



APPLICATION GUIDANCE NOTES

Local funding, to help local mahi grow.

Applications open in May.

Our annual funding round includes applications for:

- Northland Community Foundation Annual Funding.
- The Tindall Foundation Funding for Northland.

The Foundation holds one grant round per year, offering modest grants to charitable projects aligned with the wishes of our donors. Due to limited funds, we are unable to fund every worthy application we receive. The Grants Committee reviews all applications and may request additional information, especially from first time applicants to Northland Community Foundation. Decisions are communicated to applicants, and grants are distributed by the end of August.

How to Apply

- All applications are done through our online application form:
<https://www.cognitoforms.com/northlandcommunityfoundation/northlandgrassrootsfundapplication>
- When you apply for the funding round, your application will automatically be considered for all funding streams.
- The Tindall Foundation funding is distributed in August at the same time as Northland Community Foundation funding.
- Grants do not include GST.
- Please also note if your accountability responsibilities are not up to date this may impact on your eligibility.

NORTHLAND COMMUNITY FOUNDATION FUNDING

Who can apply for funding?

Northland Community Foundation considers funding for charities and community groups making a meaningful impact to our local community. In some cases, groups that are not registered charities can apply if they have an umbrella organisation to oversee the funding. Contact us to discuss your situation if this applies to you.

Our funding priorities

When our donors set up a fund with Northland Community Foundation, they can choose who or what their generosity will benefit. Our funding priorities align with the preferences of those community-spirited individuals, families, and companies that have established funds with us.

Grants made from the Northland Fund are at the discretion of our Distributions Committee and are based on the needs of the community for these non-designated funds.

What we fund:

- Initiatives with a charitable purpose
- Based in Northland or deliver a substantial portion service in the region.
- Operational costs such as programme costs, project costs, wages, rent etc.
- Grants are one-off and must be spent inside the funding round they are delivered in (no multi-year funding)
- One grant application per organisation per funding round.

Northland Community Foundation does not fund:

- Religious or political advocacy.
- Activities primarily focused on fundraising or regifting.
- Core education.
- Individuals (except for scholarships).
- Activities outside of Te Tai Tokerau Northland, unless indicated by a specific donor.
- Retrospective claims.

Contestable funding is available across the following areas:

- Northland Fund – Supporting the greatest needs in Te Tai Tokerau Northland.
- Northern Wairoa Fund – Supporting the Northern Wairoa community.
- Community Self-Help Fund – Supporting community development initiatives in Te Tai Tokerau Northland.

Questions? Contact us at grants@northlandcommunityfoundation.org.nz or 022 491 0757

TINDALL FOUNDATION FUNDING

Northland Community Foundation is proud to partner with The Tindall Foundation (TTF) to distribute donations in Te Tai Tokerau Northland through their Family/Whānau Focus Area. Through this funding, approximately \$90,000 is granted annually. Organisations can apply for grants of up to \$15,000.

Requests are accepted on an annual basis and organisations may reapply in consecutive years. Please note that this funding is not generally available for more than three consecutive years.

Tindall Funding Priorities

This funding prioritises community-led initiatives that promote equity for tamariki/children, rangatahi/young people and whānau/families and are:

- Grassroots, community based.
- Work holistically/provide wraparound support.
- Use kaupapa Māori models of practice.
- Are collaborative.
- Focus on long-term solutions and are outcomes focused.
- Put whānau/families at the centre.
- Support whānau/families facing multiple or intergenerational disadvantage

Tindall Foundation is unable to support the following:

- Core or public health services.
- Core education programmes.
- Research from outside a community without its direct involvement.
- Sport, leisure and recreation or the arts.
- Overseas organisations or projects.
- Overseas travel expenses, and exchange programmes
- Buildings or land.
- Animal charities.
- Capital assets or equipment over \$3,000.
- Individuals.
- Religious or political advocacy.
- Venture capital initiatives

[Click here to find out more about the Tindall Foundation Funding](#)

Together, we are building reliable long-term funding streams to support our community forever.

Northland Community Foundation understands that building healthy, vibrant communities requires long-term, sustainable support and resources. That's why the donations we receive are invested and grow over time to create positive change in our region and our community.

"Aotearoa is a stunning place filled with wonderful people and vibrant communities, yet there is still much more we can do to be an inclusive and equitable society, and to help reduce growing social division."

Stephen and Margaret Tindall, Founders - The Tindall Foundation

FAQs about applying for funding

Q: What will I need to apply for a Northland Community Foundation grant?

A: To apply for a grant you will need:

- Your organisation's legal name
- Your charity services or incorporated society number (if applicable)
- Your organisation's bank account number and proof of account (bank deposit slip or screenshot of your account details)
- Supporting documents such as financial statements if the most up-to-date versions are not on Charity Services.
- Information about your organisation (such as your kaupapa) and the project for which you are applying.
- The contact details from one of your board members (the completed application will be sent to them for approval).

Q: How many applications can my organisation submit?

A: Northland Community Foundation accepts one grant application per organisation per funding round. If your organisation has multiple branches throughout Northland, we will accept an application from each branch as long as the project or initiative is completely separate.

Q: Can I save my application form halfway through completing it?

A: Yes, if you need to save and return to your application, please scroll to the bottom of the form, click 'save', and enter your email. You will receive an email with a link to continue the application later.

Q: What do I need to keep in mind when applying?

A: You'll need to consider: the email you add to our 'email' field in our application form is the email we will use to update you on your grant application. Due to this, please ensure it is checked regularly (including your junk mail folder as from time to time, correspondence will end up there). As part of our due diligence process, we check all names against the legal name in Charity Services and the deposit slip. Please make sure these match. Please make sure that the costs for which you are applying are clear. For instance, if you are applying for salaries so you can run key projects, please specify this. We want to hear your story in your words. It's so important to us that your organisation's unique story and kaupapa shines through authentically so please don't feel like you need to use "buzzwords".

Q: Is my community organisation eligible if our HQ is based outside of the Te Tai Tokerau Northland region, or we also do work outside of the region?

A: Your HQ does not need to be based in Te Tai Tokerau Northland. However, your services/programme needs to benefit communities and be delivered within the Te Tai Tokerau Northland region. Please estimate the proportion of service delivery within the Te Tai Tokerau Northland region and include these details in your application.

REVIEW & SIGN OFF

We double check important things like your Charity Services number and your bank account at this stage to make sure that our Grants Panel will have all the information they need. Our Grants Panel who is made up of volunteers from around the region who love to read about your mahi take the time to go through every application thoroughly so they truly understand your organisation's kaupapa and the impact you are making for your communities. They then make the difficult decisions about how to allocate the available funds.

Once we have all grants allocated, these are signed off by our board.

We will then let you know the outcome of your grant application form and start making payments.

Q: How is GST treated in your grantmaking?

A: A Northland Community Foundation grant is regarded as an 'unconditional gift' for tax purposes. There is no contract between Northland Community Foundation and the grantee for any exchange of goods or services. The grant payments are not payments in return for services and you will not be issuing invoices to us. Your proposed or estimated budget for grant funding must list the 'real costs' only. If your organisation is GST registered, your 'real costs' are EXCLUSIVE of GST. This is because you will be claiming back any GST yourself and it will be cost-neutral to you. If your organisation is not GST registered, your 'real costs' are INCLUSIVE of GST. This is because you will not be able to claim back the GST.