

### **FAQs**

### What about dog tags?

- · Leashes and tags are required within city limits.
- Tags must be purchased within 30 days of moving to Baldwin City at City Hall or Companion Animal Hospital, located at 504 Ames Street. 785-594-2413.
- Tag fees are reduced if the dog is spayed or neutered.
- Proof of rabies vaccination & expiration date must accompany all requests.
- Tags expire in December yearly and must be renewed before January 31st.

### Are burn permits required?

- Yes. You can get one at City Hall.
- · There is no cost.
- Refer to Baldwin City Ordinance 1206: Trash, garbage, construction materials, and construction debris may not be burned or buried with city limits.

### Do I need a fence permit?

- If you're building a fence, yes. Call Public Works at 785-594-6907 to obtain a permit.
- The City Code applies to both residential & commercial properties.
- General maintenance of a fence does not require a permit.

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# Stay Informed

### City Hall

803 Eighth Street
Baldwin City, KS 66006
Monday - Friday
8:00am to 5:00pm
785-594-6427

### Other City Offices

Public Works: 785-594-6907
Police Department: 785-594-3850

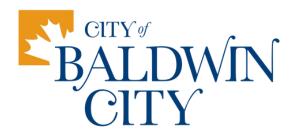
Fire Station: 785-594-3678 Power Plant: 785-594-3261 Municipal Court: 785-594-6821

### City Council Meetings

Council meetings and work sessions are live-streamed to YouTube. Council meetings are held on the 1st and 3rd Tuesdays of the month at 7:00pm at the Baldwin City Community Center, located at 712 Chapel Street. Meetings are open to the public and citizens are encouraged to attend.

### **Public Records**

If you have an Open Records Request, you may obtain an Open Records Request form at City Hall. For additional information, contact the Freedom of Information Officer at City Hall.





## Welcome to Baldwin City

Resident's Guide

# Municipal-owned Electric, Water, and Sewer



### To establish service:

- Fill out a utility card at City Hall
- Provide a current driver's license
- Pay a connection fee of \$40
- Pay applicable deposits: \$100 for electric, \$50 for water. Deposits, plus any interest earned, are applied to the final bill. If you are due a refund, it will be mailed to the forwarding address you provide.

### Bills:

- Usually mailed by the 10th
- Due by the 25th of each month by 5:00pm
- Online payments: https://baldwincity.frontdeskgworks.com
- Ask about auto payment options
- Mail: PO Box 86, Baldwin City, KS 66006; bring in during business hours; or put in drop box located south of City Hall door on 8th Street.



To Report a Utility Emergency: 785-594-6907



### Late Fee & Disconnect:

- Unpaid accounts are assessed a 10% late fee on the 26th of each month
- Services will be discontinued if not paid by 5pm on the 5th day of the following month.
- To restart a discontinued account, the past due amount plus applicable reconnect fees of \$70 for electricity and/or \$50 for water must be paid.

### Trash & Recycling I-800-494-3227

- Trash is contracted through Green Environmental Services.
- Trash day for properties north of Ames Street is on Monday; south of Ames but north of High Street is Wednesday; south of High Street is Friday.
- Curbside recycling is offered once a month through Ottawa Sanitation with sign up at City Hall, for \$13.
- Green Environmental will provide a 96 gallon cart.
- Curbside recycling is always picked up on the 4th Wednesday of the month.

### Other Providers

### Cable & Internet

- Mediacom 800-234-2157
- Clear Wave Fiber 785-594-5414

### Gas Service

• Kansas Gas Service - 800-794-4780

### Telephone Service

• CenturyLink - 800-788-3500

### County Offices

• Appraiser: 785-832-5188

• County Clerk: 785-832-5267

• Sheriff: 785-841-0007

• Treasurer: 785-832-5275

Satellite Treasurer's Office available the 2nd full week of the month inside Baldwin City Market at 1123 8th Street.

www.baldwincity.gov