

City of Baldwin City
PO Box 86
Baldwin City, Kansas 66006
Council Meeting Agenda

Baldwin City Community Center
712 Chapel St
Baldwin City, KS 66006

TUESDAY
July 15th, 2025
7:00 PM



A. Call to Order-Mayor Casey Simoneau

B. Approval of Agenda

C. Consent Agenda

1. Minutes 7.01.2025
2. Scheduled Claims List
3. Special Event-Baker University-Move In

D. Public Comment:

Members of the public are welcome to comment on items relating to City business not listed on this Agenda. Please stand and wait to be recognized by the Mayor. As a general practice, the comments may or may not be acted upon by the Council during the meeting, or Council may refer the items to staff for follow up.

*If you wish to comment on an item listed on the agenda, a **sign-up sheet** is provided for you to sign in and provide your address. You will be called on when the Agenda item of interest is under discussion by the Council.*

E. Special Reports or Presentations

F. Old Business

1. Brick Street Project
2. Council Hiring Committee-Discussion

G. New Business

1. Electric Rate Ordinance 1513
2. Pole Banner Discussion
3. Revenue Neutral-Discussion/set hearing date if exceeding revenue neutral

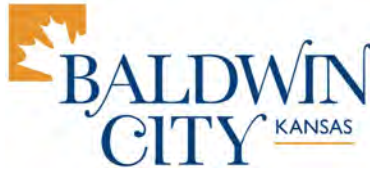
H. Council Committee Reports

1. Budget and Finance - Scott Lauridsen/Cory Venable

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-
2. Community Development - Cory Venable/Susan Pitts
 3. Public Safety - Susan Pitts/Jay King
 4. Public Works and Utilities - Julie Constantinescu/Jay King
 5. Strategic Planning - Scott Lauridsen/Julie Constantinescu

I. City Administrator and Staff comments

J. Council and Mayor comments

K. Executive Session

L. Adjourn

City Council meets every first and third Tuesday of each month at 7:00 p.m. at the Baldwin Community Center. Council work sessions are held the last Tuesday of each month at 7:00 p.m. at the Baldwin Community Center.

City of Baldwin City
Minutes
Tuesday, July 1, 2025
Regular Council Meeting

A. Call to Order

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Community Center, 712 Chapel Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Jay King, Susan Pitts, Cory Venable, Scott Lauridsen, and Julie Constantinescu.

Also, attending: Russ Harding-Interim City Administrator; Amara Packard-City Clerk; Lynn Meador-Communications Director; and Chief Patrick-Police Department.

B. Approval of Agenda

Cory Venable moved and Jay King seconded to approve the agenda as presented. Motion carried with a vote of 5 yes and 0 no.

C. Consent Agenda

Julie Constantinescu moved and Susan Pitts seconded to approve the consent agenda as presented. Motion carried with a vote of 5 yes and 0 no.

1. Minutes - 6.17.25
2. Scheduled Claims List
3. Special Event-BC Fashion Show

D. Public Comment

E. Special Reports or Presentations

Swearing in of new Police Officer Liam Murphy

Chief Patrick introduced Officer Liam Murphy as the newest officer on the police department.

Liam is a certified law enforcement officer that lives in Baldwin City, and wanted to police in the town that he lived in. Officer Murphy was sworn in and welcomed to the Baldwin City Police Department.

Proclamation-Girls State Track

Mayor Simoneau read a proclamation honoring Coach Broxterman, Shea Griffith, Rachel Watkins, Cammy Moore and Ireland Kennedy that were 4A state champs in the 4X800m. The girls also set the new school record in the 4X800m.

F. Old Business

G. New Business

1. Brick Street Project

After the last meeting, Mayor Simoneau asked Jason from BG Consultants to reach out to the low bidder on the project and see if they would be able to put some sort of a design in that intersection.

The city put a survey on the website to see if citizens were more interested in using old brick or new brick for the street project. There were 141 responses with 118 of those responses saying they preferred using the old brick.

Council would like to get some input from the citizens on whether they want a design in the intersection, and if so, their preference on the design. There will be a poll online.

Cory Venable moved to approve the old bricks for the brick street project at the intersection of 8th and High Street, the bid in the amount of \$159,000.00. Cory rescinds his motion.

Cory Venable moved and Susan Pitts seconded to approve the bid for \$158,796.00 to Heartstone Inc. for the brick street project at 8th and High Street, and waving the engineering estimate with the option to add the additional cost for the design.

2. Ordinance 1512-Rezone 101 8th St.

This rezone went before the planning commission on June 10th. Currently the property is zoned commercial and the owners would like to have it rezoned to residential. The house has been a residential dwelling for over 120 years.

Scott Lauridsen moved and Jay King seconded to approve ordinance 1512 as presented. Motion passes 5-0.

Roll call vote: Julie Constantinescu-yes, Scott Lauridsen-yes, Cory Venable-yes, Susan Pitts-yes, and Jay King-yes.

3. KMEA Appointment

The City needs an appointment to represent the city on the KMEA Board. Mayor Simoneau recommended Russ Harding to take that position.

Cory Venable moved and Susan Pitts seconded to appoint Russ Harding to the KMEA Board of Directors. Motion passes 5-0.

4. KMGA Appointment

The City needs an appointment to represent the city on the KMGA Board. Mayor Simoneau recommended Russ Harding to take that position.

Julie Constantinescu moved and Cory Venable seconded to appoint Russ Harding to the KMGA Board of Directors. Motion passes 5-0.

5. Treasurer Appointment

Mayor Simoneau recommended Russ Harding to the treasurer position.

Susan Pitts moved and Scott Lauridsen seconded to appoint Russ Harding as the treasurer for the City of Baldwin City. Motion passes 5-0.

6. Council Hiring Committee

The city administrator position is appointed and removed by the city council so Mayor Simoneau would like to appoint two council members to work with city staff to start the process of posting the job and moving forward in the hiring process of a new city administrator. The two council members to be appointed to start this process are Scott Lauridsen and Julie Constantinescu.

Jay King moved and Cory Venable seconded to appoint Scott Lauridsen and Julie Constantinescu to the hiring committee for the new city administrator. Motion passes 5-0.

H. Committee Reports

1. Budget and Finance - Scott Lauridsen/Cory Venable

- Budget Workshop
- Electric rate options

Next meeting 7/11/2025 at 7:30am, second floor of City Hall

2. Community Development - Cory Venable/Susan Pitts

- Pole Banners
- Food Truck Ordinance

Next meeting will be 7/21/2025 at 4:00pm, second floor of City Hall

3. Public Safety - Susan Pitts/Jay King

Next meeting will be 7/08/2025 at 4:00pm, second floor of City Hall

4. Public Works and Utilities - Julie Constantinescu/Jay King

Next meeting will be 7/10/2025 at 9:00am, second floor of City Hall

5. Strategic Planning-Scott Lauridsen/Julie Constantinescu

Next meeting TBD at 2:00pm, second floor of City Hall

I. City Administrator and Staff Comments

J. Council & Mayor Comments

K. Executive Session

L. Adjourn

Julie Constantinescu moved and Cory Venable seconded to adjourn the regular meeting. Motion passes 5-0. Time: 8:01 p.m.

Attest:

Amara M. Packard
City Clerk

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
BALDWIN STATE BANK									
600303 A&A INVESTMENTS, LLC									
LEASE UNTIL 5/31/26	1	7/15/25	7/15/25	RENT FOR 1500 OTTAWA ST PARKING FOR EVENTS	4,550.00	01	01.01.2470 COMMUNITY EVENTS MAN CHK# 68399 7/03/25	INVC	1
INVOICE TOTAL					4,550.00				
VENDOR TOTAL					4,550.00	✓			
600332 AMAZON CAPITAL SERVICES									
13LL-QT7R-Y9KR	1	7/15/25	7/15/25	SEWER CAMERA PULLEY GUIDE	20.61	01	01.02.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
INVOICE TOTAL					20.61				
17WP-X4JR-4TLP	1	7/15/25	7/15/25	PARK RR SUPPLIES	151.68	01	01.03.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
INVOICE TOTAL					151.68				
19KK-HJ11-RDY7	1	7/15/25	7/15/25	STROBE LIGHTS FOR TRUCKS	30.39	11	11.25.2540 VEHICLE REPAIRS E-PAYMNT 4147721 7/15/25	INVC	1
INVOICE TOTAL					30.39				
IY4-TL7L-W7D7	1	7/15/25	7/15/25	COPPER SHEETS	39.72	11	11.24.2530 MACHINE/EQUIP REPAIR E-PAYMNT 4147721 7/15/25	INVC	1
INVOICE TOTAL					39.72				
1C6K-6GCK-6M3J	1	7/15/25	7/15/25	OFFICE AND CUSTODIAL SUPPLIES	98.68	01	01.02.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	2			OFFICE AND CUSTODIAL SUPPLIES	98.68	11	11.25.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	3			OFFICE AND CUSTODIAL SUPPLIES	56.94	01	01.02.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	4			OFFICE AND CUSTODIAL SUPPLIES	56.95	11	11.25.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
INVOICE TOTAL					311.25				
1GK6-WJGY-Q6FC	1	7/15/25	7/15/25	960-STREAMLIGHT WEAPON LIGHT	139.79	01	01.05.4810 EQUIPMENT PURCHASES E-PAYMNT 4147721 7/15/25	INVC	1
	2			960-NIGHTSTICK LONG GUN LIGHT	169.95	01	01.05.4810 EQUIPMENT PURCHASES E-PAYMNT 4147721 7/15/25	INVC	1
	3			8GB 5PK-FLASH DRIVES	21.07	01	01.05.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	4			16GB 5PK - FLASH DRIVES	21.69	01	01.05.3110	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	5			CR1632 3V BATTERIES	19.25	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	6			6PK 2" 3 RING BINDERS	42.99	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	7			CR20320 LITHIUM 3V BATTERIES	15.99	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	8			955 - PHONE CASE	14.99	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	9			KRAFT ENVELOPES	15.81	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	10			955 - SCREEN PROTECTOR	5.93	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.3110	INVC	1
	11			963 - BATTERY DOOR SWITCH	12.59	01	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 01.05.4810	INVC	1
				INVOICE TOTAL	480.05		EQUIPMENT PURCHASES E-PAYMNT 4147721 7/15/25		
1GMK-QFQN-7TCH	1	7/15/25	7/15/25	SEWER CAMERA ROLLER GUIDES	104.94	18	18.23.2530 MACHINE/EQUIP REPAIR E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	104.94				
1KJX-W913-TWTK	1	7/15/25	7/15/25	TRUCK REPAIR PARTS	362.82	18	18.22.2540 VEHICLE REPAIRS E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	362.82				
1MCD-XHHJ-1GT3	1	7/15/25	7/15/25	LABELS TEA	11.58	01	01.02.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	2			LABELS TEA	11.58	11	11.25.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	3			LABELS TEA	11.58	01	01.35.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	4			CLEANERS	14.49	01	01.02.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	5			CLEANERS	14.50	11	11.25.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	6			CLEANERS	14.50	01	01.35.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	78.23				

