

Safety protocols for lesson 6: Clearing the air

Program: Fresh Air Innovators

Location: Classroom

Class group: Year 5/6

Risk and safety protocols table

Activity	Hazard	Risk	Control Measures	Residual Risk Level
Burning incense	Smoke inhalation, burns	Breathing difficulty, injury	Only one incense stick per group. Teacher lights incense. Ensure there is some ventilation per the lesson guidelines. Use container of water to extinguish incense. Students can opt out.	Low
Using long-handled lighter	Burns, fire hazard	Accidental ignition or injury	Teacher-only use. Demonstrate safe technique. Store safely.	Low
Exposure to smoke	Asthma or allergy trigger	Breathing issues, coughing	Identify sensitive students. Provide masks if student would like to wear them. Ensure ventilation as per lesson outline. Follow Asthma action plan if asthma symptoms occur. Or offer alternative activity.	Low
Operation of HEPA filter	Electrical hazard, fan injury	Trip hazard, physical injury	Stable placement. Secure cords. Supervise use. Ensure long hair is tied back and remind students to keep hair away.	Low
Cord placement	Trip hazard	Students could trip	Tape down cords. Place near walls. Reinforce safe walking.	Low

Supervision

- 1 teacher (and SLSO if required)
- Close supervision during incense use and equipment handling
- Teacher to operate lighter and light incense

Emergency Plan

- Asthma action plans accessible

- First aid kit available
- Fire extinguisher in room
- Trained staff on site

PPE and Equipment

- Optional masks for students
- Incense, lighter, HEPA filters, PM2.5 monitors, small containers of water for extinguishing incense stick
- Teacher to operate lighter and light incense
- Lighter stored in locked cupboard

Student Adjustments

- Opt-out options for sensitive students
- Graph analysis alternative available
- Extra time/support as required