

City of Baldwin City  
PO Box 86  
Baldwin City, Kansas 66006  
Council Meeting Agenda

Baldwin City Public Library  
800 7th St  
Baldwin City, KS 66006

TUESDAY  
July 18th, 2023  
7:00 PM



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**A. Call to Order-Mayor Casey Simoneau**

**B. Approval of Agenda**

**C. Consent Agenda**

1. Minutes 07.03.2023
2. Special Event-Student Move In-Baker University
3. Special Event-3rd Friday Markets

**D. Public Comment:**

*Members of the public are welcome to comment on items relating to City business not listed on this Agenda. Please stand and wait to be recognized by the Mayor. As a general practice, the comments may or may not be acted upon by the Council during the meeting, or Council may refer the items to staff for follow up.*

*If you wish to comment on an item listed on the agenda, a **sign-up sheet** is provided for you to sign in and provide your address. You will be called on when the Agenda item of interest is under discussion by the Council.*

**E. Special Reports or Presentations**

**F. Old Business**

1. Fireworks Ordinance
2. Variance Notification Ordinance-2nd reading
3. Appeals Committee Ordinance
4. Industrial Revenue Bond-Heritage Tractor
5. Mid year bonus

**G. New Business**

1. Revenue Neutral
2. Historic District

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**H. Council Committee Reports**

1. Budget and Finance - Scott Lauridsen/Cory Venable
2. Community Development - Cory Venable/Susan Pitts
3. Public Safety - Susan Pitts/Jerry Smith
4. Public Works and Utilities - Julie Constantinescu/Jerry Smith
5. Strategic Planning - Scott Lauridsen/Julie Constantinescu

**I. City Administrator and Staff comments**

**J. Council and Mayor comments**

**K. Executive Session**

**L. Adjourn**

*City Council meets every first and third Tuesday of each month at 7:00 p.m. in the Library community meeting room. Council work sessions are held the last Tuesday of each month at 7:00 p.m. in the American Legion Hall.*

**City of Baldwin City  
Minutes  
Tuesday, July 3rd 2023**

**A. Call to Order**

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Public Library, 800 7th Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Cory Venable, Susan Pitts, Julie Constantinescu, Scott Lauridsen, and Jerry Smith.

Also, attending: Rob Culley-Director of Public Works; Amara Packard-City Clerk; Lynn Meador-Communications Director; Dakota Loomis-City Attorney; Stu Young-Codes Administrator; and Russ Harding-Planning and Zoning.

**B. Approval of Agenda**

Cory Venable moved and Susan Pitts seconded to approve the agenda.  
Motion carried with a vote of 5 yes and 0 no.

**C. Consent Agenda**

1. Minutes 06.20.2023

Susan Pitts moved and Julie Constantinescu seconded to approve the consent agenda.  
Motion carried with a vote of 5 yes and 0 no.

**D. Public Comment**

**E. Special Reports or Presentations**

**F. Old Business**

1. Water Meter Agreement

After the last meeting, Dakota drew up an agreement and the only thing that needs to be addressed is where it states “if and when a new water service line is installed, the original water service line will be removed by the city”. That line will need to be removed.

Cory Venable moved and Susan Pitts seconded to approve the water line agreement as amended. Motion carried with a vote of 5 yes and 0 no.

2. Variance Notification Ordinance-2nd Reading

Stu Young asked the council who instructed the attorney to draw up this ordinance, and if it went through a committee. Mayor Simoneau stated he asked the attorney to draw it up and it did not go through a committee. It was drawn up to add another layer of transparency if they disagree with the Building Administrators interpretation of a code, or if a permit is denied. Stu Young asked the council if anyone had reached out to the building and zoning department for their feedback or contribution to the ordinance. Mayor Simoneau said no one had reached out for any information. This ordinance would require the Building official to notify them with documentation on how they can apply for a variance. Councilmember Jerry Smith had several questions and wanted to be able to read more about the code. Councilmember Scott Lauridsen suggested tabling this until the next meeting for any council members that needed more time to research and see if this ordinance is necessary. Council agreed to move it to the next meeting.

### 3. Orange St.-Site Plan

The planning commission met on June 13th and heard the site plan for Osage Acres and was voted on 3-1 for approval. George McCrary went over the changes they have made to the plan after hearing the concerns of the neighboring residents. They won't have the berm, but are looking to install a privacy fence around the area. There will no longer be parking behind the buildings that face the residential area. The building will be moved more to the east in order to move the entrance to where their engineer specified.

Wendy Dalquest-1417 10th St.-They are right behind my house and are ruining my view. Wendy said she is still trying to figure out how the council went against their bylaws, a petition that many signed, and the zoning committee to turn that into an industrial area.

Ron Dalquest-1417 10th St.-Has the He House behind this property. Ron tried to get a driveway along Orange St up to his He House but was told by Public Works that they couldn't give him a driveway up towards his house because they would have to go all the way back to 10th St. to clean that ditch all the way out to get the water to run down properly. They had a petition signed asking for a drainage study to be done. Ron said he wouldn't care if they went in and built some houses there, but the big building and storage facility are going to be a real problem.

Amelia Conley-1001 Orange St.-Has lived there for 20 years and feels like this will be a public safety issue.

Council discussed the drainage study and what the engineering covers, and if the drainage study would still be needed.

Cory Venable moved and Scott Lauridsen seconded to accept the site plan for the Orange Street development as presented. Motion carried with a vote of 5 yes and 0 no.

Cory Venable moved and Scott Lauridsen seconded to make the exemption to provide the stormwater drainage study. Motion carried with a vote of 5 yes and 0 no.

## **G. New Business**

### **1. Employee Mid Year Bonuses**

The council discussed this at the work session. They can either give bonuses based on salary increases or give a \$650.00 across the board bonus.

Jerry Smith moved and Cory Venable seconded to make the \$650.00 bonus effective next pay period. Motion carried with a vote of 5 yes and 0 no.

### **2. Conditional Use Permit-200 Wesley St.**

This is for the Maple Leaf Mobile Home Park that is located by the junior high. Several years ago the city adopted ordinance 1413 that covered some life safety issues. This ordinance gave the mobile park owners a number of years to come into compliance. That time was up in March of this year. This park has got everything into compliance. The Planning Commission voted 5-0 on June 13th in favor of the conditional use permit.

Susan Pitts moved and Jerry Smith seconded to approve the conditional use permit for the mobile home park at 200 Wesley Street as presented. Motion carried with a vote of 5 yes and 0 no.

### **3. High Street Rezone Ordinance**

Mayor Simoneau recused himself. This property was annexed into the city limits earlier in the year, but currently under county zoning. This only encompasses the rezoning of the property.

Brad Wright-132 E High Street-Let the council know how bad the water is in that area. The water has floated tubes out along East High Street. The city will need to check with Baker University to see if that area is declared a wetlands.

Susan Buffington-126 East High Street-Susan agrees with everything that Brad said earlier, but wants the council to think about what rezoning that property may cause.

Would love for the council to think about the water issues as well as the traffic concerns before making a decision.

Patty Brockschmidt-120 East High Street-In the three years they have lived there they have had to have a plumber out several times to snake their lines. The back yard fills with water every time it rains. The road is dangerous to walk along because of the traffic and how fast they drive along that stretch of road.

Council acknowledged the concerns and knows there will be a drainage study done before this project goes much further, but they currently are just voting on if they want to rezone the property.

Cory Venable moved and Julie Constantinescu seconded to approve the High Street rezone as presented. Motion carried with a vote of 5 yes and 0 no.

#### 4. Fireworks Ordinance

Elizabeth Smyth-608 11th Street-Feels the current amount of time allowed to purchase and set off fireworks is extreme. Feels like this goes against the noise ordinance in Baldwin City. She would like to see the fireworks ordinance be changed to a more reasonable timeframe.

Council discussed the spirit of the current ordinance was to make sure there was a weekend allowed to set off fireworks. Councilmember Scott Lauridsen suggested cutting a couple of days off and allowing for sales and discharge starting June 28th through July 4th from 10am to 10pm except for July 3rd and 4th, allowing sale and discharge from 10am to midnight. Dakota Loomis will make the changes and bring them back to the next council meeting for approval.

#### 5. Strategic Planning Survey

Dr. McCarthy joined the strategic planning committee to review the two RFP responses that were received for the surveys that are a part of the city's strategic plan.

The committee settled on a recommendation to the council of ETC. Part of the proposal was doing this survey annually for \$6,750.00. They will hold the costs flat if the city agrees to a three year agreement. The community survey would be done in October and an employee survey would be done in January.

Susan Pitts moved and Julie Constantinescu seconded to accept the proposal from ETC to conduct a city-wide survey. Motion carried with a vote of 5 yes and 0 no.

#### 6. Appeal Committee Ordinance

Mayor Simoneau will reach out to the planning commission members and make sure they agree to be on the appeal board before the next meeting.

### H. Committee Reports

#### 1. Budget and Finance - Scott Lauridsen/Cory Venable

- Discussed mid year bonus
- assessed valuation mill levy
- NRP & RHID projects
- Brick Street sales tax revenue projections

- Dispatch fee

Next meeting will be 07/21/23 at 7:45am. 2nd floor of City Hall

2. Community Development - Cory Venable/Susan Pitts

Next meeting will be 7/24/23 at 4:00 p.m., 2nd floor of City Hall

3. Public Safety - Susan Pitts/Jerry Smith

Next meeting will be on 7/11/2023 at 4:00 p.m.

4. Public Works and Utilities - Julie Constantinescu/Jerry Smith

Next meeting will be 07/13/23 at 9:00a.m.

5. Strategic Planning - Scott Lauridsen/Julie Constantinescu

Next meeting TBD

#### **I. City Administrator and Staff Comments**

#### **J. Council & Mayor Comments**

#### **K. Executive Session**

#### **L. Adjourn**

Susan Pitts moved and Cory Venable seconded to adjourn the regular meeting. Motion carried with a vote of 5 yes and 0 no. Time: 9:18 p.m.

Attest:

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Amara M. Packard

City Clerk



## SPECIAL EVENTS APPLICATION

*Submit completed application to City Clerk Office thirty (30) days prior to event*

Date: 7/11/2023

Name of contact person Nicholas Goodman

Phone 785-594-4792

Email ngoodman@bakeru.edu

Name of Sponsoring Business or Organization *(if different than above)*

Address or location of event 615 Dearborn St

Describe the type of event proposed Student Move-in

Date(s) of proposed event: Aug 4, 5, 12, 19, 22

Hours of operation: 8a-2p

Please describe the details of your event in the space provided below. Attach additional sheets if necessary

Attendance: Total anticipated attendance: Persons 500 Vehicles 500

Electrical - does your event require electricity? ☒ No ☐ Yes (if yes, show location(s) on map)

Barricades - does your event require street closure? ☒ No ☐ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? ☒ Provide Own Trash Receptacles

☐ Request City Services (show location(s) on map)



**Restrooms:** Number of Portable Restrooms 0

Company to place/remove n/a

Company contact info n/a

**Structures:** Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☒ No ☐ Yes

*If yes, please describe:*

**Signs:** Are signs or attention attracting devices proposed with this event? ☐ No ☒ Yes (if yes, show on map)

**Publicizing Event:** Will the proposed event be advertised to the public?

☒ No ☐ Yes – Flyers ☐ Yes – Newspapers ☐ Yes – Radio/TV (*Please attach copy*)

**REQUIRED DOCUMENTS CHECK LIST:**

- ☐ **Completed Application**
- ☐ **Map** - Attach a map showing street(s) and location of the event as described above.
- ☐ **Insurance coverage** – Applications for all events *held on public property and/or assisted by the City of Baldwin City must* be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of liability and bodily injury insurance coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk, Laura Hartman at [lhartman@baldwincity.org](mailto:lhartman@baldwincity.org) or call 785.594.6427 to confirm if applicable to your event.
- ☐ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.
- ☐ **Application fees:** \$100.00
- ☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed. Applicants must complete a utility card in advance and include with the application.
- ☐ **Alcohol:** If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-830 Temporary Permit Application and Agreement* on file with the City Clerk.

*I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.*

*By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.*

**Applicants Signature:** \_\_\_\_\_

Applications for a special event filed after thirty (30) days prior to the event may not be considered



Map data ©2023 100 ft

Welcome Center -  
Baker University  
School

/ = barricade

• = sign



## SPECIAL EVENTS APPLICATION

*Submit completed application to City Clerk Office thirty (30) days prior to event*

Date: June 30, 2023

Name of contact person Monica Brovont

Phone 785-594-3200

Email admin@baldwineitychamber.org

Name of Sponsoring Business or Organization (if different than above)

Baldwin City Chamber of Commerce

Address or location of event downtown Baldwin City (8<sup>th</sup> & High Streets)

Describe the **type of event** proposed Date(s) of proposed event: July 21; August 18; September 15  
3rd Friday Markets - outdoor vendors

Hours of operation: 5 p.m. - 9 p.m.

Please describe the **details** of your event in the space provided below. Attach additional sheets if necessary an outdoor market with live music & kids activities. Will cover the downtown area, including Sullivan Square. Vendors will be on sidewalks.

**Attendance:** Total anticipated attendance: Persons 200 Vehicles 75

**Electrical** - does your event require electricity? ☐ No ☒ Yes (if yes, show location(s) on map & Complete Green Utility Card)

Code 15-222 b., (1) – (b): Electrical Service shall not be installed until receipt of written request, \$25 activation fee. All energy consumed shall be metered and billed according to the rate set forth in Section 15-201(c).

☞ Only the City, or its designee, may install or activate such temporary services and any materials used shall remain the property of the City.

**Barricades** – does your event require street closure? ☒ No ☐ Yes (if yes, show location(s) on map)

**Trash:** How will trash be managed? Provide

☐

Own Trash Receptacles

**Restrooms:** Number of Portable Restrooms

☒

\_(show location(s) on map) Request City Services  
(show location(s) on map)

Company to place/remove \_\_\_\_\_

Company contact info \_\_\_\_\_

**Structures:** Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☐ No ☒ Yes (If yes, show location(s) on map)

*If yes, please describe:*

*Vendors often bring canopy tents for their booths*

**Signs:** Are signs or attention attracting devices proposed with this event? ☒ No ☐ Yes (if yes, show on map)

**Publicizing Event:** Will the proposed event be advertised to the public?

☐ No ☒ Yes – Flyers ☒ Yes – Newspapers ☐ Yes – Radio/TV (Please attach copy)

### APPLICATION CHECKLIST

☒ **Completed Application**

☒ **Map** - Attach a map showing street(s) and location of the event as described above.  
Map to Include Locations for: Electrical, Barricade, Trash, Restrooms, Structures, and Signs

☐ **Insurance coverage** – Applications for all events **held on public property and/or assisted by the City of Baldwin City must** be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of Liability and Bodily Injury Insurance Coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk, Amara Packard at [apackard@baldwincity.gov](mailto:apackard@baldwincity.gov) or call 785.594.6427 to confirm if applicable to your event.





**Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.



**Application fees:** \$100.00



**Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed. Applicants must complete a Green Utility Card in advance and include with the application.



**Alcohol:** If alcohol is to be served or sold a copy of the ***approved KSDR Form ABC-892 Temporary Permit Application and Agreement*** on file with the City Clerk.