SCHEDULED CLAIMS LIST

NVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
1MPH-KW99-GR97	1	7/15/25	7/15/25	OIL ABSORBENT PADS AND SOCKS	151.09	11	11.24.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	151.09				
1P1L-T7QX-CNTW	1	7/15/25	7/15/25	AA BATTERIES	16.80	01	01.02.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
	2			AA BATTERIES	16.80	18	18.22.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	33.60				
1PQ7-DCFN-9YM1	1	7/15/25	7/15/25	TUBLESS TIRE SEALS	12.58	01	01.02.3350 TIRES/BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
	2			TUBLESS TIRE SEALS	12.58	01	01.05.3350 TIRES/BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
	3			TUBLESS TIRE SEALS	12.58	11	11.25.3350 TIRES/BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
	4			TUBLESS TIRE SEALS	12.58	01	01.35.3350 TIRES/BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
	5			TUBLESS TIRE SEALS	12.58	01	01.03.3350 TIRES AND BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	62.90				
1V6Q-MYX3-T3MC	1	7/15/25	7/15/25	CODES SUPPLIES	38.47	01	01.35.3110 OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	38.47				
1W1J-1VJN-HWXQ	1	7/15/25	7/15/25	204 15-18 GALLON TRASHBAGS	45.88	01	01.01.3680 CUSTODIAL SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	45.88				
1WCP-GKGQ-RYV3	1	7/15/25	7/15/25	CEMETERY SUPPLIES	179.99	03	03.01.3350 TIRES/BATTERIES E-PAYMNT 4147721 7/15/25	INVC	1
	2			CEMETERY SUPPLIES	52.54	03	03.01.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	232.53				
1YWQ-DV3G-6PHX	1	7/15/25	7/15/25	SEWER JETTER KIT FOR PRSR WSHR	70.54	18	18.23.2530 MACHINE/EQUIP REPAIR E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	70.54				
CM 19GH-CRHX-JYG1	1	7/15/25	7/15/25	AA BATTERIES NEVER RECEIVED	13.99-	01	01.02.3110	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	2			AA BATTERIES NEVER RECEIVED	13.99-	11	OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25 11.25.3110	INVC	1
				INVOICE TOTAL	27.98-		OFFICE SUPPLIES E-PAYMNT 4147721 7/15/25		
CM-1HTK-J947-GWJJ	1	7/15/25	7/15/25	POOL CLEANER BELTS RETURNED	16.09-	01	01.06.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	16.09-				
CM-1N79-LP4R-NPTL	1	7/15/25	7/15/25	IGNITER RETURNED	49.55-	01	01.06.3800 MATERIALS/SUPPLIES E-PAYMNT 4147721 7/15/25	INVC	1
				INVOICE TOTAL	49.55-				
				VENDOR TOTAL	2,121.08				
ACCT #6427 JUN 2025	1	7/15/25	7/15/25	10345 ARROWHEAD HARDWARE-ACCT#6427 PAINT SUPPLIES FOR BATHROOM	72.45	01	01.01.2520 BUILDING REPAIRS	INVC	1
				INVOICE TOTAL	72.45				
				VENDOR TOTAL	72.45				
BT3231733	1	7/15/25	7/15/25	20029 BAKER TILLY MUNICIPAL ADVISORS RETAINER FOR JUL 2025	650.00	01	01.01.2850 OTHER PROFESSIONAL SERVICE	INVC	1
	2			RETAINER FOR JUL 2025	2,600.00	11	11.26.2850 OTHER PROFESSIONAL SERVICE	INVC	1
	3			RETAINER FOR JUL 2025	2,600.00	12	12.11.2850 OTHER PROFESSIONAL SERVICE	INVC	1
	4			RETAINER FOR JUL 2025	650.00	18	18.21.2850 OTHER PROFESSIONAL SERVICE	INVC	1
				INVOICE TOTAL	6,500.00				
				VENDOR TOTAL	6,500.00				
2191	1	7/15/25	7/15/25	20052 BALDWIN CITY CHAMBER OF POLE BANNER PROJECT: 6 DESIGNS	1,000.00	01	01.09.4007 ECONOMIC DEVELOPMENT	INVC	1
	2			POLE BANNER PROJECT: 3 DESIGNS	500.00	01	01.09.4007 ECONOMIC DEVELOPMENT	INVC	1
				INVOICE TOTAL	1,500.00				
				VENDOR TOTAL	1,500.00				
7/1/2025	1	7/01/25	7/01/25	30176 BALDWIN CITY PROPERTIES LLC EMPLOYEE GYM MEMBERSHIPS	77.00	0180	01.00.0080 OTHER DEDUCTIONS PAYABLE E-PAYMNT 4147723 7/01/25	INVC	1
	2			EMPLOYEE GYM MEMBERSHIPS	3.50	03	03.00.0080 OTHER DEDUCTIONS PAYABLE	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	3			EMPLOYEE GYM MEMBERSHIPS	71.75	1180	E-PAYMNT 4147723 7/01/25 11.00.0080 OTHER DEDUCTIONS PAYABLE	INVC	1
	4			EMPLOYEE GYM MEMBERSHIPS	15.75	1280	E-PAYMNT 4147723 7/01/25 12.00.0080 OTHER DEDUCTIONS PAYABLE	INVC	1
	5			EMPLOYEE GYM MEMBERSHIPS	7.00	1880	E-PAYMNT 4147723 7/01/25 18.00.0080 OTHER DEDUCTIONS PAYABLE	INVC	1
				INVOICE TOTAL	175.00		E-PAYMNT 4147723 7/01/25		
				VENDOR TOTAL	175.00				
ACCT #8 7/1/2025	1	7/15/25	7/15/25	30172 BALDWIN CITY MARKET BOTTLED WATER FOR FIRE DEPT	42.84	01	01.04.7999 MISCELLANEOUS EXPENSES	INVC	1
	2			PALLET OF WATER FOR PW	249.99	01	01.02.3006 SAFETY SUPPLIES	INVC	1
				INVOICE TOTAL	292.83				
				VENDOR TOTAL	292.83				
016	1	7/15/25	7/15/25	600402 BENNETT BEAM CONSULTING & MGMT IT SERVICES 06/11/25-07/10/25	6,797.70	01	01.10.4012 COMPUTER SUPPORT SERVICES	INVC	1
	2			IT SERVICES 06/11/25-07/10/25	348.60	03	03.01.4012 COMPUTER SUPPORT	INVC	1
	3			IT SERVICES 06/11/25-07/10/25	4,183.20	11	11.26.4012 COMPUTER SUPPORT SERVICES	INVC	1
	4			IT SERVICES 06/11/25-07/10/25	2,614.50	12	12.11.4012 COMPUTER SUPPORT	INVC	1
	5			IT SERVICES 06/11/25-07/10/25	2,614.50	18	18.21.4012 COMPUTER SUPPORT	INVC	1
	6			IT SERVICES 06/11/25-07/10/25	871.50	24	24.01.4012 COMPUTER SUPPORT	INVC	1
				INVOICE TOTAL	17,430.00				
				VENDOR TOTAL	17,430.00				
25-1084L#2025-07	1	7/15/25	7/15/25	20200 BG CONSULTANTS INC CITY LAKE DAM MEETING	279.00	11	11.26.2850 OTHER PROFESSIONAL SERVICE	INVC	1
				INVOICE TOTAL	279.00				
25-1219#2	1	7/15/25	7/15/25	8TH & HIGH BRICK INTERSECTION	3,400.00	28	28.01.3342 STREET REPAIR - BRICK	INVC	1
				INVOICE TOTAL	3,400.00				
				VENDOR TOTAL	3,679.00				
UG 2025 RENT	1	7/15/25	7/15/25	20220 BLACK JACK BATTLEFIELD TRUST AUG 2025 RENT AT BLACK JACK	1,500.00	01	01.01.2894 LEASE - BLACKJACK	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
INVOICE TOTAL					1,500.00				
VENDOR TOTAL					1,500.00				
06/25/25	1	7/15/25	7/15/25	600268 BRIGHTSPEED MAIN PHONE #785-594-6427 ACCT #313982913	52.39	01	01.01.2500 TELEPHONE SERVICE-LAND E-PAYMNT 4147722 7/15/25	INVC	1
	2			MAIN PHONE #785-594-6427 ACCT #313982913	52.37	01	01.04.2500 TELEPHONE SERVICE-LAND E-PAYMNT 4147722 7/15/25	INVC	1
	3			MAIN PHONE #785-594-6427 ACCT #313982913	52.38	11	11.24.2500 TELEPHONE SERVICE-LAND E-PAYMNT 4147722 7/15/25	INVC	1
INVOICE TOTAL					157.14				
VENDOR TOTAL					157.14				
06/19/25	1	7/09/25	7/09/25	600263 BRIGHTSPEED ACCT #320003394 PHONE #785-594-7459	122.59	01	01.05.2500 TELEPHONE SERVICE-LAND E-PAYMNT 4147725 7/09/25	INVC	1
	2			ACCT #320003394 PHONE #785-594-7459	122.59	11	11.24.2500 TELEPHONE SERVICE-LAND E-PAYMNT 4147725 7/09/25	INVC	1
INVOICE TOTAL					245.18				
VENDOR TOTAL					245.18				
2025006	1	7/15/25	7/15/25	600087 CHAPPELLE, JASON 911 CHAPEL/MOW,TRIM & PICK UP	200.00	01	01.35.2870 DEMOLITION & ABATEMENT	INVC	1
INVOICE TOTAL					200.00				
VENDOR TOTAL					200.00				
5277895006	1	7/15/25	7/15/25	200025 CINTAS FAS LOCKBOX 636525 FIRST AID BOX REFILL	53.88	03	03.01.3006 SAFETY SUPPLIES E-PAYMNT 4147720 7/15/25	INVC	1
	2			FIRST AID BOX REFILL	139.60	18	18.21.3006 SAFETY SUPPLIES E-PAYMNT 4147720 7/15/25	INVC	1
	3			FIRST AID BOX REFILL	45.97	01	01.02.3006 SAFETY SUPPLIES E-PAYMNT 4147720 7/15/25	INVC	1
	4			FIRST AID BOX REFILL	45.97	11	11.25.3006 SAFETY SUPPLIES E-PAYMNT 4147720 7/15/25	INVC	1
INVOICE TOTAL					285.42				
5277895007	1	7/15/25	7/15/25	FIRST AID BOX REFILL	35.06	11	11.24.3006 SAFETY SUPPLIES E-PAYMNT 4147720 7/15/25	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				INVOICE TOTAL	35.06				
5277895012	1	7/15/25	7/15/25	CABINET REFILL	75.82	01	01.05.3006 SAFETY SUPPLIES E-PAYMNT 4147719 7/15/25	INVC	1
				INVOICE TOTAL	75.82				
				VENDOR TOTAL	396.30				
1850				30500 LARRY KLEEMAN					
	1	7/15/25	7/15/25	2025 ANNUAL FEE ONLINE CODES	295.00	01	01.10.4010 COMPUTER SOFTWARE	INVC	1
	2			2025 ANNUAL FEE ONLINE CODES	442.50	11	11.26.4010 COMPUTER SOFTWARE	INVC	1
	3			2025 ANNUAL FEE ONLINE CODES	442.50	12	12.11.4010 COMPUTER SOFTWARE	INVC	1
	4			2025 ANNUAL FEE ONLINE CODES	221.25	18	18.21.4010 COMPUTER SOFTWARE	INVC	1
	5			2025 ANNUAL FEE ONLINE CODES	73.75	24	24.01.4010 COMPUTER SOFTWARE	INVC	1
				INVOICE TOTAL	1,475.00				
				VENDOR TOTAL	1,475.00				
1749				30297 CONLEY SPRINKLER, INC.					
	1	7/15/25	7/15/25	REPLACE RISER & FLOW SWITCH emergency# 816-804-4682	1,483.88	01	01.04.2520 BUILDING REPAIRS	INVC	1
				INVOICE TOTAL	1,483.88				
				VENDOR TOTAL	1,483.88				
585055				30260 CONRAD FIRE EQUIPMENT INC					
	1	7/15/25	7/15/25	MOBILE PUMP TESTING UNIT 1735	418.32	01	01.04.2209 MAINTENANCE/SERVICE AGREEM	INVC	1
				INVOICE TOTAL	418.32				
585056				30260 CONRAD FIRE EQUIPMENT INC					
	1	7/15/25	7/15/25	MOBILE PUMP TESTING UNIT #1732	275.00	01	01.04.2209 MAINTENANCE/SERVICE AGREEM	INVC	1
				INVOICE TOTAL	275.00				
585057				30260 CONRAD FIRE EQUIPMENT INC					
	1	7/15/25	7/15/25	MOBILE PUMP TESTING UNIT #1731	275.00	01	01.04.2209 MAINTENANCE/SERVICE AGREEM	INVC	1
				INVOICE TOTAL	275.00				
				VENDOR TOTAL	968.32				
W957888				500651 CORE & MAIN LP					
	1	7/15/25	7/15/25	MARKING FLAGS BLUE	160.00	12	12.12.3800 MATERIALS/SUPPLIES	INVC	1
				INVOICE TOTAL	160.00				
050016				500651 CORE & MAIN LP					
	1	7/15/25	7/15/25	2X12-1/2 REP CLP 2.35-2.63 OD	287.04	12	12.12.3800 MATERIALS/SUPPLIES	INVC	1
				INVOICE TOTAL	287.04				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
X054458	1	7/15/25	7/15/25	IN-W638246 CREDIT AND REBILL	27.65-	11	11.24.2530 MACHINE/EQUIP REPAIR	INVC	1
				INVOICE TOTAL	27.65-				
				VENDOR TOTAL	419.39				✓
X151688	1	7/01/25	7/01/25	600176 CORE & MAIN LP REFUND FOR RED MARKING PAINT	234.01-	11	11.25.4131 ELECTRICAL LINE EXPENSE	INVC	1
				INVOICE TOTAL	234.01-				
				VENDOR TOTAL	234.01-		NO CHECK ISSUING		
QW Y20845	1	7/15/25	7/15/25	600287 EMC INSURANCE COMPANIES DEDUCTIBLE ON WW CLAIM	500.00	18	18.21.2410 PROPERTY/LIABILITY INSURAN	INVC	1
				INVOICE TOTAL	500.00				
				VENDOR TOTAL	500.00				✓
06/27/25	1	7/14/25	7/14/25	50534 EVERGY 4380 OCONNELL RD	81.42	12	12.13.2496 ELECTRIC SERVICE E-PAYMNT 4147727 7/14/25	INVC	1
				INVOICE TOTAL	81.42				
				VENDOR TOTAL	81.42				
SOLARPOWER_JUN2025	1	7/15/25	7/15/25	50531 EVERGY KANSAS CENTRAL INC. SOLAR POWER JUN 2025	8,120.98	11	11.27.2791 EVERGY SOLAR PPA	INVC	1
				INVOICE TOTAL	8,120.98				
				VENDOR TOTAL	8,120.98				✓
KSLAW193346	1	7/15/25	7/15/25	60051 FASTENAL COMPANY SHOP STOCK	44.98	01	01.02.3800 MATERIALS/SUPPLIES	INVC	1
				INVOICE TOTAL	44.98				
				VENDOR TOTAL	44.98				✓
2380	1	7/15/25	7/15/25	131131 DANA M. MULLIS INDEPENDENCE DAY YARD SIGNS	190.00	01	01.01.2470 COMMUNITY EVENTS	INVC	1
				INVOICE TOTAL	190.00				
				VENDOR TOTAL	190.00				✓
INV1049767	1	7/15/25	7/15/25	70525 GT DISTRIBUTORS, INC. WHISTLE CHAIN-963	21.79	01	01.05.3610 UNIFORMS	INVC	1
				INVOICE TOTAL	21.79				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	21.79	✓			
06252515	1	7/15/25	7/15/25	600240 HASTY AWARDS UTV STICKERS	20.00	01	01.05.3110 OFFICE SUPPLIES	INVC	1
				INVOICE TOTAL	20.00				
				VENDOR TOTAL	20.00	✓			
pqzjf4c	1	7/04/25	7/04/25	600421 HEALTH EQUITY MONTHLY FEES FOR JUL 2025	40.50	01	01.01.7999 MISCELLANEOUS EXPENSES E-PAYMNT 4147724 7/04/25	INVC	1
				INVOICE TOTAL	40.50				
				VENDOR TOTAL	40.50				
46627	1	7/15/25	7/15/25	112070 KANSAS JUDICIAL COUNCIL 2025 PIK BOOK	185.00	01	01.05.2721 SUBSCRIPTIONS/BOOKS	INVC	1
				INVOICE TOTAL	185.00				
				VENDOR TOTAL	185.00	✓			
060154	1	7/15/25	7/15/25	111300 KANSAS ONE-CALL SYSTEM, INC JUN 2025 LOCATE CALLS	107.73	11	11.25.2999 OTHER CONTRACTUAL SERVICES	INVC	1
	2			JUN 2025 LOCATE CALLS	107.73	12	12.11.2999 OTHER CONTRACTUAL SERVICES	INVC	1
				INVOICE TOTAL	215.46				
				VENDOR TOTAL	215.46	✓			
WA LN #2896 8/1/25	1	7/15/25	7/15/25	110850 KANSAS DEPT OF HEALTH&ENVIRON WA LN #2896 8/1/25 PYMT	42,582.52	12	12.13.6160 CAPITAL LEASE/LOAN PRINCIP	INVC	1
	2			WA LN #2896 8/1/25 PYMT	11,799.46	12	12.13.6170 CAPITAL LEASE/LOAN INTERES	INVC	1
				INVOICE TOTAL	54,381.98				
				VENDOR TOTAL	54,381.98	✓			
20160	1	7/15/25	7/15/25	111250 KANSAS MUNICIPAL UTILITIES 2025_Q3_APPRNT PRG J. GEIST	300.00	11	11.25.2140 STAFF TRAINING	INVC	1
				INVOICE TOTAL	300.00				
20175	1	7/15/25	7/15/25	2025_Q3_APPRNT PRG B.DOOLITTLE	300.00	11	11.25.2140 STAFF TRAINING	INVC	1
				INVOICE TOTAL	300.00				
				VENDOR TOTAL	600.00	✓			
				130082 MCCONNELL MACHINERY CO., INC.					

