



JOB OPPORTUNITY

Lower School teacher

Summary

- Contract type: CDI full time
- Expected start date: As soon as possible

About ASP

Founded in 1948 and located in one of the most beautiful and romantic cities in the world, the American School of Paris is one of Europe's oldest and most well-regarded international schools.

ASP offers an outstanding academic and extracurricular experience for our 800 students, on the finest international school campus in the Paris region. We are the only school in France to offer both the International Baccalaureate and American Advanced Placement courses. Our diverse and welcoming community comprises over 65 nationalities.

Our mission is to inspire and prepare each student to achieve personal and academic excellence. We look for highly-trained, experienced educators and administrators who continually expand their subject knowledge and technology prowess. Approximately 74% of our faculty hold a master's degree or higher.

Professional development is an integral part of the ASP work experience. In-house and off-site training programs and conferences by thought leaders help to evolve our skills. If you think you'd like to join us, and that you're the right person for this position, we look forward to hearing from you.

Essential duties & responsibilities

Essential duties and responsibilities include, but are not limited to, the following:

The primary role is to provide targeted support to students in small group or one-on-one settings in the form of interventions that can focus on academic interventions, self-regulation, or executive functioning skills. This individual will also step in to provide high-quality classroom instruction in the absence of the regular teacher, ensuring a seamless and effective learning environment for all students.

Instruction & intervention

- Provide targeted, evidence-based intervention to individuals and small groups of students.
- Data Collection & Analysis: Collect and analyze student data in both academic and social-emotional areas to identify students in need of support and to monitor intervention effectiveness.
- Serve as a substitute teacher during teacher absences, delivering lessons and maintaining a productive classroom environment.
- Collaborate with classroom teachers to align intervention strategies with core curriculum and student needs.
- Lesson Preparation: Develop, prepare, and adapt lesson plans and instructional materials for both intervention sessions and substitute teaching assignments.
- Student Assessment: Propose, draft, and correct assignments and written assessments. Conduct oral assessments when they replace written ones, ensuring the workload is proportionate to teaching activities.

School-wide & administrative duties

- Supervision: Ensure student safety by actively participating in playground supervision, as well as welcoming students at arrival and handing them over to parents at dismissal.
- Monitor Collaboration: Work closely with playground and cafeteria monitors to implement and reinforce social skill interventions and positive behavior supports in less structured school environments.
- Student Support: Participate in Child Study Teams, Success Talks or other opportunities to discuss student support as required.

- Examinations & Deliberations: Supervise and participate in the administration of internal and external assessments.
- School Events: Attend and participate in school functions.

Collaboration & communication

- Pedagogical & Team Meetings: Attend and participate in the established faculty meetings to collaborate on instructional strategies and school initiatives.
- Parent & Student Engagement: Conduct meetings with parents and students to discuss academic progress, goals, and support strategies as needed.
- Co-planning Meetings: Participate in the co-planning meetings with other teachers and with the Lower School Director as needed.
- Student Record Management: Meticulously prepare and maintain student files to track progress and inform next steps.

Qualifications & experience

Qualifications

- Bachelor's degree in elementary education or a related field.
- Valid teaching certification or its equivalent.

Highly valued

- Proven experience working with elementary-aged students, preferably in an intervention capacity.
- Flexibility and adaptability: Ability to quickly pivot between the roles of floating teacher and one who can support daily, weekly, or longer-term coverage in classrooms as needed.
- Patience and empathy: A genuine passion for supporting students with diverse learning needs.

Key competencies

- Strong understanding of differentiated instruction and data-driven teaching methods.
- Excellent classroom management skills.
- Exceptional communication, collaboration, and interpersonal skills.

Working at ASP

ASP is an equal-opportunity employer. We value a diverse workforce and an inclusive culture and we encourage applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity, or expression, marital status, citizenship, and disability.

ASP is committed to ensuring that all students are safeguarded and protected from all forms of violence, abuse, exploitation, and neglect. Upon employment, all faculty and staff members are required to sign a student protection agreement, and undergo a background check.

Application process

Apply to this position through the American School of Paris website, by clicking [on this link](#)