**\*Fillable Form ABC-892** available online:

<https://www.ksrevenue.org/pdf/abc892.pdf#search=892>

*I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.*

*By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.*

**Applicants Signature:** 

**Applications for a special event filed after thirty (30) days prior to the event  
may not be considered**

### Baldwin City - Budget Development Summary

**Action Items:** Review general fund capital requests, to balance, address imbalance in the Water fund, Review detail summary of budgetary increases and decision points.

| May 9 <sup>th</sup> , 2023   | July 10 <sup>th</sup> , 2023   |
|--|--|
| Fund balances did not include updated 2023 projections for Sales Tax and assume year end balancing for FY2023. | Fund balances include estimates for 2023. Both Expenditures and Revenues are estimated.  |
| Most department requests are included as submitted.  | The budget is presented including all department requests, including capital.  |
| Estimated cash carryforwards to match 2023 needs are considered.   | No estimated cash carryforward.  |
| No increase in Revenues.   | <b>Sales tax</b> estimated at 10% growth per year in 2023 and 2024.  |
|  | <b>Property Tax</b> estimated based on 2023 AV, maintains mill levy without taking Revenue Neutral Rate. <b>This assumption now considers a 1 mill decrease in property taxes: a decrease totaling \$44,961.61</b> |
|  | <b>Other revenues</b> are set to 2023 budget. <b>This assumption now considers a 1% increase to franchise fees: an increase totaling \$80,000</b>  |

### Balances by Major fund Category

| Fund                    | Beginning Balance 2024 | Uses 2024    | Sources 2024 | Year – End Balance 2024 | Final – End Balance 2024 |
|-------------------------|------------------------|--------------|--------------|-------------------------|--------------------------|
| General Fund            | 467,008.63             | 3,985,007.88 | 4,105,081.16 | 120,073.28              | 587,081.91               |
| Capital Cash            | 1,670,824.78           | 444,500.00   | 630,029.78   | 185,529.78              | 1,856,354.56             |
| Electrical System       | 1,952,458.18           | 6,703,407.44 | 6,270,025.54 | (433,381.90)            | 1,519,076.27             |
| Refuse & Recycling Fund | 47,830.12              | 284,070.17   | 303,000.00   | 18,929.83               | 66,759.95                |
| Wastewater System       | 192,770.70             | 1,887,573.73 | 1,935,174.00 | 47,600.27               | 240,370.97               |
| Water System            | 26,340.80              | 2,645,131.74 | 2,674,001.84 | 28,870.09               | 55,210.89                |

### Lease purchase financing.

The 2024 Budget now reflects an estimated yearly payment of \$89,750 to account for the following projects:

| Account    | Fund         | Department    | 2024 AMT | Description   |
|------------|--------------|---------------|----------|---|
| 01.04.4005 | GENERAL FUND | FIRE          | 35,000   | 7 new motorola radios   |
| 01.04.4810 | GENERAL FUND | FIRE          | 15,100   | 3 sets of bunker gear and 7 new helmets   |
| 01.05.4005 | GENERAL FUND | POLICE DEPT.  | 70,016   | 5 portable and 9 mobile radios over next two years  |
| 01.05.4010 | GENERAL FUND | POLICE DEPT.  | 39,000   | LPR interface with WatchGuard (???), Digi-Ticket (\$32,000), Lexipol (\$7000)   |
| 01.05.4011 | GENERAL FUND | POLICE DEPT.  | 50,028   | Six MDC's   |
| 01.02.4810 | GENERAL FUND | PUBLIC WORKS  | 80,000   | Replace Skid Steer  |
| 01.05.4810 | GENERAL FUND | POLICE DEPT.  | 89,000   | 2 Entry ballistic shields (\$13,000), UTV (\$40,238), Holsters (\$2300), ToughShed (\$3000), Carport (\$4000), LPR's (\$23,000) |
|            |              | TOTAL CAPITAL | 453,144  |   |

The financing cost assumes 3% interest for five years and is calculated based on a principal amount of \$400,000. This amount is \$26,856 higher than the total project cost associated with the projects to account for variations in interest rate conditions, additional expenses at issue, or expansion of project costs. *Including Spillway would result in a maximum additional debt service of roughly \$15,000.*

### Excluded Projects:

The 2024 budget now excludes the following projects, projecting a delay until a later budget year.

| Account    | Fund         | Department         | 2024 AMT | Description                          |
|------------|--------------|--------------------|----------|--------------------------------------|
| 01.03.4999 | GENERAL FUND | PARKS              | 75,000   | Repair Spillway at Spring Creek Lake |
| 12.12.4999 | WATER FUND   | WATER DISTRIBUTION | 150,000  | Phase I Rural Water Line replacement |
|            |              | TOTAL CAPITAL      | 150,000  |                                      |

### Revenue Scenarios – Levy impact on 2024 Budget:

Assessed value growth adds **\$261,459.543** to City revenues. To maintain a revenue neutral rate, the city would have to lower the levy by 3.928 mills and forgo **\$261,459.543** in revenue.

|              | 2022 Budget     | Current                              |           |        | 2024 Budget* | Change             |               |
|--------------|-----------------|--------------------------------------|-----------|--------|--------------|--------------------|---------------|
|              |                 | 2023                                 | 2024 Levy | Levy   |              | \$ Increase 2024   | Est. RNR      |
| GF Req.      | \$ 1,299,752.21 | 32.058                               | 32.058    | 32.058 | 1,485,958.06 | <b>186,205.85</b>  | <b>29.261</b> |
| Library Req. | \$ 170,283.84   | 4.200                                | 4.200     | 4.200  | 194,679.14   | <b>24,395.30</b>   | <b>3.834</b>  |
| Cemetery     | \$ 79,749.60    | 1.967                                | 1.967     | 1.967  | 91,174.73    | <b>11,425.13</b>   | <b>1.795</b>  |
| GO B&I Req.  | \$ 275,251.66   | 6.789                                | 6.789     | 6.789  | 314,684.92   | <b>39,433.26</b>   | <b>6.197</b>  |
| Total Req.   | \$ 1,825,037.31 | 45.014                               | 45.014    | 45.014 | 2,086,497    | <b>261,459.543</b> | <b>41.086</b> |
| Mill Value   | 40,544          | * does not include 3% attrition rate |           |        |              |                    |               |

Resulting from the 6-26-2023 Budget workshop, the 2024 budget now includes a decrease of 1 mill in the general Fund Levy. The resulting decrease in general fund revenue is **\$44,961.61** (accounting for an estimated 3% tax attrition rate).

|              | 2022 Budget     | Current                              |           |        | 2024 Budget* | Change             |               |
|--------------|-----------------|--------------------------------------|-----------|--------|--------------|--------------------|---------------|
|              |                 | 2023                                 | 2024 Levy | Levy   |              | \$ Increase 2024   | Est. RNR      |
| GF Req.      | \$ 1,299,752.21 | 32.058                               | 32.058    | 31.058 | 1,439,605.88 | <b>139,853.67</b>  | <b>29.261</b> |
| Library Req. | \$ 170,283.84   | 4.200                                | 4.200     | 4.200  | 194,679.14   | <b>24,395.30</b>   | <b>3.834</b>  |
| Cemetery     | \$ 79,749.60    | 1.967                                | 1.967     | 1.967  | 91,174.73    | <b>11,425.13</b>   | <b>1.795</b>  |
| GO B&I Req.  | \$ 275,251.66   | 6.789                                | 6.789     | 6.789  | 314,684.92   | <b>39,433.26</b>   | <b>6.197</b>  |
| Total Req.   | \$ 1,825,037.31 | 45.014                               | 45.014    | 44.014 | 2,040,145    | <b>215,107.367</b> | <b>41.086</b> |
| Mill Value   | 40,544          | * does not include 3% attrition rate |           |        |              |                    |               |

### Revenue Scenarios – Taxpayer and Ratepayer impact:

The following table represents the impact of all revenue scenarios under consideration to the average taxpayer or ratepayer, including variations on the Mill Levy (Flat, less 1 mill, and revenue neutral), and an increase in the utility franchise fee of 1% (5% to 6%).

| Scenario: Mill at 45.014 (2022 and 2023 Levy)       |            |            |            |
|---|------------|------------|------------|
| Appraised Value:                                    | \$ 300,000 | \$ 400,000 | \$ 500,000 |
| City Property Tax Bill:                             | \$ 1,553   | \$ 2,071   | \$ 2,588   |
| Scenario: Mill reduced by one, at 44.014            |            |            |            |
| Appraised Value:                                    | \$ 300,000 | \$ 400,000 | \$ 500,000 |
| City Property Tax Bill:                             | \$ 1,518   | \$ 2,025   | \$ 2,531   |
| Scenario: Mill at Revenue Neutral Rate 41.086       |            |            |            |
| Appraised Value:                                    | \$ 300,000 | \$ 400,000 | \$ 500,000 |
| City Property Tax Bill:                             | \$ 1,417   | \$ 1,890   | \$ 2,362   |
| Scenario: Water Utility Franchise Fee Remains at 5% |            |            |            |
| Monthly Gallons:                                    | 7,500      | 10,000     | 12,500     |
| Monthly City Water Bill                             | \$ 123.40  | \$ 160.34  | \$ 197.27  |
| Scenario: Water Franchise Fee Increases to 6%       |            |            |            |
| Monthly Gallons:                                    | 7,500      | 10,000     | 12,500     |
| Monthly City Water Bill                             | \$ 124.58  | \$ 161.86  | \$ 199.15  |

Franchise fee – Utility Franchise Fee increase of 1%; generating roughly \$80k. The general fund, less capital listed.



## General Fund

|                  | 2022 Actual   | 2023 Estimate | 2024 Preliminary |
|------------------|---------------|---------------|------------------|
| Beginning Cash   |               | \$ 436,925.16 | \$ 467,008.63    |
| Year End Balance |               | \$ 30,083.47  | \$ 120,073.28    |
| Ending Balance   | \$ 436,925.16 | \$ 467,008.63 | \$ 587,081.91    |

### Fund Group Rollup 3 General Fund

|                      |                     |                     |                     |
|----------------------|---------------------|---------------------|---------------------|
| Tax Revenue          | 2,329,137.97        | 2,547,728.36        | 2,795,500.82        |
| Transfer In          | 796,249.68          | 872,158.69          | 1,043,929.34        |
| <b>Uses</b>          | <b>4,346,002.19</b> | <b>3,655,443.58</b> | <b>3,985,007.88</b> |
| Capital Outlay       | 906,950.41          | 286,714.50          | 240,364.50          |
| Commodities          | 214,360.80          | 302,789.54          | 327,689.54          |
| Contractual Services | 752,832.37          | 805,106.95          | 912,042.06          |
| Debt                 |                     |                     | 89,750.00           |
| Personnel Services   | 2,434,193.23        | 2,230,832.59        | 2,415,161.78        |
| Transfer Out         | 37,665.38           | 30,000.00           | -                   |
| <b>Grand Total</b>   | <b>8,852,549.80</b> | <b>7,340,970.64</b> | <b>8,090,089.04</b> |

## 2024 - Estimated Ending Balances

|                         | Uses                 |                     | Resources            |                     | Beginning Cash      | Ending Cash         |
|-------------------------|----------------------|---------------------|----------------------|---------------------|---------------------|---------------------|
| Fund Groups             | Expense              | Transfers Out       | Revenue              | Transfers In        |                     |                     |
| General Fund            | 3,985,007.88         | -                   | 3,061,151.82         | 1,043,929.34        | 467,008.63          | 587,081.91          |
| Capital Cash            | 40,000.00            | 404,500.00          | 630,029.78           | -                   | 1,670,824.78        | 1,856,354.56        |
| Electrical System       | 5,392,623.44         | 1,310,784.00        | 5,424,532.54         | 845,493.00          | 1,952,458.18        | 1,519,076.27        |
| Refuse & Recycling Fund | 230,939.66           | 53,130.51           | 303,000.00           |                     | 47,830.12           | 66,759.95           |
| Wastewater System       | 1,421,108.73         | 466,465.00          | 1,615,550.00         | 319,624.00          | 192,770.70          | 240,370.97          |
| Water System            | 2,156,557.74         | 488,574.00          | 2,388,001.84         | 286,000.00          | 26,340.80           | 55,210.89           |
| <b>Grand Total</b>      | <b>16,571,426.33</b> | <b>2,792,775.69</b> | <b>14,755,169.60</b> | <b>3,115,597.82</b> | <b>4,357,233.21</b> | <b>4,324,854.56</b> |

## Electrical System

|                      | 2022 Actual         | 2023 Estimate       | 2024 Preliminary    |
|----------------------|---------------------|---------------------|---------------------|
| Beginning Cash       |                     | \$ 1,700,512.36     | \$ 1,952,458.18     |
| Year End Balance     |                     | \$ 251,945.82       | \$ (433,381.90)     |
| Ending Balance       | \$ 1,700,512.36     | \$ 1,952,458.18     | \$ 1,519,076.27     |
|                      |                     |                     | **                  |
| <b>Resources</b>     | <b>6,510,325.54</b> | <b>6,238,239.47</b> | <b>6,270,025.54</b> |
| Other Revenues       | 5,546,648.14        | 5,074,885.79        | 5,074,885.79        |
| Tax Revenue          | 288,964.25          | 317,860.68          | 349,646.74          |
| Transfer In          | 674,713.15          | 845,493.00          | 845,493.00          |
| <b>Uses</b>          | <b>6,270,007.67</b> | <b>5,986,293.65</b> | <b>6,703,407.44</b> |
| Capital Outlay       | 248,180.74          | 560,852.50          | 622,352.50          |
| Commodities          | 168,180.00          | 196,844.22          | 197,844.22          |
| Contractual Services | 2,765,580.68        | 2,370,139.64        | 3,069,639.64        |
| Debt                 | 835,694.41          | 645,493.00          | 472,646.30          |
| Personnel Services   | 937,078.02          | 902,180.29          | 1,030,140.78        |
| Transfer Out         | 1,315,293.82        | 1,310,784.00        | 1,310,784.00        |

## Refuse & Recycling Fund

|                      | 2022 Actual       | 2023 Estimate     | 2024 Preliminary  |
|----------------------|-------------------|-------------------|-------------------|
| Beginning Cash       |                   | \$ 27,452.58      | \$ 47,830.12      |
| Year End Balance     |                   | \$ 20,377.54      | \$ 18,929.83      |
| Ending Balance       | \$ 27,452.58      | \$ 47,830.12      | \$ 66,759.95      |
| <b>Resources</b>     | <b>307,811.71</b> | <b>303,000.00</b> | <b>303,000.00</b> |
| Other Revenues       | 307,811.71        | 303,000.00        | 303,000.00        |
| Tax Revenue          | -                 | -                 | -                 |
| <b>Uses</b>          | <b>274,454.85</b> | <b>282,622.46</b> | <b>284,070.17</b> |
| Capital Outlay       | 8,838.91          | 2,190.78          | 2,190.78          |
| Commodities          | -                 | 500.00            | 500.00            |
| Contractual Services | 241,138.63        | 214,996.07        | 214,996.07        |
| Personnel Services   | 11,346.31         | 11,805.10         | 13,252.81         |
| Transfer Out         | 13,131.00         | 53,130.51         | 53,130.51         |

\*\* Electric Generator lease will save up to \$1 million in the ending cash balance above.

## Wastewater System

|                      | 2022 Actual         | 2023 Estimate       | 2024 Preliminary    |
|----------------------|---------------------|---------------------|---------------------|
| Beginning Cash       |                     | \$ 202,294.26       | \$ 192,770.70       |
| Year End Balance     |                     | \$ (9,523.56)       | \$ 47,600.27        |
| Ending Balance       | \$ 202,294.26       | \$ 192,770.70       | \$ 240,370.97       |
| <b>Resources</b>     | <b>2,271,575.00</b> | <b>1,856,924.00</b> | <b>1,935,174.00</b> |
| Other Revenues       | 1,437,458.39        | 1,521,300.00        | 1,599,550.00        |
| Tax Revenue          | 13,687.41           | 16,000.00           | 16,000.00           |
| Transfer In          | 820,429.20          | 319,624.00          | 319,624.00          |
| <b>Uses</b>          | <b>2,269,328.04</b> | <b>1,866,447.56</b> | <b>1,887,573.73</b> |
| Capital Outlay       | 56,487.08           | 372,500.00          | 372,500.00          |
| Commodities          | 60,793.89           | 86,000.00           | 86,000.00           |
| Contractual Services | 220,921.92          | 268,800.00          | 264,000.00          |
| Debt                 | 622,780.02          | 319,623.76          | 318,793.76          |
| Personnel Services   | 361,502.73          | 353,058.80          | 379,814.97          |
| Transfer Out         | 946,842.40          | 466,465.00          | 466,465.00          |

## Water System

|                      | 2022 Actual         | 2023 Estimate       | 2024 Preliminary    |
|----------------------|---------------------|---------------------|---------------------|
| Beginning Cash       |                     | \$ 14,584.60        | \$ 26,340.80        |
| Year End Balance     |                     | \$ 11,756.20        | \$ 28,870.09        |
| Ending Balance       | \$ 14,584.60        | \$ 26,340.80        | \$ 55,210.89        |
| <b>Resources</b>     | <b>2,643,507.49</b> | <b>2,562,147.22</b> | <b>2,674,001.84</b> |
| Other Revenues       | 2,111,132.59        | 2,230,502.00        | 2,337,792.10        |
| Tax Revenue          | 41,495.65           | 45,645.22           | 50,209.74           |
| Transfer In          | 490,879.25          | 286,000.00          | 286,000.00          |
| <b>Uses</b>          | <b>2,979,961.70</b> | <b>2,550,391.02</b> | <b>2,645,131.74</b> |
| Capital Outlay       | 251,978.32          | 236,000.00          | 267,000.00          |
| Commodities          | 41,464.78           | 49,500.00           | 73,500.00           |
| Contractual Services | 1,387,612.52        | 995,463.59          | 1,016,463.59        |
| Debt                 | 308,099.07          | 285,246.00          | 270,968.67          |
| Personnel Services   | 523,072.79          | 495,607.43          | 528,625.48          |
| Transfer Out         | 467,734.22          | 488,574.00          | 488,574.00          |

## Capital Cash

|                      | 2022 Actual         | 2023 Estimate     | 2024 Preliminary  |
|----------------------|---------------------|-------------------|-------------------|
| Beginning Cash       |                     | \$ 1,554,517.43   | \$ 1,670,824.78   |
| Year End Balance     |                     | \$ 116,307.35     | \$ 185,529.78     |
| Ending Balance       | \$ 1,554,517.43     | \$ 1,670,824.78   | \$ 1,856,354.56   |
| <b>Resources</b>     | <b>598,957.19</b>   | <b>572,754.35</b> | <b>630,029.78</b> |
| Other Revenues       | 70,900.00           | -                 | -                 |
| Tax Revenue          | 528,057.19          | 572,754.35        | 630,029.78        |
| Transfer In          | -                   | -                 | -                 |
| <b>Uses</b>          | <b>1,309,921.06</b> | <b>456,447.00</b> | <b>444,500.00</b> |
| Capital Outlay       | 95,445.70           | 30,000.00         | 30,000.00         |
| Commodities          | -                   | -                 | -                 |
| Contractual Services | 709,002.92          | 21,947.00         | 10,000.00         |
| Debt                 | 21,380.00           | -                 | -                 |
| Transfer Out         | 484,092.44          | 404,500.00        | 404,500.00        |

\*\* Most of this deficit will be remediated by refinancing of 2022-A temporary notes. Debt Service paid out of Quality of Life fund.