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
IN27663	1	7/15/25	7/15/25	130082 MCCONNELL MACHINERY CO., INC. MOWER BELT	133.21	01	01.03.2530 MACHINE/EQUIP REPAIR	INVC	1
				INVOICE TOTAL	133.21				
				VENDOR TOTAL	133.21				
108451	1	7/15/25	7/15/25	140020 N ZONE SPORTSWEAR 956 - MURPHY - POLOS	121.14	01	01.05.3610 UNIFORMS	INVC	1
				INVOICE TOTAL	121.14				
				VENDOR TOTAL	121.14				
1355853	1	7/15/25	7/15/25	600413 NAFECO 2 PAIRS GLOVES & HOODS	446.69	01	01.04.4810 EQUIPMENT PURCHASES	INVC	1
				INVOICE TOTAL	446.69				
1356026	1	7/15/25	7/15/25	FIRECRAFT GLOVE	105.00-	01	01.04.4810 EQUIPMENT PURCHASES	INVC	1
				INVOICE TOTAL	105.00-				
				VENDOR TOTAL	341.69				
323189	1	7/15/25	7/15/25	70791 GREEN ENVIRONMENTAL SERVICES JUN2025 BILLING:TRASH&RECYCLG	35,068.75	24	24.01.2491 CONTRACTUAL SERVICES - TRA	INVC	1
	2			JUN2025 BILLING:TRASH&RECYCLG	4,515.60	24	24.01.2492 RECYCLING COSTS	INVC	1
				INVOICE TOTAL	39,584.35				
323190	1	7/15/25	7/15/25	JUN2025 BILLING:TRASH&RECYCLG	221.52	01	01.01.2495 TRASH SERVICE	INVC	1
	2			JUN2025 BILLING:TRASH&RECYCLG	244.65	01	01.02.2495 TRASH SERVICE	INVC	1
	3			JUN2025 BILLING:TRASH&RECYCLG	164.08	01	01.03.2495 TRASH SERVICE	INVC	1
	4			JUN2025 BILLING:TRASH&RECYCLG	71.44	01	01.04.2495 TRASH SERVICE	INVC	1
	5			JUN2025 BILLING:TRASH&RECYCLG	36.23	01	01.05.2495 TRASH SERVICE	INVC	1
	6			JUN2025 BILLING:TRASH&RECYCLG	23.57	01	01.06.2495 TRASH SERVICE	INVC	1
	7			JUN2025 BILLING:TRASH&RECYCLG	20.62	03	03.01.2495 TRASH SERVICE	INVC	1
	8			JUN2025 BILLING:TRASH&RECYCLG	388.11	11	11.24.2495 TRASH SERVICE	INVC	1
	9			JUN2025 BILLING:TRASH&RECYCLG	302.67	18	18.22.2495 TRASH SERVICE	INVC	1
				INVOICE TOTAL	1,472.89				
				VENDOR TOTAL	41,057.24				

