

Signing In

Go to app.commacompliance.com to access your Comma account.

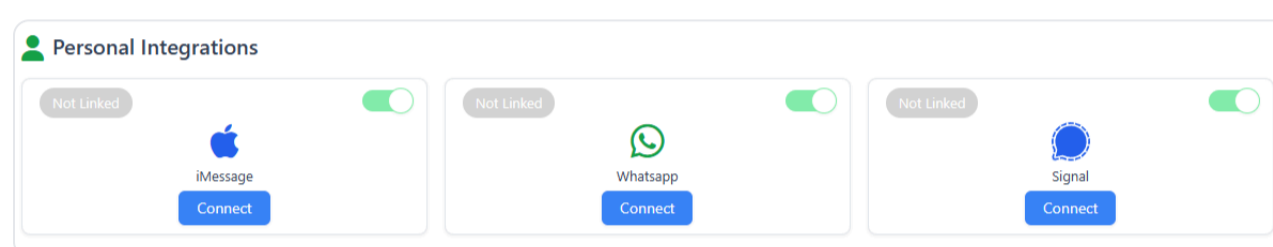
Sign in with your email and password, or use your work Google or Microsoft 365 account

Your team may have you sign in using your existing work Google or Microsoft 365 account. Check with your administrator if you're unsure which method to use.

Linking Your WhatsApp

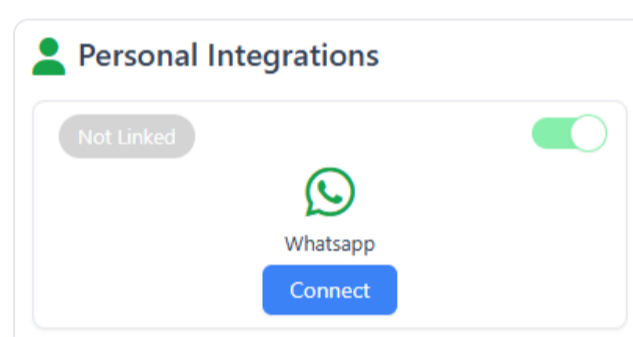
WhatsApp is a **personal integration** — each team member connects their own account. This can be done from a personal or business device.

- 1 In the top navigation bar, click **Integrations**. Scroll down to the **Personal Integrations** section.



iMessage, WhatsApp, and Signal are available to connect as personal integrations

- 2 Click the **Connect** button beneath the **WhatsApp** tile.



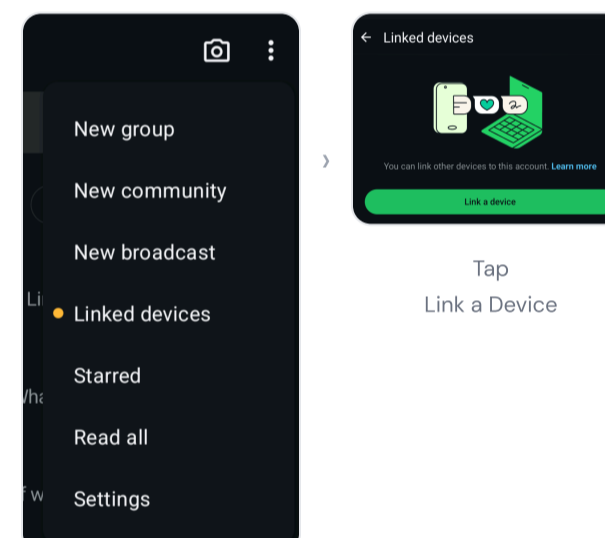
- 3 Comma will display a **QR code**. Follow the on-screen instructions to open WhatsApp on your phone and scan the code.

On your phone, open WhatsApp and navigate to:

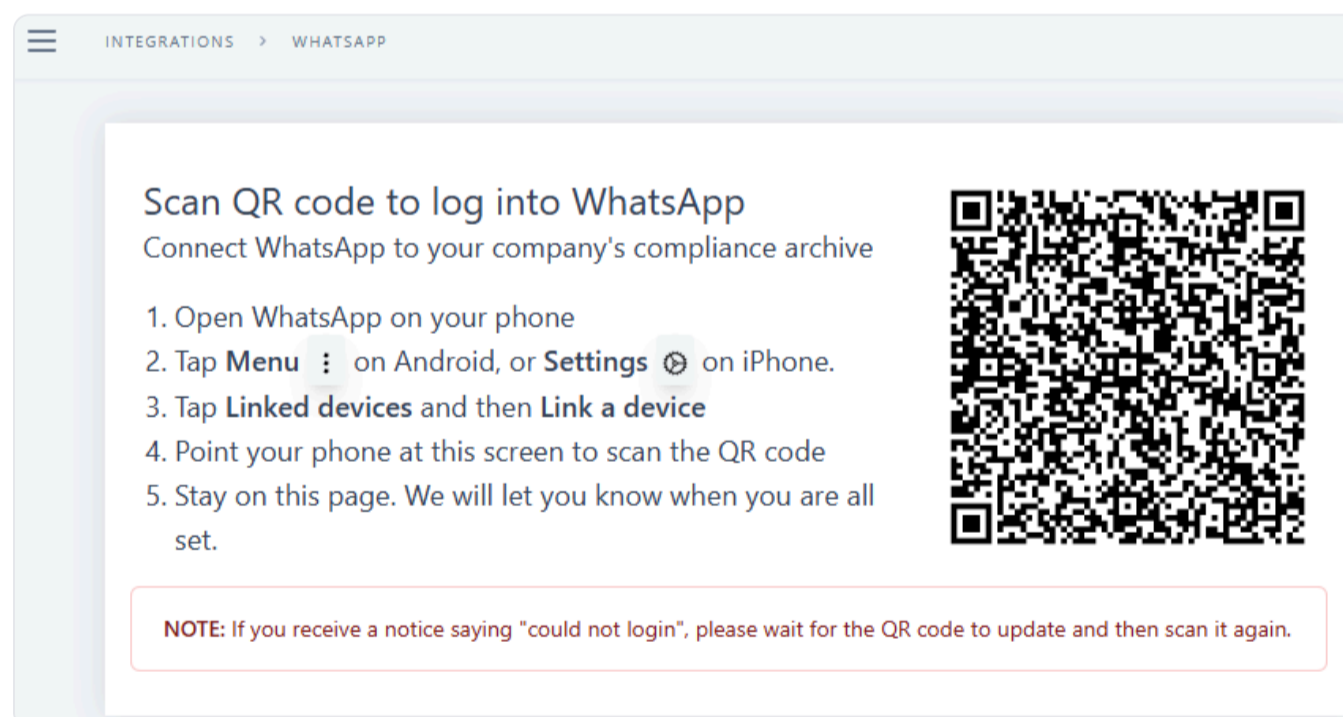
Android: Menu (☰) > Linked Devices > Link a Device

iPhone: Settings (⚙️) > Linked Devices > Link a Device

Point your phone's camera at the QR code on your screen to scan it.



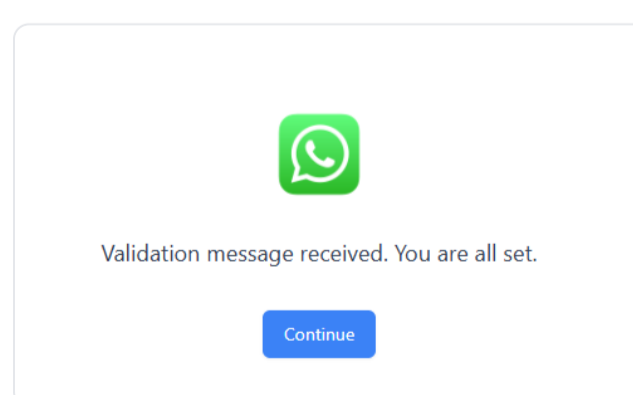
Tap Menu (☰), then
Linked Devices



Keep this page open while you scan from your phone

Note: If you receive a "could not login" message, wait for the QR code to refresh and scan again.

- 4 After scanning, Comma will confirm the connection. Wait a moment while it verifies.
- 5 Once confirmed, you will see a **"Validation message received. You are all set."** screen. Click **Continue**.



Comma Compliance will now capture and archive communications from your linked WhatsApp account.

You can continue using WhatsApp exactly as you normally would — linking your account to Comma does not change how the app works on your phone.

MULTIPLE DEVICES

The **Connect** button stays active after linking.

If you use WhatsApp on a second device with a different phone number — such as a separate business phone — click **Connect** again to link that account as well.