, figures, models, tables or photos. You can use your own or existing material. This material must support your descriptions of what you want to investigate, how you plan to do it, and why your project is important.

APPENDICES – ONE SEPARATE UPLOAD

In addition to this form, you must upload your appendices as one combined PDF file. The file must include:

- Appendix 1: Invitation and agreement (1–5 pages)
Attach one or more letters from your collaborators and host institution. The letter must show that they agree to the plans you have described in your project.
- Appendix 2: Budget and communication plan
Fill out the form "Appendix to final submission 2026. Budget and communication plan." The form includes two parts:
 - Budget (1–2 pages)
 - Communications plan (½ page)

Format Requirements:

Use the form above to write your project proposal. The form is A4, 1.5-line spacing, 10-point font, and 2.54 cm margins, and has page numbers.

- Use headings and/or bullet points to organize and convey key elements
- Save your file as a PDF
- Do not include links to external websites.

Note on copyright:

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