SCHEDULED CLAIMS LIST

VOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
SVC-268-430981	1	7/15/25	7/15/25	600064 DH PACE COMPANY, INC SRVC CABLE ON WASHBAY DOOR	79.70	01	01.02.2520 BUILDING REPAIRS	INVC	1
	2			SRVC CABLE ON WASHBAY DOOR	79.66	01	01.03.2520 BUILDING REPAIRS	INVC	1
	3			SRVC CABLE ON WASHBAY DOOR	79.66	03	03.01.2520 BUILDING REPAIRS	INVC	1
	4			SRVC CABLE ON WASHBAY DOOR	79.66	11	11.25.2520 BUILDING REPAIRS	INVC	1
	5			SRVC CABLE ON WASHBAY DOOR	79.66	12	12.12.2520 BUILDING REPAIRS	INVC	1
	6			SRVC CABLE ON WASHBAY DOOR	79.66	18	18.22.2520 BUILDING REPAIRS	INVC	1
				INVOICE TOTAL	478.00				
				VENDOR TOTAL	478.00				✓
2560228937	1	7/15/25	7/15/25	160009 PACE ANALYTICAL SERVICES, LLC MONTHLY TESTING	254.70	18	18.22.2202 LAB TESTS	INVC	1
				INVOICE TOTAL	254.70		E-PAYMNT 4147717 7/15/25		
2560230341	1	7/15/25	7/15/25	MONTHLY TESTING FEE	863.00	18	18.22.2202 LAB TESTS	INVC	1
				INVOICE TOTAL	863.00		E-PAYMNT 4147717 7/15/25		
2560230360	1	7/15/25	7/15/25	MONTHLY TESTING	549.30	18	18.22.2202 LAB TESTS	INVC	1
				INVOICE TOTAL	549.30		E-PAYMNT 4147718 7/15/25		
				VENDOR TOTAL	1,667.00				
103	1	7/15/25	7/15/25	180790 ROYAL CLEANERS JUNE DRY CLEANING	35.56	01	01.05.3630 DRY CLEANING	INVC	1
				INVOICE TOTAL	35.56				
				VENDOR TOTAL	35.56				✓
701968	1	7/15/25	7/15/25	180899 RUESCHOFF COMMUNICATIONS JUN 2025 ANSWR SRVC CALLS	97.25	11	11.25.2999 OTHER CONTRACTUAL SERVICES	INVC	1
	2			JUN 2025 ANSWR SRVC CALLS	97.25	12	12.11.2999 OTHER CONTRACTUAL SERVICES	INVC	1
				INVOICE TOTAL	194.50				
				VENDOR TOTAL	194.50				✓
BE1007-INV1	1	7/15/25	7/15/25	600446 SCHAEFFER MANUFACTURING CO SYNFORCE GREEN GREASE NLGI#2	83.51	12	12.12.3800 MATERIALS/SUPPLIES	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	2			SYNFORCE GREEN GREASE NLGI#2	83.47	18	18.22.3800	INVC	1
							MATERIALS/SUPPLIES		
	3			SYNFORCE GREEN GREASE NLGI#2	83.47	11	11.25.3800	INVC	1
							MATERIALS/SUPPLIES		
	4			SYNFORCE GREEN GREASE NLGI#2	83.47	03	03.01.3800	INVC	1
							MATERIALS/SUPPLIES		
	5			SYNFORCE GREEN GREASE NLGI#2	83.47	01	01.05.3530	INVC	1
							VEHICLE GAS/OIL		
	6			SYNFORCE GREEN GREASE NLGI#2	83.47	01	01.04.3800	INVC	1
							MATERIALS/SUPPLIES		
	7			SYNFORCE GREEN GREASE NLGI#2	83.47	01	01.03.3800	INVC	1
							MATERIALS/SUPPLIES		
	8			SYNFORCE GREEN GREASE NLGI#2	83.47	01	01.02.3800	INVC	1
							MATERIALS/SUPPLIES		
				INVOICE TOTAL	667.80				
				VENDOR TOTAL	667.80				
238821	1	7/15/25	7/15/25	200250 TFMCOMM INC DEPOT SERVICE	359.96	01	01.04.2535	INVC	1
							COMMUNICATION EQUIP REPAIR		
				INVOICE TOTAL	359.96				
				VENDOR TOTAL	359.96				
5225421-202506-1	1	7/15/25	7/15/25	200431 TRANSUNION RISK & ALTERNATIVE JUNE TLO	115.00	01	01.05.2850	INVC	1
							PROFESSIONAL SERVICES		
				INVOICE TOTAL	115.00				
				VENDOR TOTAL	115.00				
B3D220	1	7/15/25	7/15/25	600466 UNIVERSITY OF KANSAS CERTIFICATIONS:DARROW/VESECKY	120.00	01	01.04.2140	INVC	1
							STAFF TRAINING		
				INVOICE TOTAL	120.00				
				VENDOR TOTAL	120.00				
IG00031504	1	7/15/25	7/15/25	600086 VANCE BROTHERS, LLC PREMIUM PATCH-BULK	1,030.00	01	01.02.3340	INVC	1
							ASPHALT/COLD PATCH		
				INVOICE TOTAL	1,030.00				
				VENDOR TOTAL	1,030.00				
6116815260	1	7/12/25	7/12/25	30050 VERIZON WIRELESS 07/15/25 BILL	453.20	01	01.01.2500	INVC	1
							TELEPHONE SERVICE-LAND		
							E-PAYMNT 4147726 7/12/25		
	2			07/15/25 BILL	290.47	01	01.02.2500	INVC	1
							TELEPHONE SERVICE-LAND		
							E-PAYMNT 4147726 7/12/25		
	3			07/15/25 BILL	80.04	01	01.03.2500	INVC	1

SCHEDULED CLAIMS LIST

NVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	4		07/15/25	BILL	112.69	01	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 01.04.2500	INVC	1
	5		07/15/25	BILL	1,335.64	01	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 01.05.2500	INVC	1
	6		07/15/25	BILL	29.22	01	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 01.07.2500	INVC	1
	7		07/15/25	BILL	70.74	01	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 01.35.2500	INVC	1
	8		07/15/25	BILL	40.34	03	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 03.01.2500	INVC	1
	9		07/15/25	BILL	313.56	11	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 11.26.2500	INVC	1
	10		MM/DD/YY	BILL	192.30	18	TELEPHONE SERVICE-LAND E-PAYMNT 4147726 7/12/25 18.21.2500	INVC	1
				INVOICE TOTAL	2,918.20				
				VENDOR TOTAL	2,918.20				
06/27/25_STMNT	1	7/15/25	4000012 VERMEER EQUIPMENT OF KANSAS 7/15/25 R03210 RENTAL INVOICE		800.00	11	11.25.2530 MACHINE/EQUIP REPAIR	INVC	1
	2		W22229 SERVICE INVOICE		5,142.89	11	11.25.2530 MACHINE/EQUIP REPAIR	INVC	1
	3		LATE FEE		89.14	11	11.25.2530 MACHINE/EQUIP REPAIR	INVC	1
				INVOICE TOTAL	6,032.03				
				VENDOR TOTAL	6,032.03				
300	1	7/15/25	600395 WATER DISTRICT NO. 7 7/15/25 FINAL PEC- P287 SUPPLY STUDY		1,500.00	01	01.01.2999 OTHER CONTRACTUAL SERVICES	INVC	1
				INVOICE TOTAL	1,500.00				
				VENDOR TOTAL	1,500.00				
CM:705501	1	7/01/25	260125 ZORO 7/01/25 CM:RETURN PROGRAMMABLE T-STAT		375.19-	01	01.02.2520 BUILDING REPAIRS	INVC	1
				INVOICE TOTAL	375.19-				
INV16612324	1	7/01/25	7/01/25 13TON 2JAW 15 1/4IN JAW PULLER		159.19	18	18.22.3355 MINOR TOOLS/APPARATUS	INVC	1
				INVOICE TOTAL	159.19				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
VENDOR TOTAL					216.00-	NO CHECK ISSUING			
BALDWIN STATE BANK TOTAL					163,889.00				
TOTAL MANUAL CHECKS					4,550.00				
TOTAL E-PAYMENTS					7,801.82				
TOTAL PURCH CARDS					.00				
TOTAL ACH PAYMENTS					.00				
TOTAL OPEN PAYMENTS					151,537.18				
GRAND TOTALS					163,889.00				



SPECIAL EVENTS APPLICATION

Submit completed application to City Clerk Office thirty (30) days prior to event

Date: 6/27/2025

Name of contact person Nicholas Goodman

Phone 785-594-4792

Email ngoodman@bakerU.edu

Name of Sponsoring Business or Organization *(if different than above)*

Address or location of event Baker University

Describe the **type of event** proposed Student Move-In

Date(s) of proposed event: Aug 8, 16, & 19, 2025

Hours of operation: 7:30a-2p

Please describe the **details** of your event in the space provided below. Attach additional sheets if necessary

Attendance: Total anticipated attendance: Persons 250/day Vehicles 175/day

Electrical - does your event require electricity? ☒ No ☐ Yes (if yes, show location(s) on map)

Barricades – does your event require street closure? ☐ No ☒ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? ☒ Provide Own Trash Receptacles

☐ Request City Services (show location(s) on map)

Restrooms: Number of Portable Restrooms 0

Company to place/remove n/a

Company contact info n/a

Structures: Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☒ No ☐ Yes

If yes, please describe:

Signs: Are signs or attention attracting devices proposed with this event? ☐ No ☒ Yes (if yes, show on map)

Publicizing Event: Will the proposed event be advertised to the public?

☒ No ☐ Yes – Flyers ☐ Yes – Newspapers ☐ Yes – Radio/TV (*Please attach copy*)

REQUIRED DOCUMENTS CHECK LIST:

☒ **Completed Application**

☒ **Map** - Attach a map showing street(s) and location of the event as described above.

☒ **Insurance coverage** – Applications for all events *held on public property and/or assisted by the City of Baldwin City* must be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of liability and bodily injury insurance coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk, Laura Hartman at lhartman@baldwincity.org or call 785.594.6427 to confirm if applicable to your event.

☒ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.

☐ **Application fees:** \$100.00

☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed. Applicants must complete a utility card in advance and include with the application.

☐ **Alcohol:** If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-830 Temporary Permit Application and Agreement* on file with the City Clerk.

I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.

By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.

Applicants Signature: _____



Applications for a special event filed after thirty (30) days prior to the event may not be considered

CITY CLERK OFFICE USE

Event Name: _____

Date Received: _____

Cash _____ or Check # _____

Fee Paid \$ _____

Receipt No. _____

Fee Waived _____, City Administrator

☐ Permit issued Council Approved _____
Date approved

☐ Permit denied:

Reason for denial: _____

Application and map sent to and response received from appropriate Department(s) where applicable:

☐ Emailed Police
☐ Response received

☐ Emailed Inspection
☐ Response received

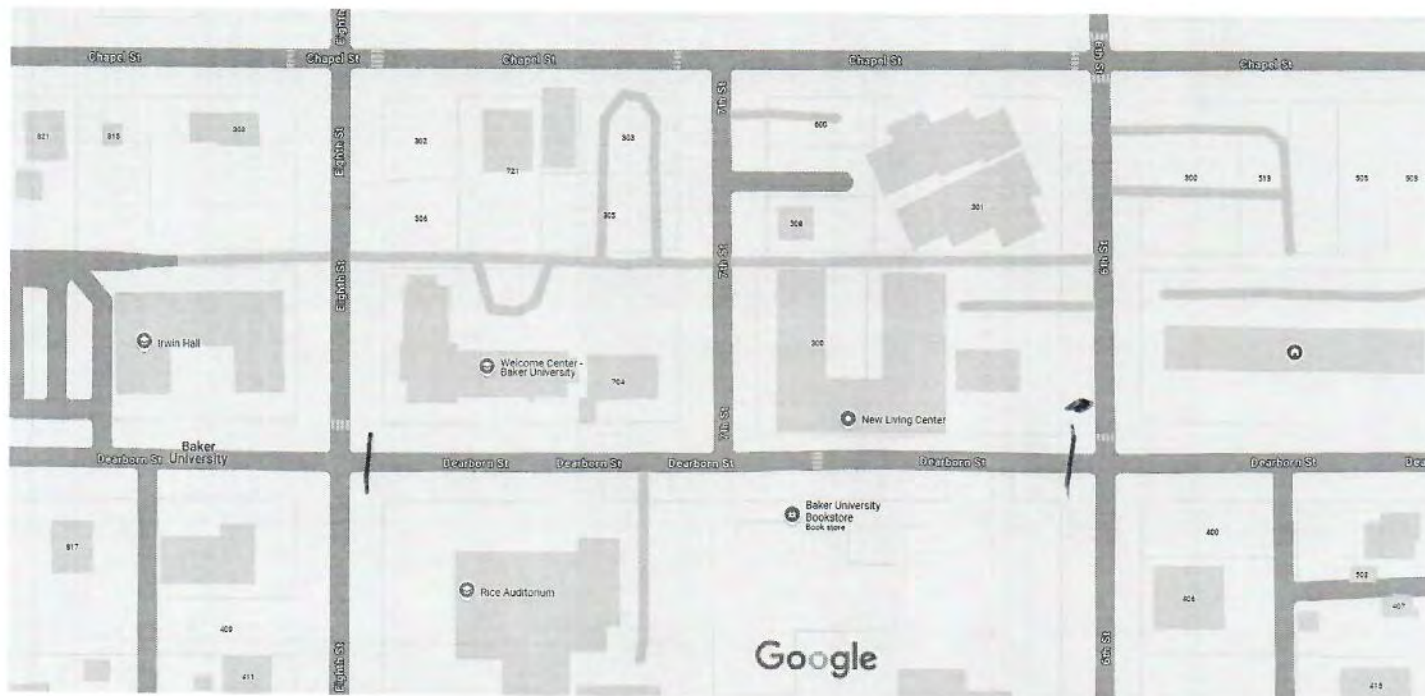
☐ Emailed Fire
☐ Response received

☐ Emailed Electric
☐ Response received

☐ Emailed Public Works
☐ Response received

Additional Notes:

