



Granville T. Woods P.S. 335

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"Learn Today, Lead Tomorrow"

Kathy Polight, Principal

Keyon Armstead, I.A Assistant Principal

**School Leadership Team Meeting
Thursday, September 25, 2025 – 3pm**

Members Present:

Kathy Polight, Principal
Nakia Campbell, UFT
Michelle Miller, UFT
Nicole Petit, UFT
Nicole Stewart, UFT
Margaret Jackson, Community School Director
Tiffany Harvey, Parent/SLT Chairperson
Karese Howell, Parent Member
Karesha James, Parent Member
Faith Smith, Parent Member

Members Absent:

Coffey McMillian, UFT Chapter Leader
April Roy, Parent Member

Silent Attendees:

Katie Vitale, District Achievement Instructional Specialist

The meeting was called to order.

● **Principal's Report**

Principal Polight began the meeting by welcoming everyone back to the 2025–2026 school year. She provided team member updates, noting that one additional parent member is still needed, and shared the SLT meeting dates for the year. She then updated the iPlan portal to ensure all members have access to the school's Comprehensive Education Plan (CEP). The team reviewed the SLT bylaws and discussed strategies to strengthen communication with families, including creating a recurring flyer to remind families about monthly meetings. Meeting reminders will also be shared through ClassDojo, and SLT meeting dates will be posted on the school's outdoor bulletin board for visibility. Team roles were discussed and members were asked to volunteer for open positions. Ms. Petit volunteered to serve as the new

Chairperson and Ms. Miller volunteered to serve as the Secretary. Principal Polight then informed the team that Karesha will serve as the PAC Chairperson and will sign-off on the use of \$1,900 in funds designated for parent engagement activities. She continued to report that these funds may be used for events and workshops and last year's allocation went to workshops offered through Brainpower Workshops. The PAC sheet was shared for review and final decisions regarding the use of funds will be made with parent input at October's Parent Association meeting.

- **Parent Association Report**

Ms. Harvey reported that parents did not attend this month's Parent Association meeting and stated that the PA Board will discuss strategies to increase parent attendance at future meetings. Ms. James reminded the team about the upcoming Fall Festival that will be held on Saturday, October 18th and shared that she will be drafting a letter to vendors for the event. The PA Board also plans to send a donation letter to families requesting contributions of up to ten dollars.

- **Community School Director Report**

Mrs. Jackson reported that PS 335 has partnered with New York Cares again to provide holiday gifts to students through the Winter Wishes Program. Students have written letters requesting their gifts and the gifts will be delivered in December. She also shared that the UCS will provide some candy for the Storybook Character Parade.

Looking Ahead

- CEP goals and progress monitoring
- School fundraising ideas

The meeting was adjourned.

The next meeting will be held on Thursday, October 23, 2025.