



Granville T. Woods P.S. 335
130 Rochester Avenue
Brooklyn, New York 11213
Telephone: (718)-493-7736 Fax: (718)953-4697
“Learn Today, Lead Tomorrow”

Kathy Polight, Principal

Keyon Armstead, I.A Assistant Principal

School Leadership Team Meeting
Thursday, December 8th, 2025 – 3pm

Members Present:

Michelle Miller, UFT
Nicole Petit, UFT
Nicole Stewart, UFT
Karese Howell, Parent Member
Margaret Jackson, Community School Director
Coffey McMillan, UFT Chapter Leader

Members Absent:

Kathy Polight, Principal
Nakia Campbell, UFT
April Roy, Parent Member
Karesha James, Parent Member
Faith Smith, Parent Member
Tiffany Harvey, Parent/SLT Chairperson

The Meeting Was Called to Order

Ms. Stewart chaired the meeting in the absence of Principal Polight.
Ms. Miller shared the minutes from the previous meeting.
Due to the principal’s absence, there was no Principal’s Report.

Parent Association Report

Ms. Howell provided the Parent Association report. She shared that she met with the **Parent Association Board**, during which a vote was held to transition from a Parent Association to a Parent-Teacher Association (PTA). Tiffany Harvey and Karessha James were present at that meeting.

Ms. Stewart asked whether a full Parent Association meeting had taken place for the month. Ms. Howell clarified that only a Parent Association Board meeting was held. Ms.

Stewart inquired whether Parent Association meetings must always be facilitated by the Parent Association president. It was suggested that since Ms. Howell regularly attends SLT meetings, she can continue to share updates and relay important information to parents.

CPE / iPlan Update

SLT notes are currently being updated in iPlan. It was noted that the SLT agenda also requires updating to reflect current initiatives.

- **Community School Director Report**

Mrs. Jackson and the team collaborated to complete the UCS Field Inventory Report. They reviewed each question on the report and assigned scores from 1 to 5, with 1 indicating an area in need of a plan and 5 indicating a plan that is fully effective.

Upcoming Events

Ms. Stewart shared the following upcoming parent engagement events:

- **Parent Vision Board Party**

Date: January 7, 2026

Time: 9:30 a.m.

Audience: Parents only

Ms. Stewart suggested coordinating a PTA meeting on the same date to maximize parent attendance.

- **Winter Wonderland Event**

Date: January 17, 2026

Time: 1:00 p.m. – 5:00 p.m.

Activities will include a silent party with DJ headphones, a hot cocoa station, and a donut station.

Sign-up sheets will be created

All attendees are encouraged to dress in white.

Adjournment

The meeting was adjourned at **5:00 p.m.**

Next Meeting

Thursday, January 21st, 2026