

Information Letter



To New Members

Welcome to us at Akademisk Korforening!

Here you will find some practical information about what you can expect from us and what we hope to expect from you as a member. You can also find more information about the choir and our activities on our website. We also recommend that you read the document "*Ethical Guidelines and Reporting*" before you start. This is an important document concerning safety and well-being in the choir. It is also available on the website.

www.akademiskkorforening.no.

We look forward to singing with you, both at rehearsals, concerts, and social gatherings! Welcome!

Tutti

The Tutti app is the tool we use for all essential communication with choir members about: time and place of rehearsals and concerts, information about concert repertoire, the membership register, recording attendance and absence, and formal and informal messages and chats, etc.

All members of the choir must therefore download the Tutti app:

- App Store: [Tutti on App Store](#)
- Google Play: [Tutti on Google Play](#)

Tutti is connected to Styreportalen, which is the choir's administrative tool and is in turn connected to the Norwegian Choir Association. This significantly simplifies the board's administrative tasks, so it is important that it is used actively, especially for recording attendance at rehearsals and concerts.

To be able to use the app, members must first be registered in Styreportalen. We therefore need your full name, date of birth, postal address, and mobile phone number. Once you are registered in Styreportalen, you will automatically be connected to AKF after downloading and opening the Tutti app.

What is Expected of You

- You must attend rehearsals.
- If you are sick or have other necessary absences, you must report this in Tutti.
- You are expected to practice on your own between rehearsals.
- You must participate in mandatory choir assignments.

Membership Fee

The membership fee per semester is NOK 700 for full-time students and NOK 1500 for other members. In addition, the female singers must pay NOK 500 as a deposit for a choir robe. You will get this money back when you finish your period with AKF.

Sheet Music and Practice Tips

Sheet music is distributed at rehearsals, and the cost is covered by the membership fee. You must always bring your sheet music to rehearsals.

“*Lefsa*” is a bound booklet of music that each member receives when they join the choir. It contains various songs that make up the choir’s standard repertoire. This booklet is mostly used for group singing at celebrations.

To practice the pieces we sing, we recommend using [Cyberbass.org](https://cyberbass.org). Here you can listen to a selection of pieces in all voices and at different speeds. It can also be useful to use YouTube or ask experienced members who may have sung the piece before.

Concert Attire

The choir’s official concert attire is formal black clothing with black shoes and black socks or tights. Traditionally, female members wear black dresses (knee-length with covered shoulders). For university events, female members wear the choir’s black robes, which are rented from the choir and returned at the end of

membership. Male members are expected to wear a black suit with a white shirt, black bow tie, and black shoes. Sheet music must always be in a black folder.

What matters most is that the overall look is cohesive and formal, small deviations from tradition are perfectly fine as long as the general impression is maintained.

Positions and Committees

The choir has various committees responsible for social events, communications, and concerts. Members are elected at the annual meeting, but there is always room for contributions! Active committees today include:

- Board
- Afterparty Committee
- Concert Committee
- Program Committee
- PR Committee (3 members)
- Individuals as “Sheet music manager”, “Auditor” and “Election Manager”

Voice Leaders

Each voice section has a voice leader. The voice leader is the group’s contact person and the link between the members and the conductor/board.

- 1. sopran: Vårin Kverndalen
- 2. sopran: Hege Balk
- 1. alt: Tone Simonsen Brunæs/Kristin Bakke Lysdahl (vikar for Tone)
- 2. alt: Astri Thuesen
- Tenor: Eirik Brønner
- Bass: Oddvar Kloster

Reporting Concerns

If you (or someone else) experience unwanted incidents or concerning situations, you can report them either in writing or verbally. Reports can be made to the Chair or Vice Chair of Akademisk Korforening, or submitted via the link on our website. To report anonymously, send an email to varseltilforening@sio.no. For more details, see the document *“Etiske-retningslinjer-og-varsling”* on our website.