# City-Wide Revenue History

|                                    | 2017 Actual         | 2018 Actual         | 2019 Actual         | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2024 Preliminary    |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>General Fund</b>                | <b>\$ 2,083,636</b> | <b>\$ 2,019,235</b> | <b>\$ 2,150,882</b> | <b>\$ 2,261,598</b> | <b>\$ 2,838,658</b> | <b>\$ 3,710,298</b> | <b>\$ 2,679,777</b> | <b>\$ 3,061,152</b> |
| <b>Revenue</b>                     | <b>\$ 2,083,636</b> | <b>\$ 2,019,235</b> | <b>\$ 2,150,882</b> | <b>\$ 2,261,598</b> | <b>\$ 2,838,658</b> | <b>\$ 3,710,298</b> | <b>\$ 2,679,777</b> | <b>\$ 3,061,152</b> |
| Ad Valorem Property Tax            | \$ 947,487          | \$ 977,668          | \$ 1,023,313        | \$ 1,074,384        | \$ 1,007,044        | \$ 1,166,279        | \$ 1,260,760        | \$ 1,396,418        |
| Alcohol Safety Action Program      | \$ 15               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Animal Control Ord Fines           | \$ 100              | \$ 24               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Bond Forfeiture Revenue            | \$ -                | \$ -                | \$ 950              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Building Permit Fees               | \$ 58,083           | \$ 39,872           | \$ 28,884           | \$ 36,159           | \$ 41,274           | \$ 40,533           | \$ 50,000           | \$ 50,000           |
| Cable Tv Franchise Fee             | \$ 9,552            | \$ 10,624           | \$ 10,048           | \$ 6,636            | \$ 6,682            | \$ 1,990            | \$ 11,000           | \$ 11,000           |
| City Sales & Use Taxes             | \$ 217,636          | \$ 230,908          | \$ 240,947          | \$ 264,252          | \$ 303,030          | \$ 329,625          | \$ 316,160          | \$ 398,846          |
| Cmb/Liquor License Fees            | \$ 1,125            | \$ 1,200            | \$ 2,233            | \$ 1,350            | \$ 2,400            | \$ 2,041            | \$ 2,000            | \$ 2,000            |
| County Sales & Use Taxes           | \$ 535,598          | \$ 532,432          | \$ 533,268          | \$ 539,347          | \$ 615,004          | \$ 681,867          | \$ 663,000          | \$ 825,060          |
| Delinquent Property Tax            | \$ 17,779           | \$ 22,104           | \$ 53,494           | \$ 13,925           | \$ 21,332           | \$ 10,027           | \$ 21,332           | \$ 22,292           |
| Dog Tag Fees                       | \$ 500              | \$ 455              | \$ 375              | \$ 258              | \$ 288              | \$ 285              | \$ 500              | \$ 500              |
| Donations                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 300              | \$ -                | \$ -                |
| DONATIONS                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 300              | \$ -                | \$ -                |
| Douglas Cty Crime Stoppers         | \$ 85               | \$ 58               | \$ 44               | \$ 79               | \$ 41               | \$ 58               | \$ 30               | \$ 30               |
| GRANT FUNDING                      | \$ -                | \$ -                | \$ -                | \$ -                | \$ 40,000           | \$ -                | \$ -                | \$ -                |
| GRANT PROCEEDS                     | \$ -                | \$ -                | \$ -                | \$ -                | \$ 414,421          | \$ 358,632          | \$ -                | \$ -                |
| Interest Earned                    | \$ 11,280           | \$ 18,327           | \$ 23,246           | \$ 7,300            | \$ 44               | \$ -                | \$ -                | \$ -                |
| INVESTMENT INTEREST                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 33,740           | \$ 60,593           | \$ -                | \$ -                |
| Kcpl Franchise Fee                 | \$ 6,674            | \$ 2,072            | \$ 586              | \$ 124              | \$ 30               | \$ 107              | \$ -                | \$ -                |
| Ks Local Alc/Liquor Fund Dist      | \$ 10,605           | \$ 9,929            | \$ 10,522           | \$ 8,095            | \$ 9,585            | \$ 13,401           | \$ 6,000            | \$ 6,000            |
| Lake Lease Ks Wildlife/Parks       | \$ 1,030            | \$ 773              | \$ 1,288            | \$ 1,030            | \$ 1,030            | \$ 1,030            | \$ 1,000            | \$ 1,000            |
| Leased City Property               | \$ -                | \$ -                | \$ 16               | \$ 1                | \$ 12,600           | \$ 22,300           | \$ -                | \$ -                |
| Miscellaneous Permit Fees          | \$ 1,396            | \$ 1,704            | \$ 1,210            | \$ 1,835            | \$ 1,725            | \$ 5,260            | \$ 2,000            | \$ 2,000            |
| Municipal Court Fines              | \$ 49,874           | \$ 27,536           | \$ 20,604           | \$ 15,991           | \$ 19,555           | \$ 16,380           | \$ 25,000           | \$ 25,000           |
| Natural Gas Franchise Fee          | \$ 33,867           | \$ 39,388           | \$ 33,636           | \$ 32,951           | \$ 28,843           | \$ 49,971           | \$ 45,000           | \$ 45,000           |
| Neighborhood Revitalization Effect | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Note Proceeds                      | \$ 2,324            | \$ 4,007            | \$ -                | \$ -                | \$ -                | \$ 743,462          | \$ -                | \$ -                |
| OTHER REVENUE: TREE BOARD          | \$ -                | \$ -                | \$ -                | \$ -                | \$ 685              | \$ -                | \$ -                | \$ -                |
| Other Revenues                     | \$ 28,410           | \$ 56,899           | \$ 7,720            | \$ 52,245           | \$ 100,066          | \$ 43,988           | \$ 100,000          | \$ 100,000          |
| Parks/Donation/Brick Sales         | \$ -                | \$ 23               | \$ -                | \$ 23               | \$ -                | \$ 100              | \$ -                | \$ 121              |
| Recreational Vehicle Tax           | \$ 3,909            | \$ 4,652            | \$ 5,801            | \$ 5,641            | \$ 2,851            | \$ 2,343            | \$ 2,287            | \$ 2,173            |
| Sale Of City Property              | \$ 4,000            | \$ -                | \$ -                | \$ 59,785           | \$ 7,410            | \$ 10               | \$ -                | \$ -                |
| Telephone Franchise Fee            | \$ 6,098            | \$ 6,616            | \$ 4,171            | \$ 4,370            | \$ 3,665            | \$ 8,823            | \$ 4,000            | \$ 4,000            |
| Transient Guest Tax                | \$ 15,490           | \$ 18,862           | \$ 7,609            | \$ 512              | \$ -                | \$ -                | \$ -                | \$ -                |
| Vehicle Rental Excise Tax          | \$ 54               | \$ 55               | \$ 25               | \$ 27               | \$ 96               | \$ 0                | \$ 100              | \$ 105              |
| Vehicle Tax                        | \$ 109,502          | \$ -                | \$ 126,888          | \$ 124,099          | \$ 149,364          | \$ 138,996          | \$ 150,608          | \$ 150,608          |
| Vin Verification Fees              | \$ 11,160           | \$ 13,050           | \$ 14,004           | \$ 11,178           | \$ 15,854           | \$ 11,596           | \$ 19,000           | \$ 19,000           |
| <b>Capital Cash</b>                | <b>\$ 3,249,705</b> | <b>\$ 5,885,822</b> | <b>\$ 548,812</b>   | <b>\$ 2,796,323</b> | <b>\$ 3,061,992</b> | <b>\$ 598,957</b>   | <b>\$ 496,155</b>   | <b>\$ 630,030</b>   |
| <b>Revenue</b>                     | <b>\$ 3,249,705</b> | <b>\$ 5,885,822</b> | <b>\$ 548,812</b>   | <b>\$ 2,796,323</b> | <b>\$ 3,061,992</b> | <b>\$ 598,957</b>   | <b>\$ 496,155</b>   | <b>\$ 630,030</b>   |
| Bond Proceeds                      | \$ 2,900,000        | \$ 3,250,259        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| BOND PROCEEDS                      | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 63,400           | \$ -                | \$ -                |
| Bond Proceeds - Lotatorium         | \$ -                | \$ 450,000          | \$ -                | \$ 943,721          | \$ 704,877          | \$ -                | \$ -                | \$ -                |
| Bond Proceeds - Police Bldg        | \$ -                | \$ 1,000,000        | \$ -                | \$ 1,422,444        | \$ 1,494,798        | \$ -                | \$ -                | \$ -                |
| BONDPROCEEDS:E1750/N 1ST IMPRV     | \$ -                | \$ -                | \$ -                | \$ -                | \$ 284,930          | \$ -                | \$ -                | \$ -                |
| Bondproceeds-19Sidwlk/Not Elm      | \$ -                | \$ 777,915          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| City Sales & Use Tax               | \$ 326,455          | \$ 346,362          | \$ 361,420          | \$ 396,145          | \$ 454,546          | \$ 520,686          | \$ 496,155          | \$ 630,030          |
| Donations                          | \$ -                | \$ 32,500           | \$ 101,667          | \$ 7,500            | \$ 7,500            | \$ 7,500            | \$ -                | \$ -                |
| Donations - Lotatorium             | \$ -                | \$ -                | \$ 20,000           | \$ 2,075            | \$ -                | \$ -                | \$ -                | \$ -                |
| Interest Earned                    | \$ 23,250           | \$ 18,786           | \$ 61,225           | \$ 24,439           | \$ 35               | \$ -                | \$ -                | \$ -                |
| Other Revenue                      | \$ -                | \$ 10,000           | \$ -                | \$ -                | \$ 1,750            | \$ -                | \$ -                | \$ -                |
| Sale Of City Property              | \$ -                | \$ -                | \$ -                | \$ -                | \$ 101,270          | \$ -                | \$ -                | \$ -                |
| Sep2019 Commnty Grant-Lotatorm     | \$ -                | \$ -                | \$ 4,500            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Special Assessments                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 12,286           | \$ 7,371            | \$ -                | \$ -                |

## City-Wide Revenue History

|                                    | 2017 Actual         | 2018 Actual         | 2019 Actual         | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2024 Preliminary    |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Electrical System</b>           | <b>\$ 4,312,401</b> | <b>\$ 4,839,279</b> | <b>\$ 4,624,983</b> | <b>\$ 4,455,651</b> | <b>\$ 4,779,864</b> | <b>\$ 5,835,612</b> | <b>\$ 5,080,886</b> | <b>\$ 5,424,533</b> |
| Revenue                            | \$ 4,312,401        | \$ 4,839,279        | \$ 4,624,983        | \$ 4,455,651        | \$ 4,779,864        | \$ 5,835,612        | \$ 5,080,886        | \$ 5,424,533        |
| Building Permit Fees               | \$ -                | \$ -                | \$ -                | \$ -                | \$ 500              | \$ -                | \$ -                | \$ -                |
| ELECTRIC PROJECTS REVENUE          | \$ -                | \$ -                | \$ -                | \$ -                | \$ 4,992            | \$ -                | \$ -                | \$ -                |
| Franchise Fees                     | \$ 168,269          | \$ 206,727          | \$ 202,750          | \$ 196,753          | \$ 207,261          | \$ 212,781          | \$ 260,000          | \$ 260,000          |
| Initial Installation Fees          | \$ 25,233           | \$ 18,528           | \$ 11,014           | \$ 17,587           | \$ 153,210          | \$ 22,577           | \$ 150,000          | \$ 150,000          |
| Interest Earned                    | \$ 19,043           | \$ 35,109           | \$ 65,782           | \$ 37,509           | \$ 6,606            | \$ 19,026           | \$ 7,000            | \$ 7,000            |
| Meter Deposit Revenue              | \$ 18,126           | \$ 18,409           | \$ 16,050           | \$ 15,352           | \$ 16,820           | \$ 16,400           | \$ 11,000           | \$ 11,000           |
| Other Revenue                      | \$ 5,031            | \$ 93,765           | \$ 549              | \$ 21,719           | \$ 756              | \$ 4,122            | \$ 800              | \$ 800              |
| Penalties Collected                | \$ 51,867           | \$ 54,888           | \$ 48,260           | \$ 40,607           | \$ 52,382           | \$ 46,076           | \$ 52,000           | \$ 52,000           |
| Pole Rental Proceeds               | \$ -                | \$ 9,588            | \$ 8,142            | \$ 5,910            | \$ 5,910            | \$ 5,910            | \$ 6,000            | \$ 6,000            |
| Sale Of City Property              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 10               | \$ -                | \$ -                |
| SALE OF CITY PROPERTY              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 10               | \$ -                | \$ -                |
| Sales Tax Revenue                  | \$ 4,707            | \$ 22,270           | \$ 1,413            | \$ 4,553            | \$ 6,294            | \$ 288,964          | \$ 6,000            | \$ 349,647          |
| Security Lights                    | \$ 5,234            | \$ 5,014            | \$ 4,884            | \$ 5,470            | \$ 5,135            | \$ 5,425            | \$ 5,000            | \$ 5,000            |
| Utility Fees                       | \$ 4,014,890        | \$ 4,374,982        | \$ 4,266,139        | \$ 4,110,191        | \$ 4,319,998        | \$ 5,214,311        | \$ 4,583,086        | \$ 4,583,086        |
| <b>Other Operating Cash</b>        | <b>\$ 560,197</b>   | <b>\$ 608,441</b>   | <b>\$ 689,543</b>   | <b>\$ 752,808</b>   | <b>\$ 760,983</b>   | <b>\$ 894,712</b>   | <b>\$ 1,259,907</b> | <b>\$ 1,332,904</b> |
| Revenue                            | \$ 560,197          | \$ 608,441          | \$ 689,543          | \$ 752,808          | \$ 760,983          | \$ 894,712          | \$ 1,259,907        | \$ 1,332,904        |
| 16/20 & Rec Vehicle Tax            | \$ 273              | \$ 280              | \$ 347              | \$ 338              | \$ 171              | \$ 143              | \$ 200              | \$ 200              |
| Ad Valorem Property Tax            | \$ 225,573          | \$ 260,462          | \$ 272,633          | \$ 287,220          | \$ 275,052          | \$ 318,546          | \$ 344,351          | \$ 393,684          |
| Delinquent Property Tax            | \$ 6,339            | \$ 8,406            | \$ 21,166           | \$ 5,331            | \$ 8,165            | \$ 3,964            | \$ 11,911           | \$ 11,911           |
| Donations/Pioneer Cemetery         | \$ -                | \$ -                | \$ 505              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Interest Earned                    | \$ 4,639            | \$ 10,040           | \$ 14,065           | \$ 6,984            | \$ 29               | \$ -                | \$ -                | \$ -                |
| Ks Local Alcohol/Liq Fund Dist     | \$ 10,605           | \$ 9,929            | \$ 10,522           | \$ 8,095            | \$ 5,972            | \$ 13,401           | \$ 4,000            | \$ 4,000            |
| Leased City Property               | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ 4,000            |
| Local Ad Val Property Tax          | \$ 117,595          | \$ 121,558          | \$ 127,246          | \$ 134,050          | \$ 128,339          | \$ 148,613          | \$ 165,175          | \$ 188,839          |
| Motor Vehicle Tax                  | \$ 7,623            | \$ 7,251            | \$ 7,591            | \$ 7,426            | \$ 8,944            | \$ 8,483            | \$ 10,000           | \$ 10,000           |
| Nrp Effect - Dont Use              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Other Revenue                      | \$ -                | \$ -                | \$ 23,160           | \$ 86,895           | \$ 113,117          | \$ 198,221          | \$ 500,000          | \$ 500,000          |
| Other Revenues                     | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 25               | \$ -                | \$ -                |
| OTHER REVENUES                     | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 25               | \$ -                | \$ -                |
| Park Improvement Fees              | \$ 1,925            | \$ 1,575            | \$ 875              | \$ 3,500            | \$ 3,150            | \$ 875              | \$ 3,000            | \$ 3,000            |
| Pioneer Cemetery Grant             | \$ -                | \$ -                | \$ 9,525            | \$ 19,611           | \$ 3,175            | \$ -                | \$ -                | \$ -                |
| Recreational Vehicle Tax           | \$ 1,230            | \$ 1,395            | \$ 1,909            | \$ 1,867            | \$ 944              | \$ 790              | \$ 1,000            | \$ 1,000            |
| Sale Of City Property              | \$ 11,393           | \$ 10,800           | \$ 16,300           | \$ 14,100           | \$ 23,725           | \$ 13,380           | \$ 16,000           | \$ 16,000           |
| State Highway Aid - Direct         | \$ 124,595          | \$ 126,793          | \$ 127,861          | \$ 122,152          | \$ 125,811          | \$ 129,473          | \$ 130,680          | \$ 130,680          |
| State Hwy Aid - County             | \$ 10,147           | \$ 10,497           | \$ 10,746           | \$ 10,166           | \$ 10,891           | \$ 7,871            | \$ 10,570           | \$ 10,570           |
| Vehicle Rental Excise Tax          | \$ 19               | \$ 21               | \$ 10               | \$ 10               | \$ 38               | \$ 0                | \$ 20               | \$ 20               |
| Vehicle Tax                        | \$ 34,240           | \$ 35,434           | \$ 41,082           | \$ 41,064           | \$ 49,461           | \$ 46,901           | \$ 59,000           | \$ 59,000           |
| <b>Refuse &amp; Recycling Fund</b> | <b>\$ 251,839</b>   | <b>\$ 264,007</b>   | <b>\$ 272,627</b>   | <b>\$ 274,871</b>   | <b>\$ 284,560</b>   | <b>\$ 307,812</b>   | <b>\$ 303,000</b>   | <b>\$ 303,000</b>   |
| Revenue                            | \$ 251,839          | \$ 264,007          | \$ 272,627          | \$ 274,871          | \$ 284,560          | \$ 307,812          | \$ 303,000          | \$ 303,000          |
| Franchise Fees                     | \$ 9,344            | \$ 11,548           | \$ 12,026           | \$ 12,144           | \$ 12,514           | \$ 13,374           | \$ 16,000           | \$ 16,000           |
| Initial Installation Fee           | \$ 10               | \$ 80               | \$ 24               | \$ 29               | \$ 0                | \$ 2                | \$ -                | \$ -                |
| Interest Earned                    | \$ 483              | \$ 1,093            | \$ 2,340            | \$ 925              | \$ 1                | \$ -                | \$ -                | \$ -                |
| Other Revenues                     | \$ -                | \$ -                | \$ -                | \$ -                | \$ (1,121)          | \$ 3,579            | \$ -                | \$ -                |
| Penalties Collected                | \$ 3,798            | \$ 3,868            | \$ 3,782            | \$ 2,825            | \$ 3,842            | \$ 3,773            | \$ 4,000            | \$ 4,000            |
| Recycling Fees                     | \$ 20,779           | \$ 20,894           | \$ 21,112           | \$ 22,314           | \$ 24,032           | \$ 25,852           | \$ 23,000           | \$ 23,000           |
| Sales Tax Revenue                  | \$ -                | \$ -                | \$ -                | \$ -                | \$ 0                | \$ -                | \$ -                | \$ -                |
| Utility Fees                       | \$ 217,425          | \$ 226,523          | \$ 233,344          | \$ 236,635          | \$ 245,292          | \$ 261,231          | \$ 260,000          | \$ 260,000          |
| <b>Wastewater System</b>           | <b>\$ 1,109,319</b> | <b>\$ 1,162,785</b> | <b>\$ 1,163,633</b> | <b>\$ 1,725,566</b> | <b>\$ 1,748,450</b> | <b>\$ 1,451,146</b> | <b>\$ 1,537,300</b> | <b>\$ 1,615,550</b> |
| Revenue                            | \$ 1,109,319        | \$ 1,162,785        | \$ 1,163,633        | \$ 1,725,566        | \$ 1,748,450        | \$ 1,451,146        | \$ 1,537,300        | \$ 1,615,550        |
| BONDPROCEEDS:WWTR SYS IMPRVMNT     | \$ -                | \$ -                | \$ -                | \$ 589,239          | \$ 619,211          | \$ -                | \$ -                | \$ -                |
| Delinquent Property Tax            | \$ -                | \$ -                | \$ 1,097            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Franchise Fees                     | \$ 45,391           | \$ 50,784           | \$ 49,246           | \$ 49,193           | \$ 51,632           | \$ 53,961           | \$ 58,000           | \$ 58,000           |
| Initial Installation Fee           | \$ 1,800            | \$ 1,477            | \$ 1,137            | \$ 487              | \$ 416              | \$ 1,046            | \$ 300              | \$ 300              |
| Interest Earned                    | \$ 26,554           | \$ 42,537           | \$ 60,994           | \$ 31,196           | \$ 51               | \$ 17,428           | \$ -                | \$ 7,000            |