Google Maps



Map data ©2025 50 ft

| = Barricades

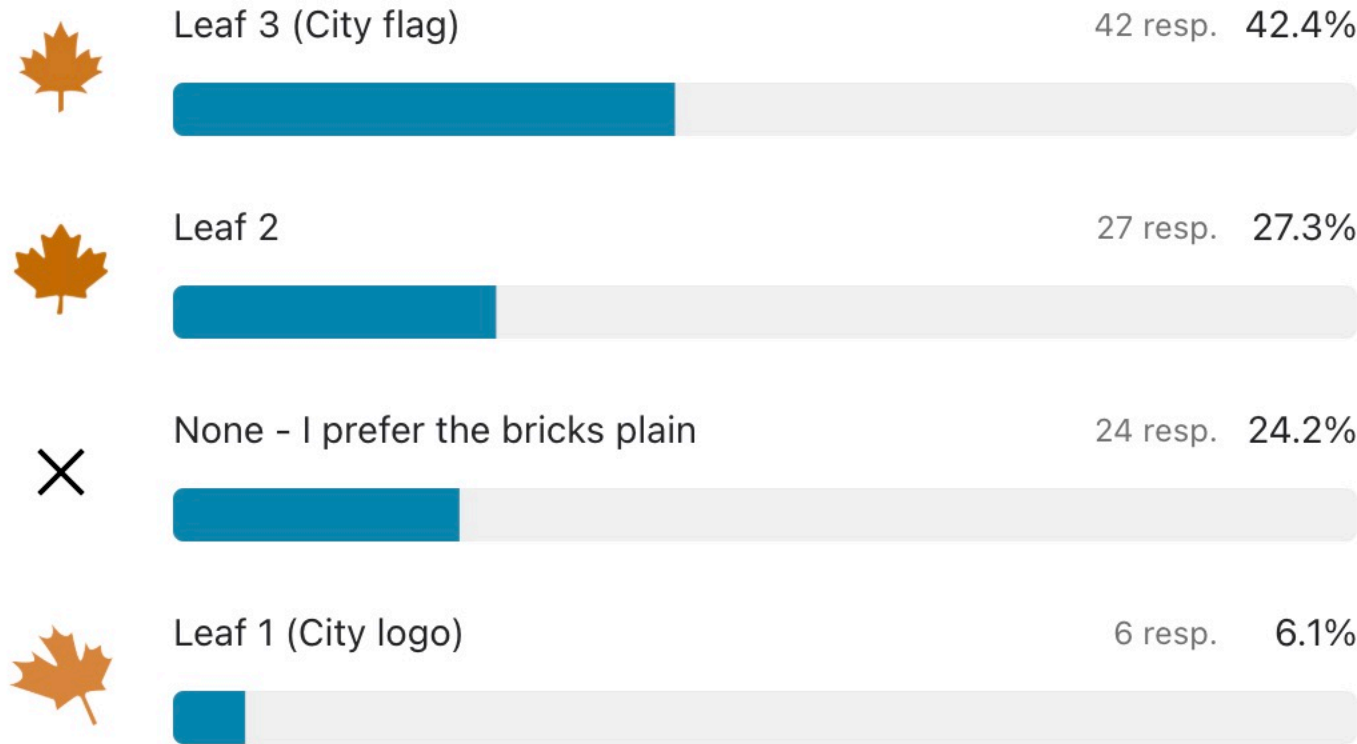
• = Directional Sign

Response summary



City Council is considering adding a leaf motif to the scheduled brick restoration project at the intersection of 8th and High. Please choose your favorite from the options below:

99 out of 99 people answered this question



ELECTRIC RATE - FUND RESERVE SCENARIOS

Option 1 July 15% and October 10%

	2024 Actual	2025 Estimated	2026 Estimated	2027 Estimated
Beginning Cash Reserves	2,173,513	649,904	381,935	371,296
Net Surplus (Deficit)	(1,523,609)	(267,970)	(10,639)	465,568
Ending Cash Reserves	649,904	381,935	371,296	836,864
Rate Increases	Feb	10%	10%	3%
	July	15%	0%	0%
	Sept	10%	0%	0%

Option 2 - July 25%

	2024 Actual	2025 Estimated	2026 Estimated	2027 Estimated
Beginning Cash Reserves	2,173,513	649,904	402,551	414,590
Net Surplus (Deficit)	(1,523,609)	(247,354)	12,039	488,926
Ending Cash Reserves	649,904	402,551	414,590	903,515
Rate Increases	Feb	10%	10%	3%
	July	25%	0%	0%
	Sept	0%	0%	0%

Option 3 July 10% Non-Demand, 15% Demand, \$25 customer charge per meter

	2024 Actual	2025 Estimated	2026 Estimated	2027 Estimated
Beginning Cash Reserves	2,173,513	649,904.49	409,475.84	429,132.54
Net Surplus (Deficit)	(1,523,609)	(240,428.65)	19,656.70	496,771.82
Ending Cash Reserves	649,904	409,475.84	429,132.54	925,904.36
Rate Increases	Feb	10%	10%	3%
		0%	0%	0%
		0%	0%	0%

Published in The Maple and at baldwincity.gov on the ____ day of _____, 2025

ORDINANCE NO. 1513

AN ORDINANCE REPEALING THE CURRENT ELECTRIC ENERGY RATES; ESTABLISHING NEW ELECTRIC ENERGY RATES FOR CUSTOMERS OF BALDWIN CITY'S MUNICIPAL ELECTRIC UTILITY; RENUMBERING SPECIFIC SECTIONS OF THE CITY CODE; ESTABLISHING A POWER COST ADJUSTMENT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Baldwin City, Kansas, owns an electric utility system established to provide electric utility service to customers inside and outside the city limits; and

WHEREAS, Chapter XV, Article 2, of the Code of the City of Baldwin City, Kansas, provides for the provision and billing of electric service by the municipal electric utility; and

WHEREAS, the policies, fees and rates for installing and providing municipal electric utility services require updating from time to time to appropriately reflect the cost of providing such services; and

WHEREAS, revisions to the existing fees and rates for electric service are now necessary to reflect the current costs of providing service; and

WHEREAS, to be aligned with current best practices, the rates for electric service should include an automatic adjustment clause that will adjust electric service rates for changes in the cost to the municipal electric utility to purchase wholesale electric energy and fuel for electric generation.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the City of Baldwin City, Kansas, as follows:

Section 1. Repeal the existing sections 15-209 through 15-218 of Chapter XV, Article 2 of the Code of the City of Baldwin City, Kansas, and replace those sections with the following new sections:

Section 15-209. RESIDENTIAL RATES. The rates for electric service to residential

customers of the municipal electric utility are:

- a) A monthly customer charge of \$12.00 per meter for customers inside the city limits and \$20.00 per meter for customers outside the city limits, plus,
- b) Effective July 1, 2025 usage, a monthly energy charge of \$0.1610 per kilowatt hour of metered energy use for all residential class customers, then
- c) Effective October 1, 2025 usage, a monthly energy charge of \$0.1771 per kilowatt hour of metered energy use for all residential class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-210. BUSINESS RATES. The rates for electric service to business customers of the municipal electric utility, including offices, retail establishments and manufacturing enterprises, annual use is under 90,000 kilowatt-hours are:

- a) A monthly customer charge of \$22.50 per meter for customers inside the city limits and \$40.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1610 per kilowatt-hour of metered energy use for all business-class customers, then
- c) Effective October 1, 2025 usage, a monthly energy charge of \$0.1771 per kilowatt hour of metered energy use for all residential class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-211. COMMERCIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 90,000 kilowatt-hours are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- b) Effective with October 1, 2025 usage, a monthly demand charge of \$15.35 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, then
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1326 per kilowatt-hour of metered energy use for all commercial-class customers, then
- d) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1459 per kilowatt-hour of metered energy use for all commercial-class customers, then

- e) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-212. HEAVY COMMERCIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 360,000 kilowatt-hours are:

- a) A monthly customer charge of zero (\$00.00) dollars per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with October 1, 2025 usage, a monthly demand charge of \$15.35 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, then
- d) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1291 per kilowatt-hour of metered energy use for all heavy commercial-class customers, then
- e) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1421 per kilowatt-hour of metered energy use for all commercial-class customers, then
- f) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-213. INDUSTRIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 1,020,000 kilowatt- hours are:

- a) A monthly customer charge of \$00.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$12.55 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with October 1, 2025 usage, a monthly demand charge of \$13.81 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, then
- d) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1047 per kilowatt-hour of metered energy use for all industrial class customers, then
- e) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1152 per kilowatt-hour of metered energy use for all industrial class customers, then
- f) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-214. PUBLIC SCHOOLS RATES. The rates for electric service to facilities owned and operated by the Baldwin Unified School District No. 348 are:

- a) A monthly customer charge of \$0.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, then
- c) Effective with October 1, 2025 usage, a monthly demand charge of \$15.35 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, then
- d) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1187 per kilowatt-hour of metered energy use for public school-class customers, then
- e) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1306 per kilowatt-hour of metered energy use for public school-class customers, then
- f) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-215. CLUB HOUSE, SORORITY AND FRATERNITY RATES. The rates for electric service to university-approved student housing, including club houses, sororities, fraternities and on campus residential areas are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits and \$50.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1696 per kilowatt-hour of metered energy use for club/sorority/fraternity-class customers, then
- c) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1866 per kilowatt-hour of metered energy use for club/sorority/fraternity-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-216. UNIVERSITY RATES. The rates for electric service to any or all facilities owned and operated by a university for university purposes are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$16.74 per kilowatt of billing demand, where the billing demand is the greater of the highest demand metered for the current month or 80 percent of the highest demand metered over the preceding eleven months, plus
- b) Effective with October 1, 2025 usage, a monthly demand charge of \$18.41 per

kilowatt of billing demand, where the billing demand is the greater of the highest demand metered for the current month or 80 percent of the highest demand metered over the preceding eleven months, then

- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1022 per kilowatt-hour of metered energy use for university-class customers, then
- d) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1125 per kilowatt-hour of metered energy use for university-class customers, then
- e) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.
- f) Baker University may enlist service with regular meters as needs arise. Any non-demand services operated by Baker University shall be billed according to the rate schedule in Section 15-210.

