



JOB DESCRIPTION

Providence Church

Date: October 7, 2025

Position: Ministry Resident (Two-Year Residency Program)

Reports to: Associate Pastor

Hours: Full-time

SUMMARY OF POSITION:

The Ministry Resident at Providence Church is a two-year, full-time role designed to develop women who are deeply rooted in Scripture, spiritually formed in Christ, passionately committed to the local church, and fully equipped for a lifetime of gospel-centered ministry. Residents will grow in gospel-centered conviction, Christlike character, ministry competence, and commitment to the local church through theological study, practical ministry experience, and intentional mentorship. This role prepares emerging female ministry leaders for lifelong gospel-centered ministry by immersing them in the life and mission of Providence Church.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Ministry Assignment (50%)

- First Year: Immersion within ministries of Providence (e.g., youth, care, men's/women's, children, young adults).
 - Serve alongside pastoral leadership and ministry directors.
 - Attend ministry gatherings as needed, including leadership meetings.
 - Begin teaching and leading in ministry areas under pastoral oversight and within appropriate ministry contexts.
- Second Year: Focused leadership in one ministry area.
 - Lead one ministry area based on gifting and church need.
 - Take on increasing teaching responsibilities appropriate to the role (e.g., women's Bible studies, training contexts).
 - Plan and execute events or programs to facilitate gospel growth in people.

Theological Formation and Spiritual Growth (30%)

- Engage in guided theological reading, primarily with Senior Pastor.
- If applicable, pursue seminary coursework alongside ministry responsibilities.
- Participate in regular mentorship meetings with assigned pastor(s).
- Model and pursue the spiritual disciplines of grace.
- Engage in the life of the church, including Sunday worship, small groups, and membership.



Ministry Support and Care (15%)

- Serve and support Providence ministries and staff.
- Attend staff meetings and other leadership gatherings as needed.
- Assist in teaching and discipleship within ministry areas such as women's or children's ministry.
- Participate in care activities (e.g., hospital visits, counseling observation) under pastoral direction.

Evaluation & Future Planning (5%)

- Participate in regular check-ins and reviews.
- Exit interview and ongoing support in discerning future ministry placement.

QUALIFICATIONS AND SKILLS:

- A committed follower of Jesus Christ and active participant in his church.
- Though this role is *not* a pastoral or elder position (and is not designed to be one), the resident should exemplify the spiritual maturity and godly character expected of all ministry leaders. As a women's ministry resident, she will serve under the authority and guidance of the elders and pastoral staff, modeling Christlike leadership among women in accordance with Scripture (1 Tim 2:12, 3:1-7; Titus 2:3-5).
- Alignment with the EFCA's Statement of Faith, Providence Church's Biblical Affirmations, and core mission.
- Demonstrates a clear sense of calling to vocational ministry and willingness to live, teach, worship, and serve in Northeast Ohio as part of a local church family on mission.
- A completed or nearly completed graduate degree in biblical or theological studies (M.A., M.Div., or equivalent) is preferred—or a willingness to pursue one.