## City-Wide Revenue History

|                            | 2017 Actual          | 2018 Actual          | 2019 Actual          | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Adopted         | 2024 Preliminary     |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Other Revenue              | \$ -                 | \$ 775               | \$ 153               | \$ 3,175             | \$ (925)             | \$ -                 | \$ -                 | \$ -                 |
| Penalties Collected        | \$ 15,681            | \$ 16,152            | \$ 14,486            | \$ 10,205            | \$ 12,741            | \$ 12,357            | \$ 12,000            | \$ 12,000            |
| Sewer Connection Fees      | \$ 12,900            | \$ 11,100            | \$ 5,500             | \$ 35,200            | \$ 25,500            | \$ 4,400             | \$ 26,000            | \$ 26,000            |
| Special Assessments        | \$ 1,254             | \$ 8,773             | \$ 17,738            | \$ 9,870             | \$ 11,711            | \$ 13,687            | \$ 16,000            | \$ 16,000            |
| Utility Fees               | \$ 1,005,739         | \$ 1,031,186         | \$ 1,013,282         | \$ 997,001           | \$ 1,028,113         | \$ 1,348,266         | \$ 1,425,000         | \$ 1,496,250         |
| <b>Water System</b>        | <b>\$ 2,121,833</b>  | <b>\$ 1,609,758</b>  | <b>\$ 1,831,021</b>  | <b>\$ 1,753,665</b>  | <b>\$ 1,896,511</b>  | <b>\$ 2,152,628</b>  | <b>\$ 2,190,502</b>  | <b>\$ 2,388,002</b>  |
| <b>Revenue</b>             | <b>\$ 2,121,833</b>  | <b>\$ 1,609,758</b>  | <b>\$ 1,831,021</b>  | <b>\$ 1,753,665</b>  | <b>\$ 1,896,511</b>  | <b>\$ 2,152,628</b>  | <b>\$ 2,190,502</b>  | <b>\$ 2,388,002</b>  |
| Bulk Water                 | \$ 325               | \$ 250               | \$ 32                | \$ 331               | \$ 2,071             | \$ 126               | \$ 2,000             | \$ 2,000             |
| Connection Fees            | \$ 6,050             | \$ 6,600             | \$ 3,050             | \$ 20,000            | \$ 22,950            | \$ 8,850             | \$ 23,000            | \$ 23,000            |
| Edgerton Water             | \$ 59,508            | \$ 87,266            | \$ 33,471            | \$ 50,441            | \$ 42,740            | \$ 33,763            | \$ 60,000            | \$ 60,000            |
| Franchise Fees             | \$ 48,766            | \$ 58,459            | \$ 53,927            | \$ 65,519            | \$ 70,661            | \$ 77,283            | \$ 77,000            | \$ 77,000            |
| Initial Installation Fee   | \$ 25,416            | \$ 4,292             | \$ 3,064             | \$ 2,992             | \$ 3,811             | \$ 1,224             | \$ 16,000            | \$ 16,000            |
| Interest Earned            | \$ 7,135             | \$ 9,080             | \$ 13,405            | \$ 7,799             | \$ 21                | \$ 1                 | \$ 7,000             | \$ 7,000             |
| Loan Proceeds              | \$ 602,318           | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| Meter Deposit Revenue      | \$ 6,350             | \$ 4,757             | \$ 5,350             | \$ 4,550             | \$ 4,970             | \$ 5,809             | \$ 4,000             | \$ 4,000             |
| Other Revenue              | \$ -                 | \$ 1,532             | \$ 337,607           | \$ 2,018             | \$ (7,206)           | \$ -                 | \$ 1,000             | \$ 1,000             |
| Penalties Collected        | \$ 16,814            | \$ 17,561            | \$ 15,064            | \$ 12,734            | \$ 17,086            | \$ 16,894            | \$ 18,000            | \$ 18,000            |
| Rwd #4 Water               | \$ 232               | \$ 2,781             | \$ 2,044             | \$ 840               | \$ 1,171             | \$ 13,412            | \$ 5,000             | \$ 5,000             |
| Sales Tax Revenue          | \$ 24                | \$ 4,893             | \$ 61                | \$ 221               | \$ 925               | \$ 41,496            | \$ -                 | \$ 50,210            |
| Utility Fees               | \$ 1,105,331         | \$ 1,186,761         | \$ 1,105,602         | \$ 1,328,179         | \$ 1,441,000         | \$ 1,620,036         | \$ 1,645,802         | \$ 1,728,092         |
| Water Connection Fees      | \$ 6,050             | \$ 6,600             | \$ 3,050             | \$ 20,000            | \$ 17,325            | \$ 3,350             | \$ 17,000            | \$ 17,000            |
| Water Fee Revenue          | \$ 3,100             | \$ 3,781             | \$ 4,073             | \$ 4,072             | \$ 4,219             | \$ 4,377             | \$ 4,000             | \$ 4,000             |
| Water Projects Revenue     | \$ -                 | \$ 600               | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| Water Tower Antenna Rental | \$ 750               | \$ 750               | \$ 750               | \$ 750               | \$ 750               | \$ 750               | \$ 700               | \$ 700               |
| Wellsville Water           | \$ 233,665           | \$ 213,794           | \$ 250,472           | \$ 233,222           | \$ 274,018           | \$ 325,258           | \$ 310,000           | \$ 375,000           |
| <b>Grand Total</b>         | <b>\$ 13,688,929</b> | <b>\$ 16,389,327</b> | <b>\$ 11,281,502</b> | <b>\$ 14,020,482</b> | <b>\$ 15,371,018</b> | <b>\$ 14,951,166</b> | <b>\$ 13,547,527</b> | <b>\$ 14,755,170</b> |



# City-Wide Revenue History

|                                    | 2017 Actual          | 2018 Actual          | 2019 Actual          | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Adopted         | 2024 Preliminary     |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>General Fund</b>                | <b>\$ 2,387,646</b>  | <b>\$ 2,644,982</b>  | <b>\$ 2,910,645</b>  | <b>\$ 3,134,298</b>  | <b>\$ 3,519,425</b>  | <b>\$ 4,308,337</b>  | <b>\$ 3,885,444</b>  | <b>\$ 3,985,008</b>  |
| <b>Expense</b>                     | <b>\$ 2,387,646</b>  | <b>\$ 2,644,982</b>  | <b>\$ 2,910,645</b>  | <b>\$ 3,134,298</b>  | <b>\$ 3,519,425</b>  | <b>\$ 4,308,337</b>  | <b>\$ 3,885,444</b>  | <b>\$ 3,985,008</b>  |
| Capital Outlay                     | \$ 221,768           | \$ 213,726           | \$ 346,799           | \$ 342,832           | \$ 513,987           | \$ 906,950           | \$ 286,715           | \$ 240,365           |
| Commodities                        | \$ 143,068           | \$ 193,721           | \$ 162,388           | \$ 160,246           | \$ 184,608           | \$ 214,361           | \$ 302,790           | \$ 327,690           |
| Contractual Services               | \$ 482,214           | \$ 564,883           | \$ 649,237           | \$ 663,282           | \$ 767,563           | \$ 752,832           | \$ 1,065,107         | \$ 912,042           |
| Debt                               |                      |                      |                      |                      |                      |                      |                      | \$ 89,750            |
| Personnel Services                 | \$ 1,540,596         | \$ 1,672,651         | \$ 1,752,222         | \$ 1,967,938         | \$ 2,053,266         | \$ 2,434,193         | \$ 2,230,833         | \$ 2,415,162         |
| <b>Capital Cash</b>                | <b>\$ 1,251,639</b>  | <b>\$ 5,753,348</b>  | <b>\$ 830,680</b>    | <b>\$ 3,328,623</b>  | <b>\$ 2,561,948</b>  | <b>\$ 825,829</b>    | <b>\$ 51,947</b>     | <b>\$ 40,000</b>     |
| <b>Expense</b>                     | <b>\$ 1,251,639</b>  | <b>\$ 5,753,348</b>  | <b>\$ 830,680</b>    | <b>\$ 3,328,623</b>  | <b>\$ 2,561,948</b>  | <b>\$ 825,829</b>    | <b>\$ 51,947</b>     | <b>\$ 40,000</b>     |
| Capital Outlay                     | \$ 29,265            | \$ 664,205           | \$ 40,051            | \$ -                 | \$ 55,544            | \$ 95,446            | \$ 30,000            | \$ 30,000            |
| Commodities                        | \$ 7,110             | \$ 3,163             | \$ 75                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| Contractual Services               | \$ 1,198,681         | \$ 2,143,830         | \$ 767,432           | \$ 2,863,035         | \$ 182,137           | \$ 709,003           | \$ 21,947            | \$ 10,000            |
| Debt                               | \$ 16,582            | \$ 2,942,151         | \$ 23,121            | \$ 465,588           | \$ 2,324,267         | \$ 21,380            | \$ -                 | \$ -                 |
| <b>Electrical System</b>           | <b>\$ 3,801,664</b>  | <b>\$ 4,058,479</b>  | <b>\$ 3,836,362</b>  | <b>\$ 3,931,256</b>  | <b>\$ 4,660,142</b>  | <b>\$ 4,954,714</b>  | <b>\$ 5,466,317</b>  | <b>\$ 5,392,623</b>  |
| <b>Expense</b>                     | <b>\$ 3,801,664</b>  | <b>\$ 4,058,479</b>  | <b>\$ 3,836,362</b>  | <b>\$ 3,931,256</b>  | <b>\$ 4,660,142</b>  | <b>\$ 4,954,714</b>  | <b>\$ 5,466,317</b>  | <b>\$ 5,392,623</b>  |
| Capital Outlay                     | \$ 283,081           | \$ 222,125           | \$ 202,229           | \$ 225,495           | \$ 316,449           | \$ 248,181           | \$ 560,853           | \$ 622,353           |
| Commodities                        | \$ 45,697            | \$ 123,573           | \$ 68,666            | \$ 71,200            | \$ 160,950           | \$ 168,180           | \$ 196,844           | \$ 197,844           |
| Contractual Services               | \$ 1,884,741         | \$ 2,063,230         | \$ 1,886,336         | \$ 1,907,632         | \$ 2,485,949         | \$ 2,765,581         | \$ 3,160,947         | \$ 3,069,640         |
| Debt                               | \$ 782,891           | \$ 805,941           | \$ 867,314           | \$ 832,814           | \$ 830,006           | \$ 835,694           | \$ 645,493           | \$ 472,646           |
| Personnel Services                 | \$ 805,253           | \$ 843,610           | \$ 811,817           | \$ 894,115           | \$ 866,788           | \$ 937,078           | \$ 902,180           | \$ 1,030,141         |
| <b>Other Operating Cash</b>        | <b>\$ 715,901</b>    | <b>\$ 851,894</b>    | <b>\$ 1,119,058</b>  | <b>\$ 1,240,730</b>  | <b>\$ 1,219,353</b>  | <b>\$ 1,696,834</b>  | <b>\$ 1,725,340</b>  | <b>\$ 3,345,189</b>  |
| <b>Expense</b>                     | <b>\$ 715,901</b>    | <b>\$ 851,894</b>    | <b>\$ 1,119,058</b>  | <b>\$ 1,240,730</b>  | <b>\$ 1,219,353</b>  | <b>\$ 1,696,834</b>  | <b>\$ 1,725,340</b>  | <b>\$ 3,345,189</b>  |
| Capital Outlay                     | \$ 4,700             | \$ 11,409            | \$ 7,431             | \$ 10,622            | \$ 21,471            | \$ 5,903             | \$ 20,750            | \$ 5,500             |
| Commodities                        | \$ 1,022             | \$ 7,367             | \$ 2,802             | \$ 2,974             | \$ 10,688            | \$ 5,117             | \$ 10,198            | \$ 113,448           |
| Contractual Services               | \$ 42,897            | \$ 145,367           | \$ 391,159           | \$ 385,532           | \$ 387,452           | \$ 551,177           | \$ 830,473           | \$ 801,839           |
| Debt                               | \$ 511,257           | \$ 518,902           | \$ 671,248           | \$ 807,782           | \$ 767,913           | \$ 1,100,536         | \$ 820,825           | \$ 2,380,994         |
| Exclude                            | \$ 4                 | \$ -                 | \$ 9                 | \$ -                 | \$ -                 | \$ 225               | \$ -                 | \$ -                 |
| Personnel Services                 | \$ 156,021           | \$ 168,849           | \$ 46,409            | \$ 33,821            | \$ 31,828            | \$ 33,875            | \$ 43,094            | \$ 43,408            |
| <b>Refuse &amp; Recycling Fund</b> | <b>\$ 211,539</b>    | <b>\$ 216,310</b>    | <b>\$ 221,058</b>    | <b>\$ 223,211</b>    | <b>\$ 209,284</b>    | <b>\$ 261,324</b>    | <b>\$ 229,492</b>    | <b>\$ 230,940</b>    |
| <b>Expense</b>                     | <b>\$ 211,539</b>    | <b>\$ 216,310</b>    | <b>\$ 221,058</b>    | <b>\$ 223,211</b>    | <b>\$ 209,284</b>    | <b>\$ 261,324</b>    | <b>\$ 229,492</b>    | <b>\$ 230,940</b>    |
| Capital Outlay                     | \$ 839               | \$ 2,092             | \$ 1,679             | \$ 1,444             | \$ 6,129             | \$ 8,839             | \$ 2,191             | \$ 2,191             |
| Commodities                        | \$ -                 | \$ 154               | \$ 288               | \$ 10                | \$ -                 | \$ -                 | \$ 500               | \$ 500               |
| Contractual Services               | \$ 201,431           | \$ 204,715           | \$ 209,834           | \$ 211,613           | \$ 195,742           | \$ 241,139           | \$ 214,996           | \$ 214,996           |
| Personnel Services                 | \$ 9,269             | \$ 9,349             | \$ 9,256             | \$ 10,145            | \$ 7,413             | \$ 11,346            | \$ 11,805            | \$ 13,253            |
| <b>Wastewater System</b>           | <b>\$ 1,041,693</b>  | <b>\$ 1,387,238</b>  | <b>\$ 1,267,007</b>  | <b>\$ 2,776,550</b>  | <b>\$ 2,524,340</b>  | <b>\$ 1,322,486</b>  | <b>\$ 1,399,983</b>  | <b>\$ 1,421,109</b>  |
| <b>Expense</b>                     | <b>\$ 1,041,693</b>  | <b>\$ 1,387,238</b>  | <b>\$ 1,267,007</b>  | <b>\$ 2,776,550</b>  | <b>\$ 2,524,340</b>  | <b>\$ 1,322,486</b>  | <b>\$ 1,399,983</b>  | <b>\$ 1,421,109</b>  |
| Capital Outlay                     | \$ 11,573            | \$ 301,206           | \$ 40,031            | \$ 33,934            | \$ 145,144           | \$ 56,487            | \$ 372,500           | \$ 372,500           |
| Commodities                        | \$ 14,242            | \$ 30,333            | \$ 37,814            | \$ 59,611            | \$ 55,136            | \$ 60,794            | \$ 86,000            | \$ 86,000            |
| Contractual Services               | \$ 131,790           | \$ 148,270           | \$ 263,753           | \$ 1,809,588         | \$ 820,325           | \$ 220,922           | \$ 268,800           | \$ 264,000           |
| Debt                               | \$ 566,588           | \$ 586,888           | \$ 616,867           | \$ 581,294           | \$ 1,173,847         | \$ 622,780           | \$ 319,624           | \$ 318,794           |
| Personnel Services                 | \$ 317,501           | \$ 320,541           | \$ 308,543           | \$ 292,123           | \$ 329,887           | \$ 361,503           | \$ 353,059           | \$ 379,815           |
| <b>Water System</b>                | <b>\$ 2,296,286</b>  | <b>\$ 1,698,640</b>  | <b>\$ 1,733,796</b>  | <b>\$ 2,012,709</b>  | <b>\$ 1,971,371</b>  | <b>\$ 2,512,227</b>  | <b>\$ 2,061,817</b>  | <b>\$ 2,156,558</b>  |
| <b>Expense</b>                     | <b>\$ 2,296,286</b>  | <b>\$ 1,698,640</b>  | <b>\$ 1,733,796</b>  | <b>\$ 2,012,709</b>  | <b>\$ 1,971,371</b>  | <b>\$ 2,512,227</b>  | <b>\$ 2,061,817</b>  | <b>\$ 2,156,558</b>  |
| Capital Outlay                     | \$ 866,470           | \$ 87,380            | \$ 105,697           | \$ 149,050           | \$ 159,219           | \$ 251,978           | \$ 236,000           | \$ 267,000           |
| Commodities                        | \$ 24,563            | \$ 42,596            | \$ 35,186            | \$ 35,626            | \$ 44,590            | \$ 41,465            | \$ 49,500            | \$ 73,500            |
| Contractual Services               | \$ 717,852           | \$ 848,133           | \$ 847,035           | \$ 1,141,198         | \$ 1,055,176         | \$ 1,387,613         | \$ 995,464           | \$ 1,016,464         |
| Debt                               | \$ 144,981           | \$ 143,887           | \$ 228,499           | \$ 233,810           | \$ 255,579           | \$ 308,099           | \$ 285,246           | \$ 270,969           |
| Personnel Services                 | \$ 542,420           | \$ 576,644           | \$ 517,379           | \$ 453,025           | \$ 456,807           | \$ 523,073           | \$ 495,607           | \$ 528,625           |
| <b>Grand Total</b>                 | <b>\$ 11,706,367</b> | <b>\$ 16,610,891</b> | <b>\$ 11,918,606</b> | <b>\$ 16,647,376</b> | <b>\$ 16,665,863</b> | <b>\$ 15,881,750</b> | <b>\$ 14,820,339</b> | <b>\$ 16,571,426</b> |