Section 15-217. CITY RATES. The rates for electric service to facilities used by the City of Baldwin for city purposes are:

- a) A monthly customer charge of \$22.50 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1610 per kilowatt-hour of metered energy use for city-class customers, then
- c) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1771 per kilowatt-hour of metered energy use for city-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-218. CHURCH RATES. This section is applicable to any church, synagogue, or other public place that is used for the purpose of conducting group religious worship services. The rates for electric service to church customers of the municipal electric utility are:

- a) A monthly customer charge of \$20.00 per meter for customers inside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1610 per kilowatt-hour of metered energy use for church-class customers, then
- c) Effective with October 1, 2025 usage, a monthly energy charge of \$0.1771 per kilowatt-hour of metered energy use for city-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-231. POWER COST ADJUSTMENT. A power cost adjustment will be added each month to the energy charge per kWh for all customers of the municipal electric utility. The power cost

adjustment ("PCA") is to be computed each month using the actual delivered cost of energy for the most recent three-month period divided by the actual number of kilowatt-hours used for the same three-month period, subtracting the base power cost and multiplying the result by the compensation factor for distribution system losses and energy furnished free by the municipal electric utility to the City of Baldwin City.

$$\text{PCA} = [(\text{Power Cost} / \text{kWh Used}) - \text{Base Power Cost}] \times \text{Compensation Factor}$$

For purposes of this formula, the following applies:

PCA = Power Cost Adjustment stated as a cost per kWh, rounded to the nearest \$0.0001. The PCA could result in an incremental charge or a credit for the month

Power Cost = the most recent three-month actual cost of purchased power and fuel for power plant generation.

kWh Used = the most recent three-month actual kilowatt hours used.

Base Power Cost = budgeted annual power cost divided by the budgeted annual kWh.

Compensation Factor = 1.1111 and is a multiplier used to compensate the utility for accounted losses of energy given away at no charge such as street lighting, line losses both Internal (distribution) and External (transmission), and theft.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent necessary to resolve such conflict.

Section 3. If any part of this ordinance is declared invalid for any reason, such invalidity shall not affect the remaining valid portions of this ordinance. To this end, this ordinance is declared severable:

Section 4. This ordinance shall be effective upon adoption by the governing body, approval by the Mayor, and publication as required by law. The rates included herein shall be applied to energy usage on the appropriate dates as noted in the specific sections.

Section 5. On January 1 of every year, all electric rate categories will be adjusted according to the annual Municipal Cost Index (MCI).

NOW, THEREFORE, BE IT ENACTED by the governing body of the City of Baldwin City, Kansas, on this 15th day of July, 2025.

APPROVED:

Casey Simoneau, Mayor

ATTEST:

Amara Packard, City Clerk

Published in *The Maple* and at baldwincity.gov on the ____ day of ____, 2025

ORDINANCE NO. 1513

AN ORDINANCE REPEALING THE CURRENT ELECTRIC ENERGY RATES; ESTABLISHING NEW ELECTRIC ENERGY RATES FOR CUSTOMERS OF BALDWIN CITY'S MUNICIPAL ELECTRIC UTILITY; RENUMBERING SPECIFIC SECTIONS OF THE CITY CODE; ESTABLISHING A POWER COST ADJUSTMENT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Baldwin City, Kansas, owns an electric utility system established to provide electric utility service to customers inside and outside the city limits; and

WHEREAS, Chapter XV, Article 2, of the Code of the City of Baldwin City, Kansas, provides for the provision and billing of electric service by the municipal electric utility; and

WHEREAS, the policies, fees and rates for installing and providing municipal electric utility services require updating from time to time to appropriately reflect the cost of providing such services; and

WHEREAS, revisions to the existing fees and rates for electric service are now necessary to reflect the current costs of providing service; and

WHEREAS, to be aligned with current best practices, the rates for electric service should include an automatic adjustment clause that will adjust electric service rates for changes in the cost to the municipal electric utility to purchase wholesale electric energy and fuel for electric generation.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the City of Baldwin City, Kansas, as follows:

Section 1. Repeal the existing sections 15-209 through 15-218 of Chapter XV, Article 2 of the Code of the City of Baldwin City, Kansas, and replace those

sections with the following new sections:

Section 15-209. RESIDENTIAL RATES. The rates for electric service to residential customers of the municipal electric utility are:

- a) A monthly customer charge of \$12.00 per meter for customers inside the city limits and \$20.00 per meter for customers outside the city limits, plus,
- b) Effective July 1, 2025 usage, a monthly energy charge of \$0.1750 per kilowatt hour of metered energy use for all residential class customers, the
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-210. BUSINESS RATES. The rates for electric service to business customers of the municipal electric utility, including offices, retail establishments and manufacturing enterprises, annual use is under 90,000 kilowatt-hours are:

- a) A monthly customer charge of \$22.50 per meter for customers inside the city limits and \$40.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1750 per kilowatt-hour of metered energy use for all business-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-211. COMMERCIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 90,000 kilowatt-hours are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$15.17 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1442 per kilowatt-hour of metered energy use for all commercial-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-212. HEAVY COMMERCIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 360,000 kilowatt-hours are:

- a) A monthly customer charge of zero (\$00.00) dollars per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$15.17 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1403 per kilowatt-hour of metered energy use for all heavy commercial-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-213. INDUSTRIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 1,020,000 kilowatt- hours are:

- a) A monthly customer charge of \$00.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$13.64 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1138 per kilowatt-hour of metered energy use for all industrial class customers, plus
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-214. PUBLIC SCHOOLS RATES. The rates for electric service to facilities owned and operated by the Baldwin Unified School District No. 348 are:

- a) A monthly customer charge of \$0.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$15.17 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1290 per kilowatt-hour of metered energy use for public school-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-215. CLUB HOUSE, SORORITY AND FRATERNITY RATES. The rates for electric service to university-approved student housing, including club houses, sororities, fraternities and on campus residential areas are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits

- and \$50.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1843 per kilowatt-hour of metered energy use for club/sorority/fraternity-class customers, then
 - c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-216. UNIVERSITY RATES. The rates for electric service to any or all facilities owned and operated by a university for university purposes are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$18.19 per kilowatt of billing demand, where the billing demand is the greater of the highest demand metered for the current month or 80 percent of the highest demand metered over the preceding eleven months, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1110 per kilowatt-hour of metered energy use for university-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.
- d) Baker University may enlist service with regular meters as needs arise. Any non-demand services operated by Baker University shall be billed according to the rate schedule in Section 15-210.

Section 15-217. CITY RATES. The rates for electric service to facilities used by the City of Baldwin for city purposes are:

- a) A monthly customer charge of \$22.50 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1750 per kilowatt-hour of metered energy use for city-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-218. CHURCH RATES. This section is applicable to any church, synagogue, or other public place that is used for the purpose of conducting group religious worship services. The rates for electric service to church customers of the municipal electric utility are:

- a) A monthly customer charge of \$20.00 per meter for customers inside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1750 per kilowatt-hour of metered energy use for church-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all

kilowatt-hours of metered energy use.

Section 15-231. POWER COST ADJUSTMENT. A power cost adjustment will be added each month to the energy charge per kWh for all customers of the municipal electric utility. The power cost adjustment ("PCA") is to be computed each month using the actual delivered cost of energy for the most recent three-month period divided by the actual number of kilowatt-hours used for the same three-month period, subtracting the base power cost and multiplying the result by the compensation factor for distribution system losses and energy furnished free by the municipal electric utility to the City of Baldwin City.

$$\text{PCA} = [(\text{Power Cost} / \text{kWh Used}) - \text{Base Power Cost}] \times \text{Compensation Factor}$$

For purposes of this formula, the following applies:

PCA = Power Cost Adjustment stated as a cost per kWh, rounded to the nearest \$0.0001. The PCA could result in an incremental charge or a credit for the month

Power Cost = the most recent three-month actual cost of purchased power and fuel for power plant generation.

kWh Used = the most recent three-month actual kilowatt hours used.

Base Power Cost = budgeted annual power cost divided by the budgeted annual kWh.

Compensation Factor = 1.1111 and is a multiplier used to compensate the utility for accounted losses of energy given away at no charge such as street lighting, line losses both Internal (distribution) and External (transmission), and theft.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent necessary to resolve such conflict.

Section 3. If any part of this ordinance is declared invalid for any reason, such invalidity shall not affect the remaining valid portions of this ordinance. To this end, this ordinance is declared severable:

Section 4. This ordinance shall be effective upon adoption by the governing body, approval by the Mayor, and publication as required by law. The rates included herein shall be applied to energy usage on the appropriate dates as noted in the specific sections.

Section 5. On January 1 of every year, all electric rate categories will be adjusted according to the annual Municipal Cost Index (MCI).

NOW, THEREFORE, BE IT ENACTED by the governing body of the City of Baldwin City, Kansas, on this 15th day of July, 2025.

APPROVED:

Casey Simoneau, Mayor

ATTEST:

Amara Packard, City Clerk

Published in *The Maple* and at baldwincity.gov on the _____ day of _____, 2025

ORDINANCE NO. 1513

AN ORDINANCE REPEALING THE CURRENT ELECTRIC ENERGY RATES; ESTABLISHING NEW ELECTRIC ENERGY RATES FOR CUSTOMERS OF BALDWIN CITY'S MUNICIPAL ELECTRIC UTILITY; RENUMBERING SPECIFIC SECTIONS OF THE CITY CODE; ESTABLISHING A POWER COST ADJUSTMENT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Baldwin City, Kansas, owns an electric utility system established to provide electric utility service to customers inside and outside the city limits; and

WHEREAS, Chapter XV, Article 2, of the Code of the City of Baldwin City, Kansas, provides for the provision and billing of electric service by the municipal electric utility; and

WHEREAS, the policies, fees and rates for installing and providing municipal electric utility services require updating from time to time to appropriately reflect the cost of providing such services; and

WHEREAS, revisions to the existing fees and rates for electric service are now necessary to reflect the current costs of providing service; and

WHEREAS, to be aligned with current best practices, the rates for electric service should include an automatic adjustment clause that will adjust electric service rates for changes in the cost to the municipal electric utility to purchase wholesale electric energy and fuel for electric generation.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the City of Baldwin City, Kansas, as follows:

Section 1. Repeal the existing sections 15-209 through 15-218 of Chapter XV, Article 2 of the Code of the City of Baldwin City, Kansas, and replace those

sections with the following new sections:

Section 15-209. RESIDENTIAL RATES. The rates for electric service to residential customers of the municipal electric utility are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits and \$25.00 per meter for customers outside the city limits, plus,
- b) Effective July 1, 2025 usage, a monthly energy charge of \$0.1540 per kilowatt hour of metered energy use for all residential class customers, the
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-210. BUSINESS RATES. The rates for electric service to business customers of the municipal electric utility, including offices, retail establishments and manufacturing enterprises, annual use is under 90,000 kilowatt-hours are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits and \$25.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1540 per kilowatt-hour of metered energy use for all business-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-211. COMMERCIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 90,000 kilowatt-hours are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1326 per kilowatt-hour of metered energy use for all commercial-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-212. HEAVY COMMERCIAL RATES. The rates for electric service to

commercial customers of the municipal electric utility whose annual use is over 360,000 kilowatt-hours are:

- a) A monthly customer charge of zero (\$00.00) dollars per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1291 per kilowatt-hour of metered energy use for all heavy commercial-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-213. INDUSTRIAL RATES. The rates for electric service to commercial customers of the municipal electric utility whose annual use is over 1,020,000 kilowatt- hours are:

- a) A monthly customer charge of \$00.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$12.55 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1047 per kilowatt-hour of metered energy use for all industrial class customers, plus
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-214. PUBLIC SCHOOLS RATES. The rates for electric service to facilities owned and operated by the Baldwin Unified School District No. 348 are:

- a) A monthly customer charge of \$0.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly demand charge of \$13.95 per kilowatt of billing demand, where the billing demand is the highest demand metered for the current month, plus
- c) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1187 per kilowatt-hour of metered energy use for public school-class customers, then
- d) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-215. CLUB HOUSE, SORORITY AND FRATERNITY RATES. The rates for electric service to university-approved student housing, including club houses, sororities, fraternities and on campus residential areas are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits and \$25.00 per meter for customers outside the city limits, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1622 per kilowatt-hour of metered energy use for club/sorority/fraternity-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-216. UNIVERSITY RATES. The rates for electric service to any or all facilities owned and operated by a university for university purposes are:

- a) Effective with July 1, 2025 usage, a monthly demand charge of \$16.74 per kilowatt of billing demand, where the billing demand is the greater of the highest demand metered for the current month or 80 percent of the highest demand metered over the preceding eleven months, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1022 per kilowatt-hour of metered energy use for university-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.
- d) Baker University may enlist service with regular meters as needs arise. Any non-demand services operated by Baker University shall be billed according to the rate schedule in Section 15-210.

