

Sharing a Run with Via Scientific

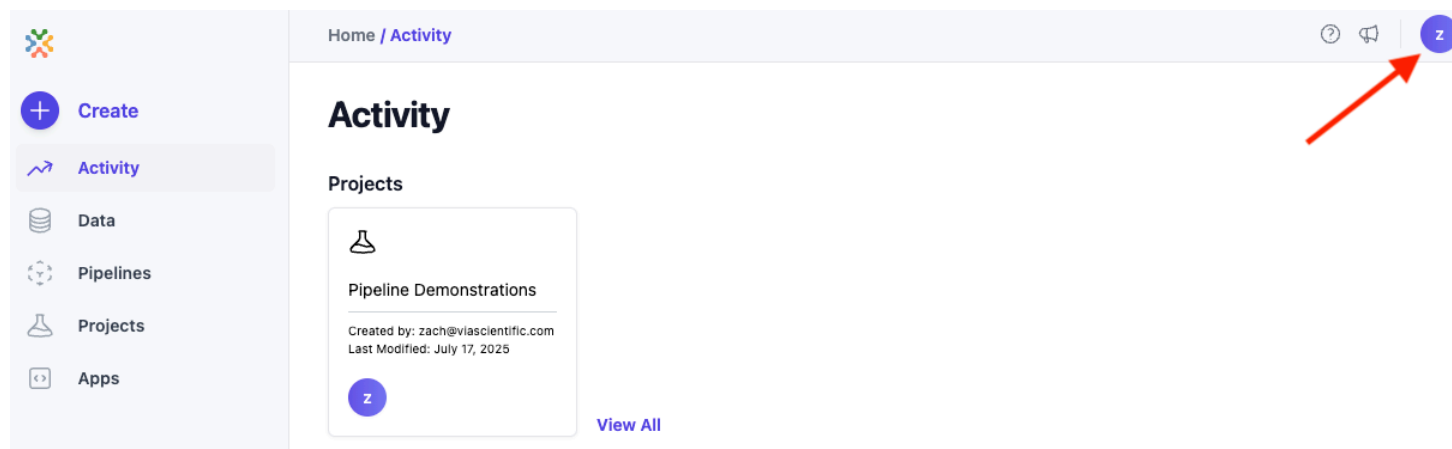
Summary

To share a run with Via Scientific support, you will create a group in Foundry and then add a Via Foundry user. You can then share runs with that group in the future to grant Via Scientific access to your run.

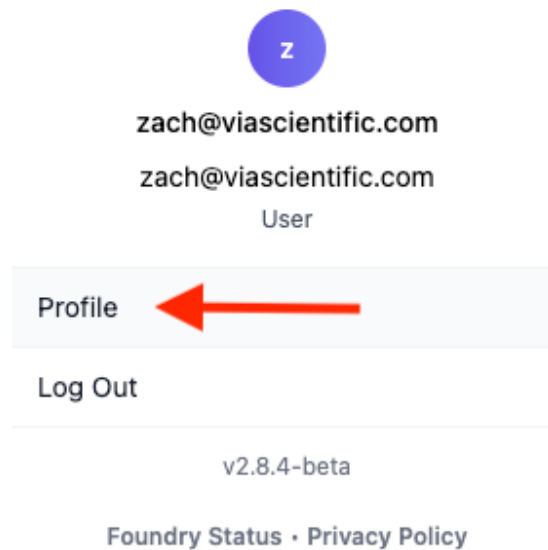
Part 1: Create A Group

This section will walk you through how to create a group in Foundry and add a Via Scientific user. You will only need to do this one time. Once complete, you will be able to reuse this group anytime you need to share a run with Via Scientific.

1. Click on your user profile in the top right corner.



2. Select Profile in the dropdown.



3. Navigate to the “User Groups” tab and click “Create Group”

Profile

Run Environments Credentials Integration Tokens **User Groups** Preferences Change Password

User Groups

Filter By Group Name

Filter By Owner

Filter By Date Created



  Create Group

4. Name your group <last_name>_<lab_name>_via_support where is your last name and is the last name of your PI. **Note:** In the case that it says that group is already in use, please add a number after your last name to make it unique.

New User Group ✕

Get started by filling in the information below to create your user group.

Name *

dwyer_viaScientific_via_support

5. Click the three dots next to your new group and select “View Group”

Profile

Run Environments Credentials Integration Tokens **User Groups** Preferences Change Password

User Groups + Create Group

Filter By Group Name

Filter By Owner

Filter By Date Created 📅

Id	Group Name	Owner	Created At ↓	Options
2	dwyer_viaScientific_via_support	zach@viascientific.com	July 18, 2025 4:44 PM	<div><div>⋮</div><div>Edit Name</div><div>Delete</div><div>View Group</div></div>

6. Enter the email `onur@viascientific.com` and click “Add Member”

View User Group Members



Add New Group Member

User E-mail *  Add Member

Part 2: Share A Run with Via Support

1. Navigate to the run page you want to share.
2. Enter the “Settings” tab
3. Select the “Private to group members” option
4. Select the group you created in Part 1 of this document
5. Save your Run

Pipeline: Cell Ranger Count Pipeline (3.3.1) | **Run:** Cellranger Count Pipeline (PBMC) Current Attempt | Completed  Save

Created by zach@viascientific.com on July 18, 2025 1:10 PM • Last edited on July 18, 2025 4:45 PM

Overview

Advanced

Logs

Reports

Settings

Set Permissions

☐ Public access

Everyone with the link will see this run.

 dwyer_viaScientific_via_support

Select a group

☐ Private to you

You are the only one able to access this run.