## 2024 - Estimated Ending Balances

|                         | Uses                 |                      | Resources            |                     | Beginning Cash      | Ending Cash         |
|-------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|
| <b>Fund Groups</b>      | <b>Expense</b>       | <b>Transfers Out</b> | <b>Revenue</b>       | <b>Transfers In</b> |                     |                     |
| General Fund            | 3,985,007.88         | -                    | 3,061,151.82         | 1,043,929.34        | 467,008.63          | 587,081.91          |
| Capital Cash            | 40,000.00            | 404,500.00           | 630,029.78           | -                   | 1,670,824.78        | 1,856,354.56        |
| Electrical System       | 5,392,623.44         | 1,310,784.00         | 5,424,532.54         | 845,493.00          | 1,952,458.18        | 1,519,076.27        |
| Refuse & Recycling Fund | 230,939.66           | 53,130.51            | 303,000.00           |                     | 47,830.12           | 66,759.95           |
| Wastewater System       | 1,421,108.73         | 466,465.00           | 1,615,550.00         | 319,624.00          | 192,770.70          | 240,370.97          |
| Water System            | 2,156,557.74         | 488,574.00           | 2,388,001.84         | 286,000.00          | 26,340.80           | 55,210.89           |
| <b>Grand Total</b>      | <b>16,571,426.33</b> | <b>2,792,775.69</b>  | <b>14,755,169.60</b> | <b>3,115,597.82</b> | <b>4,357,233.21</b> | <b>4,324,854.56</b> |

## Major Revenues - Trends and Analysis

| ACCOUNT #  | NAME                      | FY 2017 ACT    | FY 2018 ACT | FY 2019 ACT  | FY 2020 ACT  | FY2021 ACT   | 2022 Actual  | Average      |
|------------|---------------------------|----------------|-------------|--------------|--------------|--------------|--------------|--------------|
| 01.00.0101 | Ad Valorem Property Tax   | 947,487.38     | 977,668.24  | 1,023,312.93 | 1,074,384.09 | 1,007,043.97 | 1,166,279.29 | 1,032,695.98 |
| 01.00.0102 | Delinquent Property Tax   | 17,779.05      | 22,103.66   | 53,493.80    | 13,925.18    | 21,331.58    | 10,027.16    | 23,110.07    |
| 01.00.0119 | Transient Guest Tax       | 15,490.46      | 18,862.01   | 7,609.09     | 512.45       | -            | -            | 7,079.00     |
| 01.00.0105 | Vehicle Tax               | 109,501.51     | -           | 126,887.68   | 124,099.28   | 149,364.46   | 138,995.73   | 108,141.44   |
| 01.00.0106 | Recreational Vehicle Tax  | 3,909.47       | 4,651.52    | 5,801.10     | 5,641.14     | 2,851.35     | 2,343.08     | 4,199.61     |
| 01.00.0107 | Vehicle Rental Excise Tax | 53.98          | 54.69       | 24.97        | 26.72        | 95.65        | 0.18         | 42.70        |
| 01.00.0108 | City Sales & Use Taxes    | 217,636.46     | 230,908.11  | 240,946.83   | 264,252.07   | 303,030.00   | 329,625.09   | 264,399.76   |
| 01.00.0109 | County Sales & Use Taxes  | 535,598.27     | 532,431.61  | 533,268.49   | 539,346.89   | 615,003.90   | 681,867.44   | 572,919.43   |
| 01.00.0101 | Ad Valorem Property Tax   | Growth over PY | 3.19%       | 4.67%        | 4.99%        | -6.27%       | 15.81%       | 4.48%        |
| 01.00.0102 | Delinquent Property Tax   | Growth over PY | 24.32%      | 142.01%      | -73.97%      | 53.19%       | -52.99%      | 18.51%       |
| 01.00.0119 | Transient Guest Tax       | Growth over PY | 21.77%      | -59.66%      | -93.27%      | -100.00%     |              | -57.79%      |
| 01.00.0105 | Vehicle Tax               | Growth over PY | -100.00%    |              | -2.20%       | 20.36%       | -6.94%       | -22.20%      |
| 01.00.0106 | Recreational Vehicle Tax  | Growth over PY | 18.98%      | 24.71%       | -2.76%       | -49.45%      | -17.83%      | -5.27%       |
| 01.00.0107 | Vehicle Rental Excise Tax | Growth over PY | 1.32%       | -54.34%      | 7.01%        | 257.97%      | -99.81%      | 22.43%       |
| 01.00.0108 | City Sales & Use Taxes    | Growth over PY | 6.10%       | 4.35%        | 9.67%        | 14.67%       | 8.78%        | 8.71%        |
| 01.00.0109 | County Sales & Use Taxes  | Growth over PY | -0.59%      | 0.16%        | 1.14%        | 14.03%       | 10.87%       | 5.12%        |
| 01.00.0101 | Ad Valorem Property Tax   | % of Major GF  | 54.72%      | 51.39%       | 53.13%       | 47.98%       | 50.07%       | 51.31%       |
| 01.00.0102 | Delinquent Property Tax   | % of Major GF  | 1.24%       | 2.69%        | 0.69%        | 1.02%        | 0.43%        | 1.15%        |
| 01.00.0119 | Transient Guest Tax       | % of Major GF  | 1.06%       | 0.38%        | 0.03%        | 0.00%        | 0.00%        | 0.35%        |
| 01.00.0105 | Vehicle Tax               | % of Major GF  | 0.00%       | 6.37%        | 6.14%        | 7.12%        | 5.97%        | 5.37%        |
| 01.00.0106 | Recreational Vehicle Tax  | % of Major GF  | 0.26%       | 0.29%        | 0.28%        | 0.14%        | 0.10%        | 0.21%        |
| 01.00.0107 | Vehicle Rental Excise Tax | % of Major GF  | 0.00%       | 0.00%        | 0.00%        | 0.00%        | 0.00%        | 0.00%        |
| 01.00.0108 | City Sales & Use Taxes    | % of Major GF  | 12.92%      | 12.10%       | 13.07%       | 14.44%       | 14.15%       | 13.14%       |
| 01.00.0109 | County Sales & Use Taxes  | % of Major GF  | 29.80%      | 26.78%       | 26.67%       | 29.30%       | 29.28%       | 28.47%       |

## 2024 - Department Decision Points

*all items are currently represented in the 2024 proposed budget, except for select police items.*

### Police

| Operational Budget |                              |             |             |             |              |               |                         |  |           |
|--------------------|------------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|--|-----------|
| Account            | Account Title                | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | Department Notes   | Decision: |
| 01.05.1101         | Full Time Employee Payroll   | 679,417.49  | 703,698.56  | 880,390.72  | 855,588.86   | 855,588.86    | 938,788.86              | Add \$83,200 for wage request (8.86% increase)           |           |
| 01.05.1102         | Part-Time Employee Payroll   | 10,071.67   | 12,398.83   | 16,734.30   | 10,533.57    | 10,533.57     | 27,173.57               | \$16,640 for part time position (61% increase)           |           |
| 01.05.2140         | Staff Training               | 5,564.40    | 4,827.05    | 5,614.06    | 7,000.00     | 7,000.00      | 14,000.00               | Training Budget 1000 per employee                        |           |
| 01.05.2520         | Building Repairs             | -           | 409.96      | 478.99      | 5,000.00     | 5,000.00      | 23,745.00               | Front entry to LEC (\$18,745), Exit to parking lot (???) |           |
| 01.05.2858         | Douglas County Dispatch Serv | 10,000.00   | 10,000.00   | 10,000.00   | 10,000.00    | 10,000.00     | 68,355.00               | 2024 Increase amount                                     |           |
| 01.05.3610         | Uniforms                     | 5,113.45    | 2,475.09    | 5,570.49    | 13,000.00    | 13,000.00     | 18,000.00               | Formal Dress Uniform addition                            |           |
| 01.05.7999         | Miscellaneous Expenses       | 510.54      | 1,985.66    | 1,153.34    | 1,000.00     | 1,000.00      | 6,000.00                | Car Graphics (\$5000)                                    |           |

| Non-CIP One Time Purchases |                         |             |             |             |              |               |                         |   |           |
|----------------------------|-------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|---|-----------|
| Account                    | Account Title           | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | Department Notes  | Decision: |
| 01.05.4810                 | Equipment Purchases     | 11,253.50   | 17,561.64   | 22,900.03   | 4,000.00     | 4,000.00      | 89,000                  | 2 Entry ballistic shields (\$13,000), UTV (\$40,238), Holsters (\$2300), ToughShed (\$3000), Carport (\$4000), LPR's (\$23,000) |           |
| 01.05.4005                 | Communication Equipment | 6,346.40    | 40,359.60   | -           | 350.00       | 350.00        | 70,016                  | 5 portable and 9 mobile radios over next two years  |           |
| 01.05.4011                 | Computer Hardware       | -           | 2,281.49    | 7,002.10    | -            | -             | 50,028                  | Six MDC's   |           |
| 01.05.4010                 | Computer Software       | -           | 516.97      | 6,965.58    | -            | -             | 39,000                  | LPR interface with WatchGuard (???), Digi-Ticket (\$32,000), Lexipol (\$7000)   |           |

| General increase in operations, excluding decision package items above. | Total Operational Budget | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes: | Decision: |
|---|--------------------------|------------------|--------------|---------------|-------------------------|--------|-----------|
|   |                          | 246,411.59       | 183,970.63   | 183,970.63    | 278,070.63              |        |           |
|   |                          | Total Requested: |              |               | 94,100.00               |        |           |
|   |                          | % Requested:     |              |               | 34%                     |        |           |

### Elec. Distribution

| Account    | Account Title           | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | Department Notes              | Decision: |
|------------|-------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|-------------------------------|-----------|
| 11.25.2140 | Staff Training          | 4,615.64    | 3,816.64    | 4,581.56    | 8,500.00     | 8,500.00      | 10,000.00               |                               |           |
| 11.25.2170 | Meals/Lodging           | 1,419.00    | 188.79      | 1,277.59    | 1,500.00     | 1,500.00      | 5,000.00                |                               |           |
| 11.25.2519 | Substation Maintenance  | 147.95      | 29,084.88   | 1,340.25    | 15,000.00    | 15,000.00     | 20,000.00               |                               |           |
| 11.25.3006 | Safety Supplies         | 905.99      | 607.09      | 90.37       | 2,000.00     | 2,000.00      | 2,500.00                |                               |           |
| 11.25.3355 | Minor Tools/Apparatus   | 3,759.75    | 1,959.41    | 3,668.47    | 3,500.00     | 3,500.00      | 4,000.00                | Inflation                     |           |
| 11.25.4131 | Electrical Line Expense | 31,297.37   | 30,678.18   | 94,612.83   | 58,000.00    | 58,000.00     | 60,000.00               |                               |           |
| 11.25.4231 | Transformers            | 18,530.00   | 16,758.58   | 61,671.21   | 45,000.00    | 45,000.00     | 75,000.00               | Inflation                     |           |
| 11.25.4235 | Meters                  | 6,011.70    | 19,899.80   | 3,119.32    | 6,000.00     | 6,000.00      | 10,000.00               | Inflation                     |           |
| 11.25.4238 | Poles                   | -           | -           | -           | 10,000.00    | 10,000.00     | 30,000.00               | Inflation, 1.5 year lead time |           |
| 11.25.4239 | Pole Line Hardware      | 16,455.20   | 27,408.76   | 8,814.95    | 49,000.00    | 49,000.00     | 50,000.00               | Inflation                     |           |
| 11.25.4240 | Major Tools             | 1,118.72    | 1,145.31    | -           | 5,000.00     | 5,000.00      | 6,000.00                | Inflation                     |           |
| 11.25.4550 | Street Light Fixtures   | 19,420.02   | 4.34        | -           | 36,500.00    | 36,500.00     | 40,000.00               | Inflation                     |           |

| General increase in operations, excluding decision package items above. | Total Operational Budget | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes: | Decision: |
|---|--------------------------|------------------|--------------|---------------|-------------------------|--------|-----------|
|   |                          | 340,822.11       | 432,600.00   | 432,600.00    | 505,100.00              |        |           |
|   |                          | Total Requested: |              |               | 72,500.00               |        |           |
|   |                          | % Requested:     |              |               | 14%                     |        |           |

## 2024 - Department Decision Points

*all items are currently represented in the 2024 proposed budget, except for select police items.*