Section 15-217. CITY RATES. The rates for electric service to facilities used by the City of Baldwin for city purposes are:

- a) A monthly customer charge of \$25.00 per meter, plus
- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1540 per kilowatt-hour of metered energy use for city-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-218. CHURCH RATES. This section is applicable to any church, synagogue, or other public place that is used for the purpose of conducting group religious worship services. The rates for electric service to church customers of the municipal electric utility are:

- a) A monthly customer charge of \$25.00 per meter for customers inside the city limits, plus

- b) Effective with July 1, 2025 usage, a monthly energy charge of \$0.1540 per kilowatt-hour of metered energy use for church-class customers, then
- c) A Power Cost Adjustment, as provided in section 15-231, applied to all kilowatt-hours of metered energy use.

Section 15-231. POWER COST ADJUSTMENT. A power cost adjustment will be added each month to the energy charge per kWh for all customers of the municipal electric utility. The power cost adjustment ("PCA") is to be computed each month using the actual delivered cost of energy for the most recent three-month period divided by the actual number of kilowatt-hours used for the same three-month period, subtracting the base power cost and multiplying the result by the compensation factor for distribution system losses and energy furnished free by the municipal electric utility to the City of Baldwin City.

$$\text{PCA} = [(\text{Power Cost} / \text{kWh Used}) - \text{Base Power Cost}] \times \text{Compensation Factor}$$

For purposes of this formula, the following applies:

PCA = Power Cost Adjustment stated as a cost per kWh, rounded to the nearest \$0.0001. The PCA could result in an incremental charge or a credit for the month

Power Cost = the most recent three-month actual cost of purchased power and fuel for power plant generation.

kWh Used = the most recent three-month actual kilowatt hours used.

Base Power Cost = budgeted annual power cost divided by the budgeted annual kWh.

Compensation Factor = 1.1111 and is a multiplier used to compensate the utility for accounted losses of energy given away at no charge such as street lighting, line losses both Internal (distribution) and External (transmission), and theft.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent necessary to resolve such conflict.

Section 3. If any part of this ordinance is declared invalid for any reason, such invalidity shall not affect the remaining valid portions of this ordinance. To this end, this ordinance is declared severable:

Section 4. This ordinance shall be effective upon adoption by the governing body, approval by the Mayor, and publication as required by law. The rates included herein shall be applied to energy usage on the appropriate dates as noted in the specific sections.

Section 5. On January 1 of every year, all electric rate categories will be adjusted according to the annual Municipal Cost Index (MCI).

NOW, THEREFORE, BE IT ENACTED by the governing body of the City of Baldwin City,
Kansas, on this 15th day of July, 2025.

APPROVED:

Casey Simoneau, Mayor

ATTEST:

Amara Packard, City Clerk

Request for Proposal (RFP) for Artist to Design Pole Banner Graphics with Community Input

Issued By: Baldwin City Chamber of Commerce

Date Issued: March 19, 2025

Proposal Due Date: April 11, 2025

Overview

Baldwin City Chamber of Commerce is seeking proposals from artists or designers to create unique pole banner designs that reflect the identity, culture, and values of our community. These banners will be displayed on poles throughout the downtown area. The selected artist(s) will incorporate input from community members into the final designs. A stipend will be provided for the selected artist(s).

Project Scope

- **Design Creation:** Develop nine (9) distinct pole banner graphics that showcase elements of Baldwin City's heritage, landmarks, and natural beauty. Artists may submit proposals for three (3), six (6), or nine (9) designs, based on the subsections below.
 - These designs are split into the following subsections:
 - USD 348, Baker, and History
 - Art, Events/Play, and Nature
 - Service, Veterans, Maple Leaf Festival
- **Community Engagement:** Incorporate community feedback gathered during the public input phase (December 9, 2024 – February 17, 2025) into the design process. The artist selected will work with a volunteer committee to finalize designs.
- **Theme Integration:** Align designs with themes identified by the Main Street Design Committee, reflecting the essence of Baldwin City. See themes listed under Design Creation above. More details are available on the design process and theme selection, upon request.
- **Final Deliverables:** Working with the producer chosen by the Design Committee, provide print-ready digital files formatted for banner production. Assistance will be provided to transfer any non-digital designs to printable format.
- **Timeline Adherence:** Ensure designs are completed in alignment with the project schedule, aiming for installation by mid-summer 2025.

Banner Specifications

- **Material:** vinyl

- **Size:** 2 feet by 5 feet
- **Design Requirements:** High-resolution, scalable digital format suitable for large-format printing. Assistance will be provided to transfer designs to printable format.

Eligibility Criteria

- Open to artists, graphic designers, and illustrators with experience in public art or community-based projects.
- Experience in working with community input is preferred.
- Must be able to complete the project within the specified timeline.

Budget & Compensation

There is an artist stipend of up to \$1,500, which will be split into three (3) increments of \$500 per set of three (3) designs. This is to cover artist fees, concept development, and community engagement sessions. Artists may submit proposals for three (3), six (6), or nine (9) designs, based on the subsections.

Submission Requirements

Interested artists should submit the following:

1. **Letter of Interest** detailing their experience, approach to community engagement, and artistic vision. A brief overview of any familiarity with the Baldwin City Community Mural Team and/or Baldwin City Main Street Design Team is also desirable.
2. **Portfolio** showcasing relevant work samples.
3. **Design/Theme preference**, including how many total designs they are interested in creating. MUST be in increments of three (3), based on the subsections laid out. Please contact us with questions (see contact information below).
4. **Proposed Timeline** for concept development and final design completion.

Selection Process & Timeline

- **Proposal Deadline:** April 11, 2025
- **Review & Selection:** The week of April 14th
- **Design Development:** May 1 – June 15, 2025
- **Final Design Submission:** June 15, 2025
- **Banner Installation:** summer 2025

Evaluation Criteria

- Artistic quality and originality
- Experience with public art and community engagement
- Feasibility of the proposed timeline
- Demonstrated ability to deliver high-quality digital artwork for printing

Submission Instructions

Please submit proposals via email to Jeannette Blackmar at director@lumberyardartscenter with the subject line "Pole Banner RFP Submission." For questions or additional information, contact Jeannette at the email above or Lynn Meador at lmeador@baldwincity.gov.

Baldwin City Chamber of Commerce reserves the right to reject any and all proposals received as a result of this RFP. Baldwin City Chamber of Commerce is under no obligation to award a contract as a result of this RFP.

