



**Granville T. Woods P.S. 335**  
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Telephone: (718)-493-7736 Fax: (718)953-4697  
“Learn Today, Lead Tomorrow”

*Kathy Polight, Principal*

*Keyon Armstead, I.A Assistant Principal*

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**School Leadership Team Meeting**  
**Thursday, November 20th, 2025 – 3pm**

**Members Present:**

Kathy Polight, Principal  
Nakia Campbell, UFT  
Michelle Miller, UFT  
Nicole Petit, UFT  
Nicole Stewart, UFT  
Karese Howell, Parent Member  
Margaret Jackson, Community School Director  
Coffey McMillan, UFT Chapter Leader

**Members Absent:**

April Roy, Parent Member  
Karesha James, Parent Member  
Faith Smith, Parent Member  
Tiffany Harvey, Parent/SLT Chairperson

**Silent Attendees:**

Roberto Serrano (UCS)

**The meeting was called to order.**

Minutes from the previous meeting were shared by Ms. Miller and approved by the team.

**Principal’s Report**

Principal Polight shared updates on School Leadership Team membership. She noted that Ms. Howell has been the only parent attending the SLT meetings consistently. Ms. Howell informed the team that a PA meeting is scheduled for Friday, 21st at 8:00 AM, during which the PA will discuss whether they will operate as a PA or PTA. Principal Polight emphasized the importance of parent involvement on the SLT, explaining that decisions cannot be made without full representation. She stated that the only

mandatory parent member is the PA President, but more parent participants are needed. Flyers will be created and distributed to invite parents to join the SLT. Currently, April Roy and Jasmine are listed as parent members but have been unable to attend. Ms. Campbell mentioned that she may have a parent interested in joining, specifically Jayla's mother. The team discussed creating an SLT board to be displayed on the first floor so that community members can view member names and email addresses, and contact representatives with questions or suggestions. Members were asked if they felt comfortable including phone numbers on the board.

### **Class Size Reduction**

Principal Polight explained that the city is promoting class size reductions with a goal of having no more than twenty students per class where possible. Last year, she applied for class size reduction for Kindergarten and first grade, and approval was granted, resulting in additional classes and clusters. A hiring team was formed to support the process. The school received notice that reapplication may not be required annually. The team will receive funding, but must complete a required survey. Principal Polight read the survey information, and the team answered it collectively during the meeting.

### **USC Report**

Roberto presented the USC Fidelity Inventory to monitor program implementation. The survey was displayed on the smart board as he guided the group through each rating. He clarified the meaning of the rating scale and reinforced that ratings should reflect team consensus. Ms. Jackson volunteered to take notes. Members discussed survey items and agreed on scores collaboratively. The remaining portion of the Fidelity Inventory will be completed during the next SLT meeting.

Ms. Stewart adjourned the meeting at 4:45 PM.

**Next meeting:** Thursday, December 19th, 2025.