### Elec. Generation

| Account    | Account Title                 | 2020 Actual | 2021 Actual  | 2022 Actual  | 2023 Adopted | 2024 Proposed | 2024 Department Request | Department Notes                                      | Decision: |
|------------|-------------------------------|-------------|--------------|--------------|--------------|---------------|-------------------------|---|-----------|
| 11.24.2140 | Staff Training                | 8,508.96    | 4,633.96     | 16,976.08    | 10,000.00    | 10,000.00     | 8,000.00                |   |           |
| 11.24.2170 | Meals/Lodging                 | 2,076.43    | 1,644.94     | 3,218.07     | 3,000.00     | 3,000.00      | 2,500.00                |   |           |
| 11.24.2410 | Property/Liability Insurance  | 81,320.26   | 118,260.30   | 99,041.02    | 120,000.00   | 120,000.00    | 150,000.00              | Expect increases and also insuring 2 additional units |           |
| 11.24.2496 | Electric Service              | 25,251.86   | 26,940.22    | 31,036.57    | 32,000.00    | 32,000.00     | 38,000.00               | 2 additional keep warm systems                        |           |
| 11.24.2510 | Gas Service                   | 2,560.97    | 3,600.58     | 5,620.69     | 5,500.00     | 5,500.00      | 10,000.00               | Increased gas pricing                                 |           |
| 11.24.2520 | Building Repairs              | 9,936.97    | 16,112.07    | 6,314.81     | 15,000.00    | 15,000.00     | 12,000.00               |   |           |
| 11.24.2530 | Machine/Equip Repair          | 45,092.78   | 48,763.81    | 27,052.45    | 55,000.00    | 55,000.00     | 60,000.00               | Significant price increases in Fairbanks parts        |           |
| 11.24.2610 | Grounds Maintenance           | 59.03       | 39.38        | 196.00       | 1,500.00     | 1,500.00      | 1,000.00                |   |           |
| 11.27.2784 | Grda Contract Power(Via Kmea) | 834,570.00  | 1,031,155.35 | 1,363,386.40 | 1,100,000.00 | 1,100,000.00  | 1,400,000.00            | Increase in wholesale price                           |           |
| 11.27.2786 | Emp No 1 Operating (Via Kmea) | 512,178.93  | 786,146.04   | 848,876.70   | 550,000.00   | 550,000.00    | 900,000.00              | added wholesale dist. charge & increased pricing      |           |

|   |             |              |              |                  |                         |        |           |
|---|-------------|--------------|--------------|------------------|-------------------------|--------|-----------|
| General increase in operations, excluding decision package items above. | Total       | 2022 Actual  | 2023 Adopted | 2024 Proposed    | 2024 Department Request | Notes: | Decision: |
|   | Operational | 3,956,413.13 | 4,996,827.51 | 4,996,827.51     | 5,686,327.51            |        |           |
|   | Budget      |              |              | Total Requested: | 689,500.00              |        |           |
|   |             |              |              | % Requested:     | 12%                     |        |           |

### Fire

| Operational Budget         |                         |             |             |             |              |               |                         |   |          |
|----------------------------|-------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|---|----------|
| Account                    | Account Title           | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                        | Decision |
|                            |                         |             |             |             |              |               |                         |   |          |
| Non-CIP One Time Purchases |                         |             |             |             |              |               |                         |   |          |
| Account                    | Account Title           | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                        | Decision |
| 01.04.4005                 | Communication Equipment | 11,658.56   | 248.65      | 3,723.00    | -            | -             | 35,000.00               | 7 new motorola radios                   |          |
| 01.04.4810                 | Equipment Purchases     | 5,897.59    | -           | 13,645.23   | -            | -             | 15,100.00               | 3 sets of bunker gear and 7 new helmets |          |

|   |             |             |              |                  |                         |        |           |
|---|-------------|-------------|--------------|------------------|-------------------------|--------|-----------|
| General increase in operations, excluding decision package items above. | Total       | 2022 Actual | 2023 Adopted | 2024 Proposed    | 2024 Department Request | Notes: | Decision: |
|   | Operational | 63,245.48   | 75,462.10    | 75,462.10        | 75,462.10               |        |           |
|   | Budget      |             |              | Total Requested: | -                       |        |           |
|   |             |             |              | % Requested:     | 0%                      |        |           |

### Gen Admin

| Account | Account Title   | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed    | 2024 Department Request | DEPARTMENT NOTES  | Decision  |
|---------|---|-------------|-------------|-------------|--------------|------------------|-------------------------|---|-----------|
|         |   |             |             |             |              |                  |                         |   |           |
|         | General increase in operations, excluding decision package items above. | Total       |             | 2022 Actual | 2023 Adopted | 2024 Proposed    | 2024 Department Request | Notes:<br><br>Includes Administration, Court, and Information Technology. Reduction of \$30k is due to elimination of General B&I Fund Transfer | Decision: |
|         |   | Operational |             | 343,656.49  | 713,925.37   | 713,925.37       | 683,925.37              |   |           |
|         |   | Budget      |             |             |              | Total Requested: | (30,000.00)             |   |           |
|         |   |             |             |             | % Requested: | -4%              |                         |   |           |
|         |   |             |             |             |              |                  |                         |   |           |

Includes Administration, Court, and Information Technology. Reduction of \$30k is due to elimination of General B&I Fund Transfer

## 2024 - Department Decision Points

*all items are currently represented in the 2024 proposed budget, except for select police items.*

### Planning and Codes

| Account   | Account Title | 2020 Actual              | 2021 Actual | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                                     | Decision  |
|---|---------------|--------------------------|-------------|------------------|--------------|---------------|-------------------------|--|-----------|
|   |               |                          |             |                  |              |               |                         |  |           |
| General increase in operations, excluding decision package items above. |               | Total Operational Budget |             | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes:<br>Includes Planning and Economic Development | Decision: |
|   |               |                          |             | 115,840.72       | 157,662.18   | 157,662.18    | 157,662.18              |  |           |
|   |               |                          |             | Total Requested: |              |               | -                       |  |           |
|   |               |                          |             | % Requested:     |              |               | 0%                      |  |           |

### Public Works

| Account                           | Account Title                | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                          | Decision |
|-----------------------------------|------------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|---|----------|
| 01.02.2140                        | Staff Training               | 756.28      | 860.08      | 1,117.58    | 2,500.00     | 2,500.00      | 5,000.00                |   |          |
| 01.02.2170                        | Meals/Lodging                | 35.96       | 73.27       | 770.94      | 1,500.00     | 1,500.00      | 2,000.00                |   |          |
| 01.02.2410                        | Property/Liability Insurance | 9,395.63    | 9,254.24    | 12,368.46   | 10,000.00    | 10,000.00     | 10,000.00               |   |          |
| 01.02.2430                        | Engineering Services         | -           | 607.88      | 594.00      | 2,500.00     | 2,500.00      | 5,000.00                |   |          |
| 01.02.2450                        | Employee Appreciation        | 850.59      | 637.60      | 590.46      | 1,000.00     | 1,000.00      | 2,500.00                |   |          |
| 01.02.2497                        | Water Service                | 366.45      | 441.48      | 729.57      | 500.00       | 500.00        | 1,500.00                |   |          |
| 01.02.2498                        | Sewer Service                | 335.65      | 297.87      | 266.96      | 500.00       | 500.00        | 1,000.00                |   |          |
| 01.02.2500                        | Telephone Service-Land       | 1,894.84    | 1,756.30    | 3,170.48    | 2,000.00     | 2,000.00      | 3,500.00                |   |          |
| 01.02.2540                        | Vehicle Repairs              | 3,279.38    | 2,448.04    | 8,595.32    | 7,500.00     | 7,500.00      | 10,000.00               |   |          |
| 01.02.2850                        | Professional Services        | 426.00      | 232.00      | 195.00      | 1,000.00     | 1,000.00      | 2,500.00                |   |          |
| 01.02.3008                        | Safety Programs And Awards   | -           | -           | -           | 100.00       | 100.00        | 250.00                  |   |          |
| 01.02.3110                        | Office Supplies              | 946.70      | 641.38      | 1,498.70    | 1,500.00     | 1,500.00      | 2,500.00                |   |          |
| 01.02.3310                        | Vehicle Operation Supplies   | 28.06       | 147.99      | 290.33      | 750.00       | 750.00        | 1,500.00                |   |          |
| 01.02.3360                        | Sign/Signal Supplies         | -           | -           | -           | 2,500.00     | 2,500.00      | 5,000.00                |   |          |
| 01.02.3610                        | Uniforms                     | 2,740.27    | 2,590.70    | 4,293.31    | 3,500.00     | 3,500.00      | 5,000.00                |   |          |
| 01.02.3680                        | Custodial Supplies           | 707.20      | 733.25      | 1,135.23    | 2,000.00     | 2,000.00      | 2,500.00                |   |          |
| 01.02.4330                        | Street Signs                 | 4,214.05    | 5,240.37    | 4,766.74    | 5,000.00     | 5,000.00      | 7,500.00                |   |          |
| 01.02.7999                        | Miscellaneous Expenses       | 171.63      | 39.70       | 2,168.60    | 2,000.00     | 2,000.00      | 2,500.00                |   |          |
| <b>Pool</b>                       |                              |             |             |             |              |               |                         |   |          |
| 01.06.2410                        | Property/Liability Insurance | 3,401.06    | 3,279.46    | 4,146.21    | 4,000.00     | 4,000.00      | 5,000.00                |   |          |
| 01.06.2497                        | Water Service                | 10,006.07   | 11,034.85   | 10,247.96   | 22,000.00    | 22,000.00     | 24,000.00               |   |          |
| 01.06.2510                        | Gas Service                  | 708.02      | 3,512.67    | 6,549.56    | 3,500.00     | 3,500.00      | 8,000.00                |   |          |
| 01.06.2520                        | Building Repairs             | 161.73      | 3,023.51    | 577.48      | 5,000.00     | 5,000.00      | 7,500.00                | Replace Exh Fan Control Box               |          |
| 01.06.2999                        | Other Contractual Services   | 48,477.00   | 48,000.00   | 48,000.00   | 49,000.00    | 49,000.00     | 50,000.00               |   |          |
| 01.06.3550                        | Chemicals                    | 5,375.88    | 8,606.51    | 20,352.47   | 15,000.00    | 15,000.00     | 22,000.00               |   |          |
| 01.06.4306                        | Recreation Equipment         | -           | -           | -           | 5,000.00     | 5,000.00      | 7,500.00                | Replace Slide - Shallow                   |          |
| 01.06.4810                        | Equipment Purchases          | -           | -           | -           | -            | -             | 5,000.00                |   |          |
| <b>Non-CIP One Time Purchases</b> |                              |             |             |             |              |               |                         |   |          |
| 28.01.3340                        | Account Title                | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                          | Decision |
| (Special Highway Fund)            | Asphalt/Cold Patch           | -           | 6,448.90    | -           | -            | -             | 100,000.00              | Increase by \$100k for street resurfacing |          |
| 01.02.4810                        | Equipment Purchases          | 25,799.85   | (999.99)    | 628.91      | 5,000.00     | 5,000.00      | 80,000.00               | Replace Skid Steer                        |          |

## 2024 - Department Decision Points

*all items are currently represented in the 2024 proposed budget, except for select police items.*

### Public Works (Cont.)

| General increase in operations, excluding decision package items above. | Total<br>Operational<br>Budget | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Decision: |
|---|--------------------------------|------------------|--------------|---------------|-------------------------|-----------|
|   |                                | 366,759.79       | 422,650.00   | 422,650.00    | 471,550.00              |           |
|   |                                | Total Requested: |              |               | 48,900.00               |           |
|   |                                | % Requested:     |              |               | 10%                     |           |

### Parks

| Account    | Account Title               | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                          | Decision |
|------------|-----------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|---|----------|
| 01.03.2520 | Building Repairs            | -           | 614.26      | 8,947.74    | 2,500.00     | 2,500.00      | 5,000.00                |   |          |
| 01.03.2496 | Electric Service            | 6,878.49    | 4,515.09    | 4,550.25    | 2,500.00     | 2,500.00      | 5,500.00                |   |          |
| 01.03.2498 | Sewer Service               | 270.78      | 953.01      | 1,242.41    | 500.00       | 500.00        | 1,500.00                |   |          |
| 01.03.2531 | Playground Equipment Maint. | 1,885.50    | 5,749.56    | 65.98       | 10,000.00    | 10,000.00     | 5,000.00                |   |          |
| 01.03.2540 | Vehicle Repairs             | 331.95      | 321.20      | 2,602.13    | 1,500.00     | 1,500.00      | 3,000.00                |   |          |
| 01.03.3600 | Plant Materials             | 2,121.50    | 2,899.99    | 4,241.29    | 5,000.00     | 5,000.00      | 5,500.00                |   |          |
| 01.03.3610 | Uniforms                    | 412.18      | 252.76      | 489.33      | 500.00       | 500.00        | 1,000.00                |   |          |
| 01.03.4810 | Equipment Purchases         | 4,076.71    | 1,448.99    | 613.87      | 4,000.00     | 4,000.00      | 5,000.00                | Replace Weedeaters/Blowers for Parks Dept |          |

#### Non-CIP One Time Purchases

| Account    | Account Title        | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                     | Decision |
|------------|----------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|--------------------------------------|----------|
| 01.03.4999 | Other Capital Outlay | 18,995.00   | 37,990.00   | -           | -            | -             | 75,000.00               | Repair Spillway at Spring Creek Lake |          |

| General increase in operations, excluding decision package items above. | Total<br>Operational<br>Budget | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes: | Decision: |
|---|--------------------------------|------------------|--------------|---------------|-------------------------|--------|-----------|
|   |                                | 42,629.31        | 68,500.00    | 68,500.00     | 73,500.00               |        |           |
|   |                                | Total Requested: |              |               | 5,000.00                |        |           |
|   |                                | % Requested:     |              |               | 7%                      |        |           |

### Cemetery

| Account    | Account Title              | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES             | Decision |
|------------|----------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|------------------------------|----------|
| 03.01.2496 | Electric Utility Service   | 1,123.13    | 1,497.96    | 1,491.28    | 1,500.00     | 1,500.00      | 2,000.00                |                              |          |
| 03.01.2530 | Machine/Equip Repair       | 1,705.84    | 1,448.05    | 2,524.78    | 2,500.00     | 2,500.00      | 3,500.00                |                              |          |
| 03.01.2600 | Tree Care                  | -           | 184.92      | 32.97       | 15,000.00    | 15,000.00     | 5,000.00                |                              |          |
| 03.01.2610 | Grounds Maintenance        | 1,111.92    | 2,096.65    | 1,782.71    | 3,000.00     | 3,000.00      | 4,500.00                |                              |          |
| 03.01.2999 | Other Contractual Services | -           | -           | -           | 12,000.00    | 12,000.00     | 5,000.00                |                              |          |
| 03.01.3355 | Minor Tools/Apparatus      | -           | 649.53      | 243.62      | 1,000.00     | 1,000.00      | 1,500.00                |                              |          |
| 03.01.3530 | Vehicle Gas/Oil            | 1,618.30    | 1,990.57    | 3,630.66    | 2,500.00     | 2,500.00      | 4,000.00                |                              |          |
| 03.01.3680 | Custodial Supplies         | -           | -           | 297.98      | 500.00       | 500.00        | 750.00                  |                              |          |
| 03.01.3800 | Materials/Supplies         | 174.26      | 249.67      | 117.09      | 1,000.00     | 1,000.00      | 1,500.00                |                              |          |
| 03.01.4010 | Computer Software          | 3,063.89    | 1,385.07    | 1,797.68    | 1,000.00     | 1,000.00      | 1,500.00                |                              |          |
| 03.01.4012 | Computer Support           | 3,204.50    | 1,614.72    | 3,068.74    | 1,250.00     | 1,250.00      | 1,500.00                |                              |          |
| 03.01.4810 | Equipment Purchases        | 1,761.17    | 15,466.90   | 1,036.98    | 18,500.00    | 18,500.00     | 2,500.00                | Replace Weedeater and Blower |          |
| 03.33.2999 | Other Contractual Services | -           | 419.89      | -           | 500.00       | 500.00        | 1,000.00                |                              |          |
| 03.33.3800 | Materials/Supplies         | -           | -           | -           | 500.00       | 500.00        | 1,000.00                |                              |          |

| General increase in operations, excluding decision package items above. | Total<br>Operational<br>Budget | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes: | Decision: |
|---|--------------------------------|------------------|--------------|---------------|-------------------------|--------|-----------|
|   |                                | 107,867.76       | 77,972.18    | 77,972.18     | 52,472.18               |        |           |
|   |                                | Total Requested: |              |               | (25,500.00)             |        |           |
|   |                                | % Requested:     |              |               | -49%                    |        |           |

## 2024 - Department Decision Points

*all items are currently represented in the 2024 proposed budget, except for select police items.*

### Water

| Account                     | Account Title              | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES   | Decision |
|-----------------------------|----------------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|--|----------|
| <b>Water Administration</b> |                            |             |             |             |              |               |                         |  |          |
| 12.11.2170                  | Meals/Lodging              | -           | -           | -           | -            | -             | 2,500.00                |  |          |
| 12.11.2202                  | Lab Tests                  | 2,480.00    | 2,180.00    | 2,275.42    | 1,500.00     | 1,500.00      | 2,500.00                |  |          |
| 12.11.2450                  | Employee Appreciation      | 212.11      | -           | -           | -            | -             | 1,000.00                |  |          |
| 12.11.2520                  | Building Repairs           | -           | -           | -           | -            | -             | 2,500.00                |  |          |
| 12.11.2521                  | Janitorial Services        | -           | -           | -           | -            | -             | 1,000.00                |  |          |
| 12.11.2530                  | Machine/Equip Repair       | 797.50      | -           | -           | -            | -             | 5,000.00                |  |          |
| 12.11.2540                  | Vehicle Repairs            | 21.47       | -           | 59.35       | -            | -             | 500.00                  |  |          |
| 12.11.2720                  | Dues                       | 1,463.61    | 2,077.54    | 1,525.25    | 2,000.00     | 2,000.00      | 2,000.00                |  |          |
| 12.11.3110                  | Office Supplies            | 42.28       | -           | 120.54      | -            | -             | 500.00                  |  |          |
| 12.11.3310                  | Vehicle Operation Supplies | -           | -           | -           | -            | -             | 500.00                  |  |          |
| 12.11.3350                  | Tires/Batteries            | -           | -           | -           | -            | -             | 500.00                  |  |          |
| 12.11.3355                  | Minor Tools/Apparatus      | 204.00      | -           | 180.00      | -            | -             | 500.00                  |  |          |
| 12.11.3610                  | Uniforms                   | -           | -           | -           | -            | -             | 500.00                  |  |          |
| 12.11.3680                  | Custodial Supplies         | 43.51       | -           | 57.06       | -            | -             | 500.00                  |  |          |
| <b>Water Distribution</b>   |                            |             |             |             |              |               |                         |  |          |
| 12.12.2530                  | Machine/Equip Repair       | 1,597.29    | 2,853.25    | 6,205.72    | 5,000.00     | 5,000.00      | 7,500.00                |  |          |
| 12.12.3310                  | Vehicle Operating Supplies | 2.62        | 4.66        | -           | -            | -             | 500.00                  |  |          |
| 12.12.3530                  | Vehicle Gas/Oil            | 10,543.66   | 11,519.16   | 19,266.90   | 15,000.00    | 15,000.00     | 20,000.00               |  |          |
| 12.12.3800                  | Materials/Supplies         | 13,195.60   | 25,980.59   | 19,488.52   | 20,000.00    | 20,000.00     | 25,000.00               |  |          |
| 12.12.4235                  | Meters                     | 26,427.29   | 6,567.00    | 31,836.78   | 8,000.00     | 8,000.00      | 35,000.00               | Firetree Phase 6 / East High St Subdivisions                 |          |
| 12.12.4236                  | Hydrants                   | 392.00      | 250.00      | 4,291.01    | 1,000.00     | 1,000.00      | 5,000.00                |  |          |
| 12.12.4815                  | Water Tower Maintenance    | 1,249.00    | 103,973.94  | 123,749.79  | 120,000.00   | 120,000.00    | 120,000.00              | Suez Maint Contract. This number cannot be adjusted for 2024 |          |
| 12.13.2999                  | Other Contractual Services | -           | 2,710.00    | 3,022.00    | -            | -             | 5,000.00                | Repair/Replace Antennas at West Tower                        |          |
| 12.13.7999                  | Miscellaneous Expenses     | 867.23      | -           | -           | -            | -             | 500.00                  |  |          |