Baldwin City



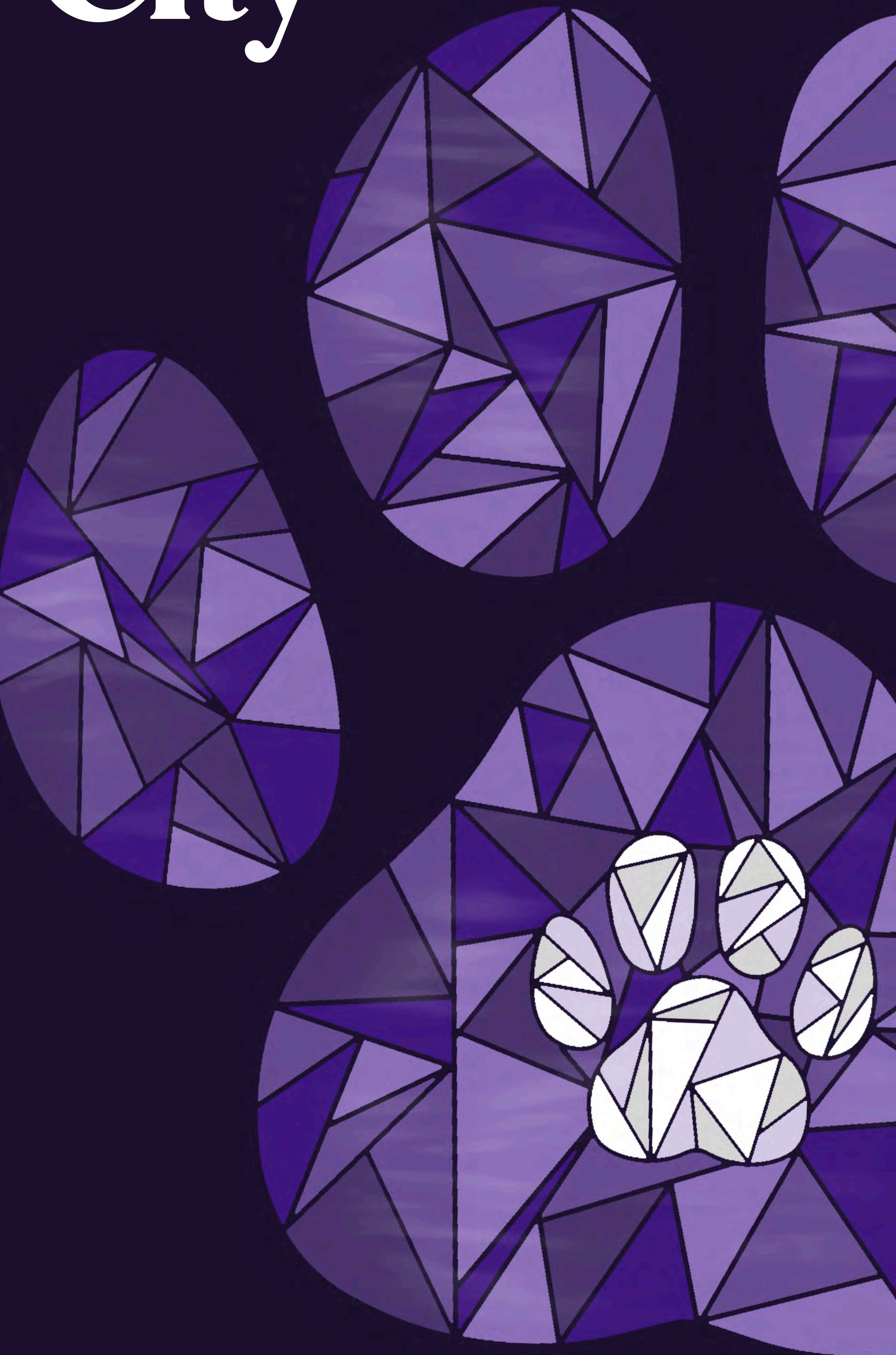
*Home of the
Maple Leaf Festival*

Baldwin City



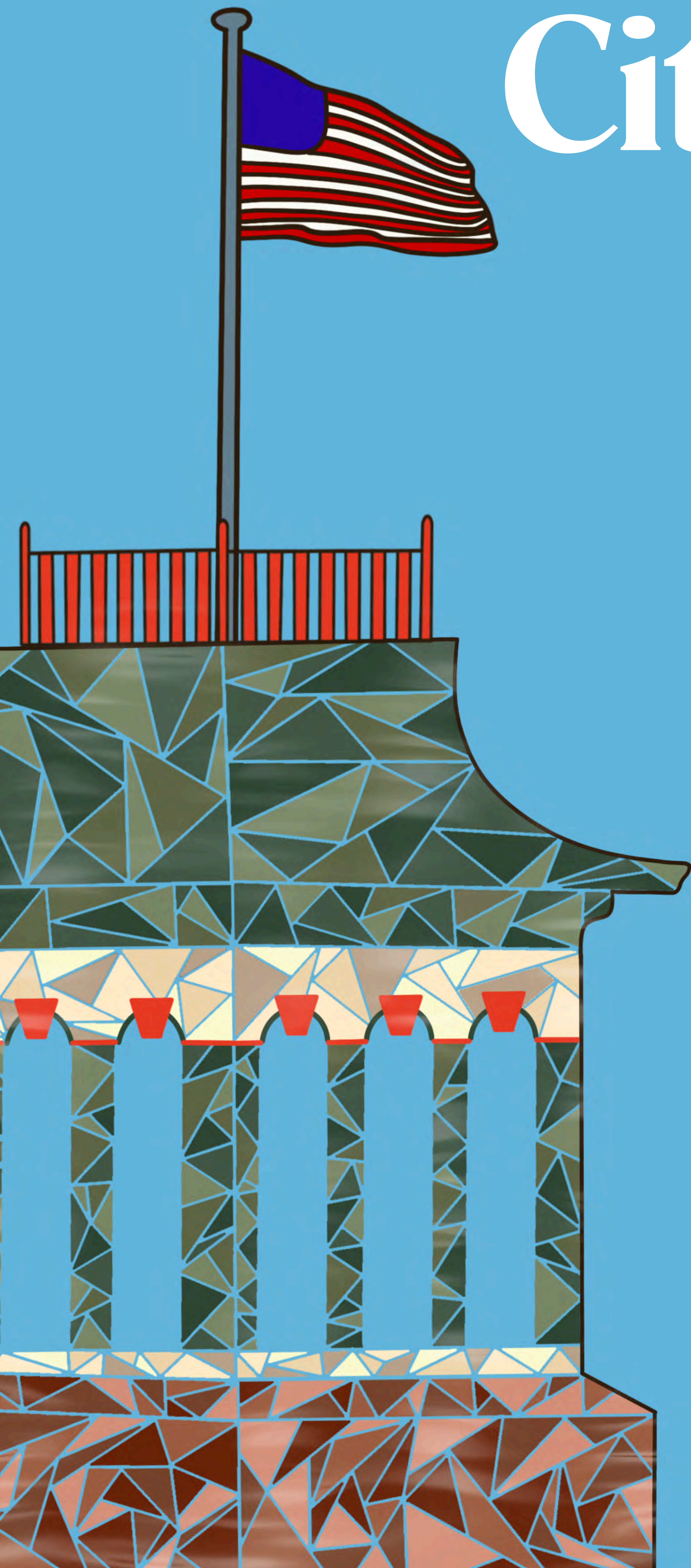
Thank You,
Veterans!

Baldwin City



*Home of the USD 348
Bullpups & Bulldogs*

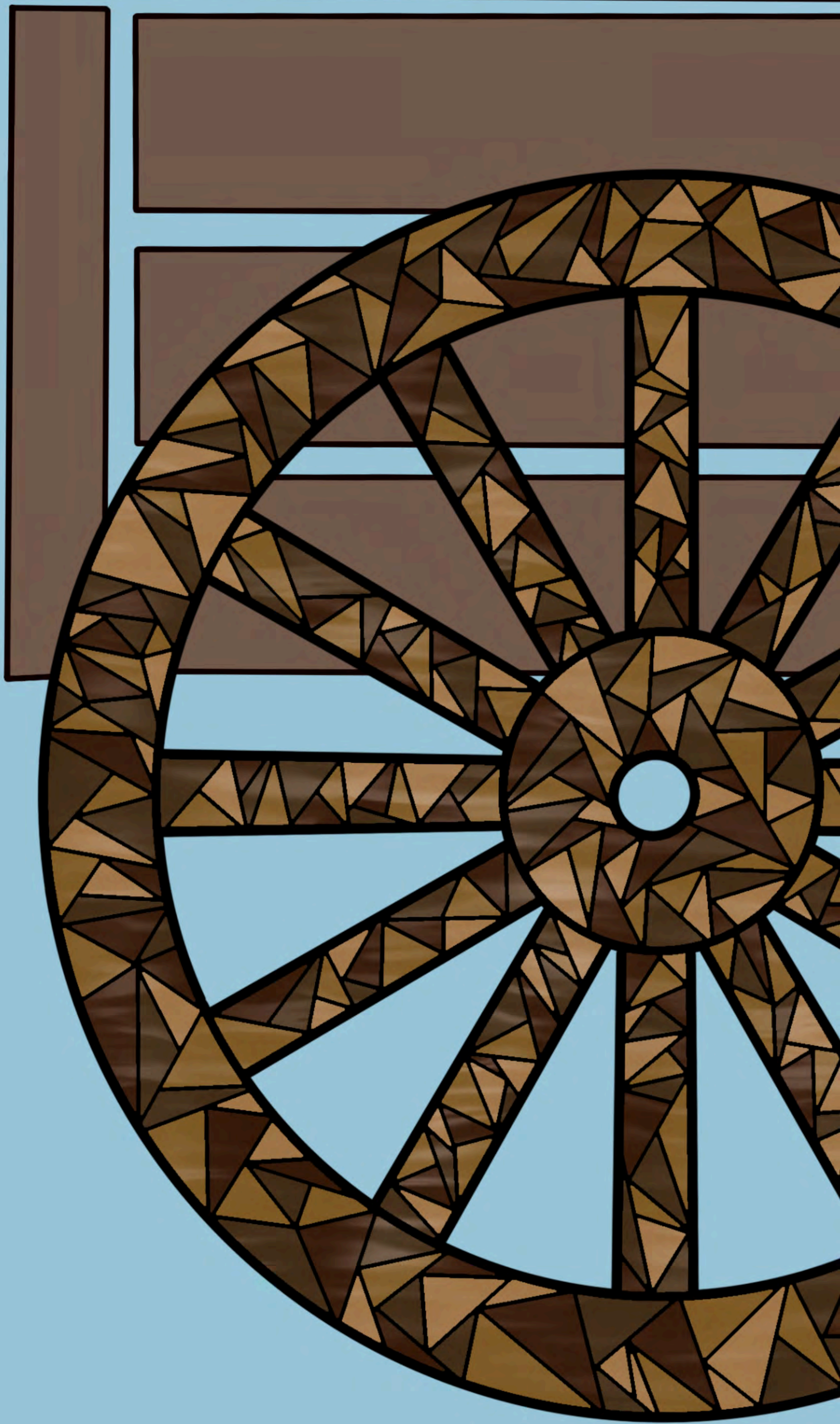
Baldwin City



Baker University

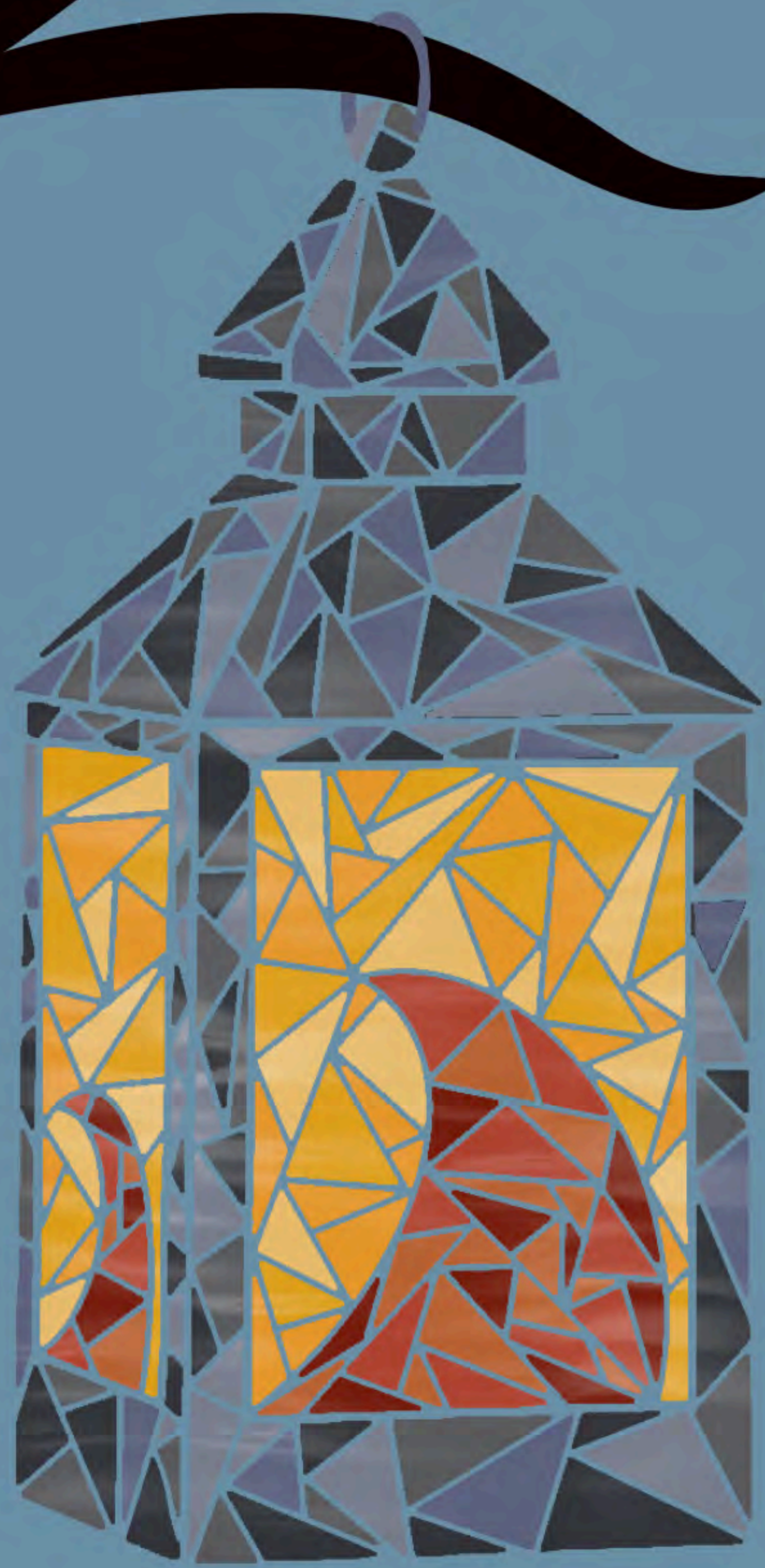
The first four-year
university in Kansas

Baldwin City



*Santa Fe Spirit,
Small Town Soul*

Baldwin City



*A signal of light
in all times*



KANSAS WILDLIFE



SULLIVAN SQUARE





SUMMER CELEBRATIONS



Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF _____, HEREBY NOTIFIES THE
_____ COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

_____ Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is
_____. The date of our hearing is _____ at _____ AM/PM and will be
held at _____ in _____, Kansas.

_____ No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to
the County Clerk on or before August 25, 20____.

WITNESS my hand and official seal on _____, 20____.

(Seal)

Clerk or Officer of Governing Body

NOTE: Notice required to be sent to County Clerk on or before 5 p.m. on July 20, otherwise Revenue Neutral Rate cannot be exceeded. Signed notice may be scanned and sent electronically.