

PARISH OF ASCENSION

BUILDING DEPARTMENT



CONTRACTOR REGISTRATION INFORMATION

Below are the requirements for a new and/or renewing contractor's registration with the Building Department for Ascension Parish. The parish registration will expire every year on December 31st and must be renewed before January 1st to perform work in Ascension Parish. **NO REGISTRATION APPLICATION WILL BE ACCEPTED WITHOUT THE FOLLOWING DOCUMENTS:**

1. Copy of active State Contractors Certificate.
2. Contractors Registration Application.
3. Payment of registration fee according to fee schedule below.

Commercial Builder- \$150.00 Registration fee/\$100.00 Renewal Fee.

Residential Builder- \$150.00 Registration Fee/\$100.00 Renewal Fee.

MEP Trade Registration- \$150.00 Registration Fee/\$100.00 Renewal Fee. ***You must register for each trade if you have more than one state license.*

Framers Registration- \$100.00 Registration Fee/\$100.00 Renewal Fee.

Home Improvement Certificate- \$150.00 Registration Fee/\$100.00 Renewal Fee.
***This can only be used for projects with a total bid price of \$75,000.00 or less.*

****NOTE*** Each state license you wish to use will require a separate registration for the Parish.*