#### Non-CIP One Time Purchases

| Account    | Account Title        | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES                     | Decision |
|------------|----------------------|-------------|-------------|-------------|--------------|---------------|-------------------------|--------------------------------------|----------|
| 12.12.3341 | Rock/Sand/Chips      | -           | -           | -           | -            | -             | 10,000.00               | Rural Water Line Phase I Material    |          |
| 12.12.4999 | Other Capital Outlay | 847.50      | -           | -           | -            | -             | 150,000.00              | Phase I Rural Water Line replacement |          |

|  |             |                         |                     |                      |                                |  |                  |
|--|-------------|-------------------------|---------------------|----------------------|--------------------------------|--|------------------|
| <i>General increase in operations, excluding decision package items above.</i> | Total       | <b>2022 Actual</b>      | <b>2023 Adopted</b> | <b>2024 Proposed</b> | <b>2024 Department Request</b> | Notes:<br>Includes Water Administration and Distribution. Omits transfer accounts:<br>12.11.8101, 12.11.8102, 12.11.8115 | <b>Decision:</b> |
|  | Operational | 1,632,868.07            | 1,280,963.59        | 1,280,963.59         | 1,346,963.59                   |  |                  |
|  | Budget      | <b>Total Requested:</b> |                     | 66,000.00            |                                |  |                  |
|  |             | <b>% Requested:</b>     |                     | 5%                   |                                |  |                  |

### WasteWater

| Account | Account Title   | 2020 Actual | 2021 Actual | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES   | Decision  |
|---------|---|-------------|-------------|------------------|--------------|---------------|-------------------------|--|-----------|
|         |   |             |             |                  |              |               |                         |  |           |
|         | General increase in operations, excluding decision package items above. | Total       |             | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes:<br>Includes Wastewater Administration, Treatment, and Distribution. Omits transfer accounts: 18.21.8101, 18.21.8102, 18.21.8120 | Decision: |
|         |   | Operational |             | 309,935.71       | 597,500.00   | 597,500.00    | 597,500.00              |  |           |
|         |   | Budget      |             | Total Requested: |              | -             |                         |  |           |
|         |   |             |             | % Requested:     |              | 0%            |                         |  |           |

2024 - Department Decision Points

all items are currently represented in the 2024 proposed budget, except for select police items.

Refuse & Recycling

| Account   | Account Title | 2020 Actual              | 2021 Actual | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | DEPARTMENT NOTES | Decision  |
|---|---------------|--------------------------|-------------|------------------|--------------|---------------|-------------------------|------------------|-----------|
| General increase in operations, excluding decision package items above. |               | Total Operational Budget |             | 2022 Actual      | 2023 Adopted | 2024 Proposed | 2024 Department Request | Notes:           | Decision: |
|   |               |                          |             | 263,108.54       | 270,817.36   | 270,817.36    | 270,817.36              |                  |           |
|   |               |                          |             | Total Requested: |              |               | -                       |                  |           |
|   |               |                          |             | % Requested:     |              |               | 0%                      |                  |           |

*Published in the Baldwin City Community News on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.*

ORDINANCE NO. 1475

AN ORDINANCE AMENDING CHAPTER VII, ARTICLE 3 OF THE CITY CODE OF THE CITY OF BALDWIN CITY TO AMEND THE TIME PERIOD FOR THE LEGAL SALE AND USE OF FIREWORKS WITHIN THE CITY LIMITS

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:

SECTION 1. Chapter VII, Article 3, Section 302 is hereby amended to read as follows:

7-302. Same: exceptions; discharges.

(a) It shall be unlawful for any person or persons to discharge, ignite, explode, or use any fireworks in the city except between June 28th and July 4th, inclusive, and only between the hours of 10:00 a.m. and 10:00 p.m., except that fireworks may be discharged from 10:00 a.m. to Midnight on July 3rd, July 4th, and any Friday or Saturday that falls between June 28th and July 4th in any year, in accordance with section 7-301(a) of this code.

(b) The governing body of the city may, in its discretion, grant permission at any time for the public display of fireworks by responsible individuals or organizations when such display or displays shall be of such a character and so located, discharged and fired as shall not be a fire hazard or endanger persons or surrounding property.

(c) It shall be unlawful for any person, firm or corporation to give any public display of fireworks without having first obtained a permit thereof.

(d) It shall be unlawful for any person, firm or corporation to explode or fire any fireworks in or about any motor vehicle or near any animal.

SECTION 2. Chapter VII, Article 3, Section 303 is hereby amended to read as follows:

7-303. Same: exception; sale of fireworks.

It shall be unlawful for any person, firm, or corporation to sell, display for sale or offer to sell, within the city, any fireworks except between June 28th and July 4th, inclusive, and only between the hours of 10:00 a.m. and 10:00 p.m., except that fireworks may be discharged from 10:00 a.m. to Midnight on July 3rd, July 4th, and any Friday or Saturday that falls between June 28th and July 4th in any year, in accordance with section 7-301(a) of this code.



SECTION 3. EFFECTIVE DATE OF ORDINANCE. This Ordinance shall take effect on August 1, 2023.

APPROVED:

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Casey Simoneau, Mayor

ATTEST:

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Amara Packard, City Clerk

***(Approved as to Form):***

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Dakota T. Loomis, City Attorney

*Published in the Baldwin City Signal on the \_\_\_\_ Day of \_\_\_\_\_, 2023.*

ORDINANCE NO. 1472

**AN ORDINANCE, AMENDING CHAPTER IV, ARTICLE 2 OF THE CITY CODE OF THE CITY OF BALDWIN CITY, KANSAS, REGARDING APPEAL NOTICE REQUIREMENTS IN THE EVENT OF THE DENIAL OF A BUILDING PERMIT OR DISCONTINUANCE OF CONSTRUCTION DUE TO CODE VIOLATIONS**

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:

SECTION 1. That the City's Building and Construction Code, Chapter IV, Article 2, Section 204, is hereby amended to read as follows:

4-204. Building permit required; application; approval; *notice of appeal*.

No person shall hereafter erect or cause to be erected within the city any building or structure of any kind or enlarge or add to the outside dimension thereof, or relocate any building or structure already erected on which may hereafter be erected or remodel any building or structure within the city without a building permit being first obtained therefor from the city clerk, after approval by the zoning and codes administrator or his or her duly authorized assistant. *Should the zoning and codes administrator or his or her duly authorized assistant deny approval of a building permit the denying officer shall provide the applicant with written notice of the applicant's right to appeal the decision and the manner by which an appeal may be requested.* The application for such permit shall be made and the permit obtained before work is commenced upon the foundation of any such building or structure, or before the removal of any building begins.

SECTION 2. That the City's Building and Construction Code, Chapter IV, Article 2, Section 211, is hereby amended to read as follows:

4-211. Same; powers.

The building inspector shall have the following powers:

- (a) To enter, at reasonable hours and following notice to the owner, any building or structure or premises, whether complete or in the process of erection, to perform the duties contained in this chapter;
- (b) To adopt and enforce all such prudent emergency measures as he or she may deem necessary and expedient for the public safety under the laws of the city;
- (c) May cause any work done in violation of this chapter to be discontinued until he or she shall have satisfactory evidence that the work will be done in accordance with the building regulations of the city, subject to the right of any builder or owner to appeal to the governing body. *Should the building inspector cause any work to be discontinued due to the building inspector's determination that the*

*work is being done in violation of this chapter, the building inspector shall provide the builder or owner with written notice of their right to appeal the decision and the manner by which an appeal may be requested.*

SECTION 3. EFFECTIVE DATE OF ORDINANCE. This Ordinance shall take effect on its passage and upon its publication as required by law.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED:

\_\_\_\_\_  
Casey Simoneau, Mayor

ATTEST:

\_\_\_\_\_  
Amara Packard, City Clerk

***(Approved as to Form):***

\_\_\_\_\_  
Dakota T. Loomis, City Attorney

*Published in the Baldwin City Community News on the \_\_\_\_ day of \_\_\_\_\_, 2023.*

ORDINANCE NO. 1476

AN ORDINANCE AMENDING CHAPTER XVI, ARTICLE 1 OF THE CITY CODE OF THE CITY OF BALDWIN CITY TO CREATE THE BOARD OF PERMIT APPEALS

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:

SECTION 1. Chapter XVI, Article 1, is hereby amended to read as follows:

ARTICLE 1. CITY PLANNING COMMISSION, BOARD OF ZONING APPEALS, AND BOARD OF PERMIT APPEALS

16-101. City planning commission; creation.

There is hereby created a city planning commission, which shall consist of five (5) members, who shall serve without pay and who shall be appointed by the mayor upon approval of the city council. Three (3) members of such planning commission shall be residents of Baldwin City, Kansas and two (2) members shall reside outside of, but within three miles of, the corporate limits of the city.

16-102. Same; conflicts of interest.

No member of the planning commission shall hold any other public office or any other position in the city. Should any member hold a personal interest, directly or indirectly, in any application or matter coming before the planning commission, he or she shall be disqualified to discuss or vote on the matter.

16-103. Same; election of officers.

The planning commission shall elect its chairperson from among the appointed members, and shall elect one member as vice-chairperson. A secretary shall also be elected, who may or may not be a member of the commission. Such elections shall be held in May of each year, and such officers shall serve until their successors are elected.

16-104. Same; terms of office and vacancies.

All terms of office, except for the initial appointees as described herein, shall be for a period of three years commencing on the first day of May and expiring the last day of April. Planning Commissioners shall serve until their successors are appointed. Vacancies in office shall be appointed for the remainder of the three year term vacated.

16-105. Same; duties of the commission.

Duties of the Baldwin City Planning Commission shall be as set forth in the Code of the City of Baldwin City, Kansas and the laws of the State of Kansas. The Planning Commission shall conduct business in a

manner consistent with the Code of the City of Baldwin City, Kansas.

16-106. Same; initial appointments and terms.

Five individuals have been initially appointed with terms set to expire as follows: one term expires on April 30, 2011, two terms expire on April 30, 2012, and two terms expire on April 30, 2013. After said initial terms, all subsequent appointees shall be appointed for three (3) year terms.

16-107. Board of zoning appeals; creation.

The Board of Zoning Appeals will remain a separate entity from the Planning Commission but shall be composed of the same individuals who serve on the Planning Commission with the same terms of appointment. Persons appointed to the Board of Zoning Appeals shall serve without compensation for their service, but may receive reimbursement for expenses.

16-108. Same; duties of the board.

Duties of the Baldwin City Board of Zoning Appeals shall be as set forth in the Zoning Regulations of the City of Baldwin City and the laws of the State of Kansas.

16-109. Same; meetings.

Board of Zoning Appeals meetings will be conducted at regularly scheduled Planning Commission meetings. When conducting a Board of Zoning Appeals meeting, the Planning Commission shall adjourn and the members shall then, if a quorum is then present, undertake those matters subject to Board of Zoning Appeals consideration.

16-110. Board of permit appeals; creation.

There is hereby created a board of permit appeals, which shall consist of five (5) members, who shall serve without pay and who shall be appointed by the mayor upon approval of the city council. Three (3) members of such planning commission shall be residents of Baldwin City, Kansas and two (2) members shall reside outside of, but within three miles of, the corporate limits of the city.

16-111. Same; conflicts of interest.

No member of the board of permit appeals shall hold any other public office or any other position in the city. Should any member hold a personal interest, directly or indirectly, in any application or matter coming before the board of permit appeals, he or she shall be disqualified to discuss or vote on the matter.

16-112. Same; election of officers.

The board of permit appeals shall elect its chairperson from among the appointed members, and shall elect one member as vice-chairperson. A secretary shall also be elected, who may or may not be a member of the board. Such elections shall be held in May of each year, and such officers shall serve until their successors are elected.

16-113. Same; terms of office and vacancies.

All terms of office, except for the initial appointees as described herein, shall be for a period of three years commencing on the first day of May and expiring the last day of April. Board of Permit Appeals

members shall serve until their successors are appointed. Vacancies in office shall be appointed for the remainder of the three-year term vacated.

16-114. Same; duties of the board.

Duties of the Baldwin City Board of Permit Appeals shall be to hear and decide all appeals where it is alleged there is an error in the application of the adopted building code regarding the denial of a building permit or occupancy permit made by the building official in the enforcement of the adopted building code. The board may adopt rules and regulations as it may deem necessary to effectuate these duties.

16-115. Same; meetings.

Board of Permit Appeals meetings will be conducted within thirty days but not less than ten days from the date a permit appeal is filed.

SECTION 2. EFFECTIVE DATE OF ORDINANCE. This Ordinance shall take effect on its passage and upon its publication as required by law.

APPROVED:

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Casey Simoneau, Mayor

ATTEST:

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Amara Packard, City Clerk

***(Approved as to Form):***

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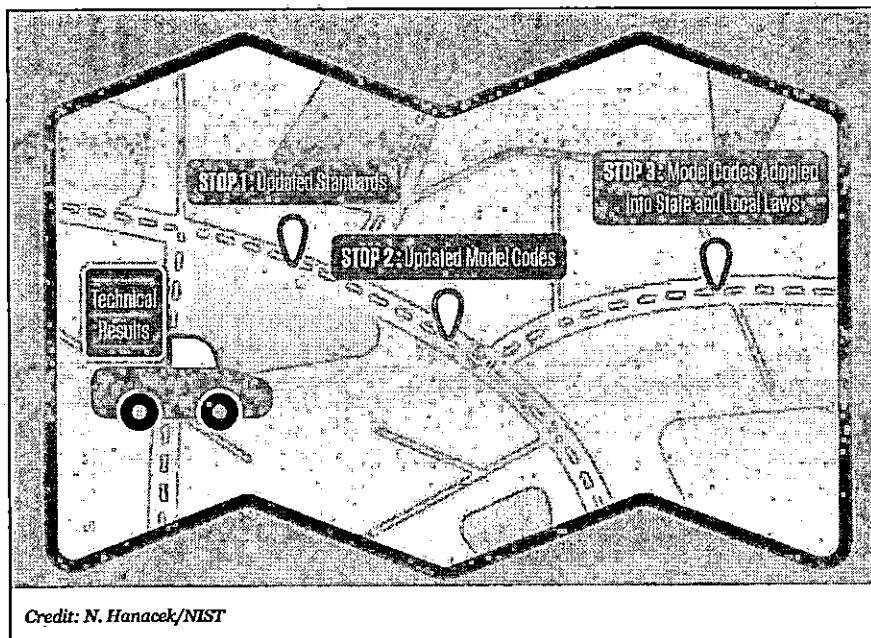
Dakota T. Loomis, City Attorney

<https://www.nist.gov/buildings-construction/understanding-building-codes>



## **Buildings & Construction** (<https://www.nist.gov/buildings-construction>)

# Understanding Building Codes



Over the last century, building codes and standards in the U.S. have been improved to better protect people from harm. But what triggered these updates? And how are decisions made about what to change?

The short answer: When buildings fail to keep their occupants safe or even come close to failing during a catastrophic event — natural human-caused or a mix of both — organizations step up to study what caused the failure. Then, government and industry organizations take action through established processes to etch those lessons into codes.

As an agency that has studied and investigated building failures (<https://www.nist.gov/disaster-failure-studies/about-disaster-failure-studies-program>) for more than 50 years and wields legislative authority to get to the bottom of disasters, NIST plays a key role in updating codes. In addition to calling for enhanced codes and standards based on technical findings, NIST experts, along with many others, work to turn these recommendations into actionable codes.

## What Is a Building Code, Exactly?

Building codes are laws that set minimum requirements for how structural systems, plumbing, heating, ventilation and air conditioning (HVAC), natural gas systems and other aspects of residential and commercial buildings should be designed and constructed. In the U.S., building codes mostly fall under the purview of state and local governments.

