

Chain of Custody



Documentation to be used completed by **DONOR** and **COLLECTION SISTER**

- **DONOR ID, DONOR's statement of voluntary consent**, Genetic request form with test **mnemonics** for DOA/Alcohol, COC request form
- **NB:** Both **DONOR** and **COLLECTION SISTER** to sign forms were indicated



Label specimens:

- DONOR Name, Surname, Date and Collection time



Ethanol confirmation collection:

- Clean skin with **WATER**
- Collect blood
- **DONOR** sign on tube



Secure site:

- No taps in cubicle
- Close windows
- Remove dustbin & cleaning material



Drugs of abuse urine collection:

Prepare **DONOR**:

- No handbag allowed in cubicle
- Remove jackets
- Empty pockets
- Wash & dry hands before entering cubicle



- **COLLECTION SISTER** receive specimen **BEFORE** toilet is flushed - feel if urine is **warm**
- **DONOR** sign on urine container **AFTER** collection



Address the envelope:

- DONOR Surname; Name; Ampath; Chain of Custody specimen; Specialized Chemistry (Esoteric Science); 166 Witch Hazel Avenue, Techno Park, Centurion
- Place urine/blood specimen in a plastic specimen bag and close
- Place specimen bag together with completed Generic Request form (with required test's mnemonic noted) and the, DONOR's statement of voluntary consent form in the envelope and seal.
- **COLLECTION SISTER** and **DONOR** sign across the envelope seal.



- Attach completed Chain of Custody form to envelope **NB** MUST NOTE if **COCD** or **COCEBC**
- **Place envelope in a plastic bag to prevent water damages to the envelope**