Lawmakers and government officials in most jurisdictions do not build their codes from scratch. Instead, they start with common draft language — called a model code — the requirements of which they may tighten or loosen, tailoring the code to their state, county or city's needs.

Model codes aim to safeguard occupants from dangerous conditions by specifying fire safety and evacuation requirements as well as the level of wind, rain, hail or other hazards that buildings should withstand. These codes, produced primarily by the nonprofit International Code Council (ICC) (<https://www.iccsafe.org/>), incorporate existing consensus building standards developed by professional organizations with expertise in a particular relevant field.

The standards specify design practices associated with a diverse array of building elements including sprinklers, exit signage, structural steel and concrete, windows and many more. ASTM International (<https://www.astm.org/>), the National Fire Protection Association (NFPA) (<https://www.nfpa.org/>) and the American Society of Civil Engineers (ASCE) (<https://www.asce.org/>) are just some of the many standards organizations commonly referenced in the model codes.

As gaps or errors are identified and as pertinent information about engineering, natural hazards or human behavior comes to light, standards organizations and the ICC can upgrade standards and model codes through a process that normally takes many years.

## How Are Building Standards Created and Updated?

The principal building blocks of model codes are standards, so a natural starting point for altering a code is to update the appropriate standard first. Committees within standards organizations that produce consensus standards follow guidelines defined by the American National Standards Institute (ANSI) (<https://www.ansi.org/american-national-standards/ans-introduction/essential-requirements>).



These guidelines call for balanced committee representation among interested parties — builders, manufacturers, building officials, researchers and others — so that one group does not dominate the process. NIST researchers frequently participate on these committees, often leading the charge on specific updates based on their investigatory and research findings.

New versions of standards are published on a regular schedule, generally every three to six years, and are developed by committees of dozens or sometimes hundreds of volunteer experts.

Following the publication of a standard, the clock starts ticking for the next update. The associated committee will put out a call for proposed changes for the next version. Any member of the public or the committee can put forth a proposal to alter a standard. Then, once the call closes, the committee deliberates and votes on the proposals.

ANSI also requires a public review period on new editions of standards, so a committee will issue draft standards for public comment after it votes on the proposals. The committee must address all comments from the public either by providing a technical explanation or agreeing to a modification. If there's not enough time to address a question or update, it can be tabled for the next edition.

Building standards committees generally write standards with the intent that they become a component of a model code. This is because, although state and local governments could reference a standard directly, they are more likely to use a model code, which arranges many essential standards in one place, in a way that streamlines the design process for industry.

## How Are Model Building Codes Updated?

The ICC's model codes (<https://www.iccsafe.org/products-and-services/i-codes/code-development/>), which include separate codes for residences and for new and existing commercial buildings, are developed and updated every three years.

Similar to standards development, there is a period of time when anyone can submit proposals to change a code. Afterward, committees of about a dozen volunteer experts selected by the ICC vote on proposals for the model code at public hearings where anyone can provide testimony either for or against a proposal. Although the ICC does not strictly follow ANSI's guidelines, the organization expresses that it aims to fairly represent different interests on its model code committees.

NIST experts who strive to incorporate the latest science into building standards often also make their case through testimony at these hearings. A new edition of a consensus standard can provide a basis for a proposal to update a building code but does not guarantee success. Committees may motion to approve a proposal as is, accept it with some modifications or vote to disapprove. However, the committee vote is not the last word.

Following a public comment period, a second public hearing takes place to resolve all comments. Here, voting opens up to a much larger pool of ICC governmental members who are physically present at the hearing or who select to vote remotely. This group, largely composed

of building officials from around the country who use model codes, votes on how to respond to public comments, providing the final word on what will be included in the next edition of a model code.

Publication typically comes a year later.

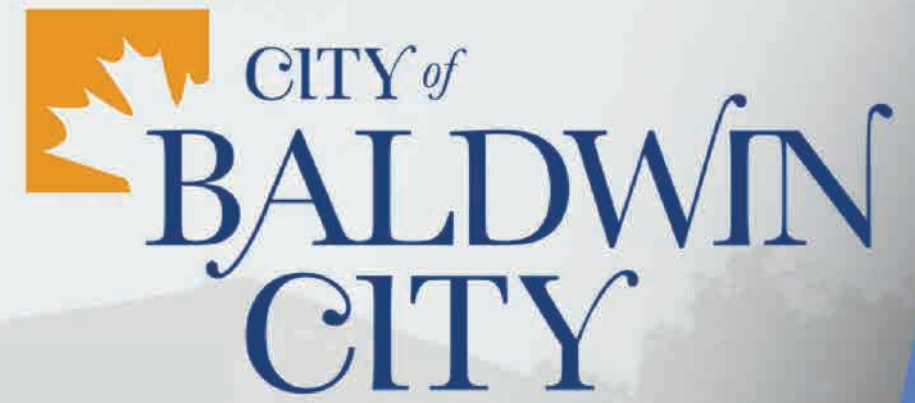
## How a (Model) Code Becomes a Law

The long road ends when state and local lawmakers adopt these model codes into the law of the land that inspectors will use to judge the safety of buildings.

Building codes vary from state to state and between jurisdictions. While California's codes focus more on earthquakes, Florida's include more measures addressing hurricanes. Some states may limit or strike out new requirements they view as too costly, unnecessary or otherwise inappropriate for their constituents. Others may see value in the updates, sealing them into law or even strengthening them to protect their community.

[Buildings and Construction](https://www.nist.gov/topic-terms/buildings-and-construction) (<https://www.nist.gov/topic-terms/buildings-and-construction>), [Building codes and standards](https://www.nist.gov/topic-terms/building-codes-and-standards) (<https://www.nist.gov/topic-terms/building-codes-and-standards>) and [Standards](https://www.nist.gov/topic-terms/standards) (<https://www.nist.gov/topic-terms/standards>)

Created June 16, 2022, Updated June 21, 2022



# **2023 MID-YEAR COMMUNICATIONS REPORT**

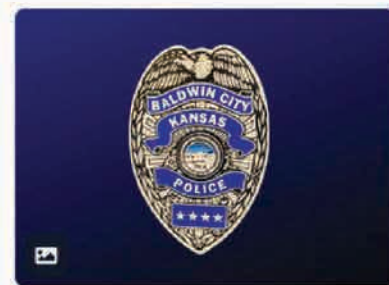


# TOP POSTS

so far in 2023

ranked by engagement

## Shooting Incident Update



Total Engagements 11,667  
Reactions 997

A January 1 update on the December 30, 2022 shooting incident downtown brought the most engagement so far, with 223 comments, 107 shares, and nearly 40,000 impressions.

## School Bond Election

| Polling Place               | Reg. Voters | # of Cdn. | Location | Time/Date | Turnout |
|-----------------------------|-------------|-----------|----------|-----------|---------|
| Baldwin City High School    | 1,011       | 481       | 481      | 4/13/23   | 47.6%   |
| St. John's Episcopal Church | 1,011       | 111       | 111      | 4/13/23   | 11.0%   |
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| St. John's Episcopal Church | 1,011       | 111       | 111      | 4/13/23   | 11.0%   |

Total Engagements 2,399  
Reactions 13

We shared information on how to find results on the 5/16/23 special election, which brought 15 comments and a total of 2,399 engagements.

## Baker U ATM Robbery



Total Engagements 2,065  
Reactions 169

On January 24th, we published a report of an ATM robbery at Baker U. There were 50 comments and 40 shares, netting 18,889 impressions.



# TOP POSTS

so far in 2023  
ranked by engagement

## Hutson's Pond



Total Engagements 1,274  
Reactions 98

May saw a lot of work at Hutson's Pond inside Firetree park, and people responded with a lot of interest. 33 comments, two shares, and 6,271 impressions.

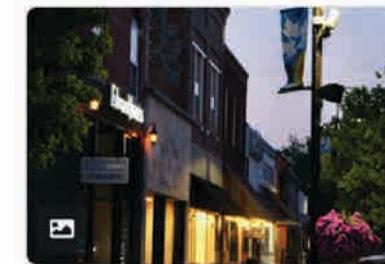
## Maple Leaf Trail



Total Engagements 1,243  
Reactions 133

A post in April about the work starting on the Maple Leaf Trail drew 20 comments, 8 shares, and 10,511 impressions.

## You might be from a small town if...



Total Engagements 1,166  
Reactions 125

On an early June post sharing photos of town, asking citizens to complete the sentence prompt brought 68 comments, 4 shares, and 3,244 impressions.

# KEY TAKEAWAY #1

01

The top 6 posts are all on Facebook. Most of the top 100 are. Two of the top 6 are from BCPD, and the rest are the main City account.

This is mildly worrisome because it means our largest and most engaged audience by far is on a single platform (Facebook), not scattered across platforms, which would be ideal.





# HIGH ALTITUDE VIEW

## COMBINED SOCIAL MEDIA PLATFORM GROWTH COMPARED TO THE FIRST HALF OF 2022

-3%

416,170 Impressions

total eyes on our  
content across all  
platforms

5%

45,374 Engagements

such as comments,  
likes, shares, and link  
clicks

18%

9,618 Audience

we're still seeing steady  
overall growth of  
people who follow our  
platforms



## KEY TAKEAWAY #2

02

Twitter reach has dropped dramatically, due to ownership & policy changes, resulting in overall impression shortfall for the first half of the year.

Meta (Facebook & Instagram's parent company) is making a play to scoop up Twitter's loss, but it keeps all our eggs in one basket, so to speak.

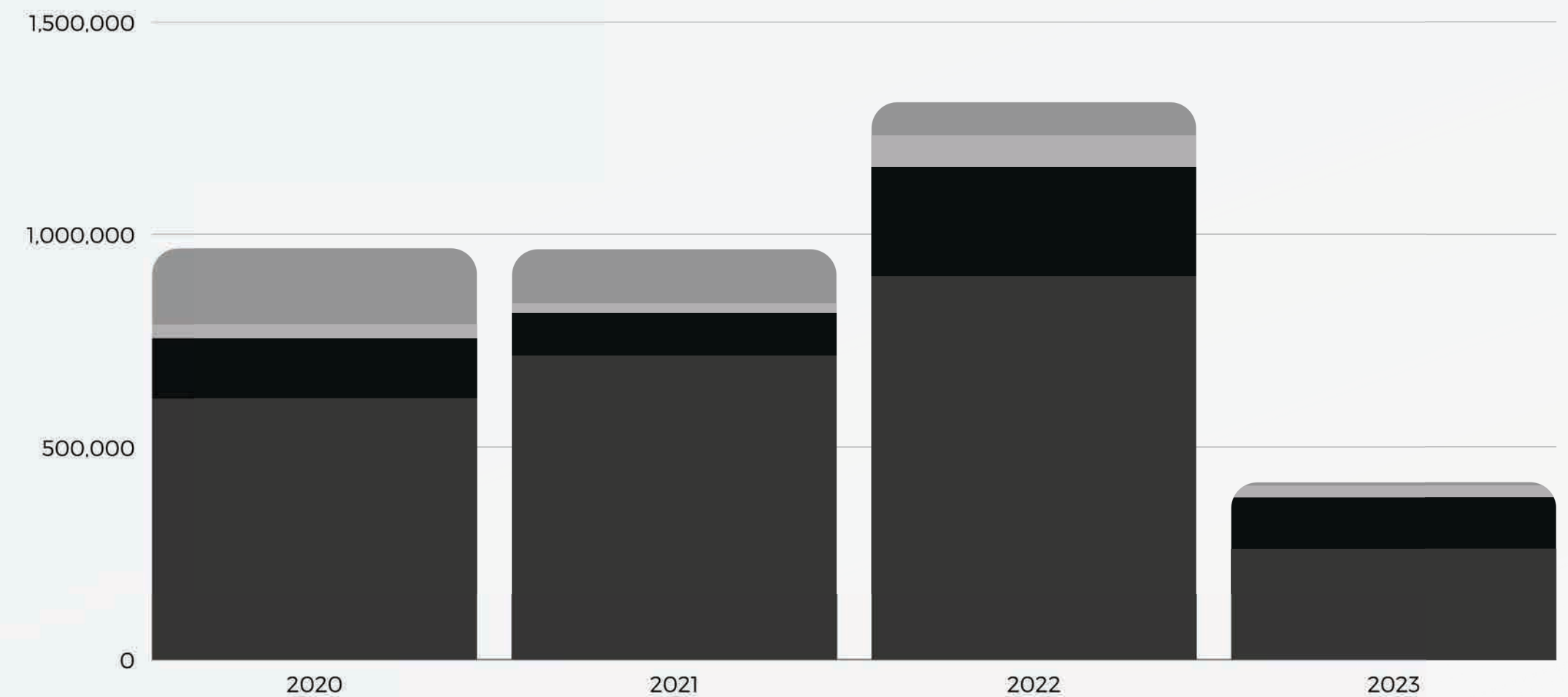
We're keeping an eye on emerging social platforms and trends, as always looking for the best ways to keep our citizens informed and engaged.







# SOCIAL MEDIA IMPRESSIONS BY YEAR

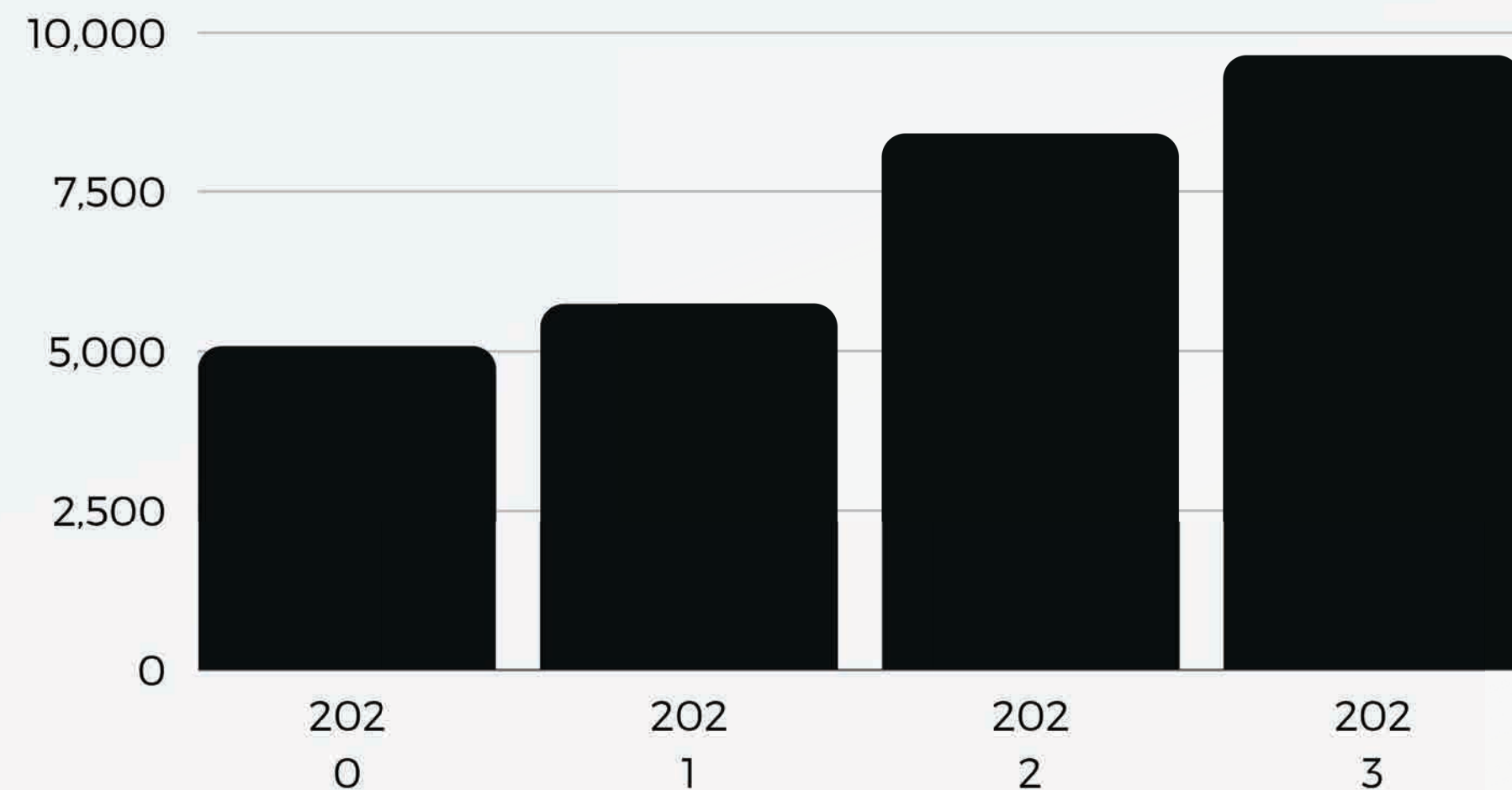






# SOCIAL MEDIA FOLLOWERS

Total audience by year. We've seen steady growth. The first half of 2023 saw an 18.2% growth, despite major drops in Twitter numbers.



## KEY TAKEAWAY #3

03

Declining reach or impressions does not equal declining followers. We've continued to steadily add people who want to hear from us, 18.2% so far this year over the first half of 2022.

Nextdoor is one emerging platform we've been testing in 2023, and Meta's new Threads platform will likely be another. So far, we're steering away from TikTok because of security and privacy concerns, and Twitter is likely to drop off our radar soon.

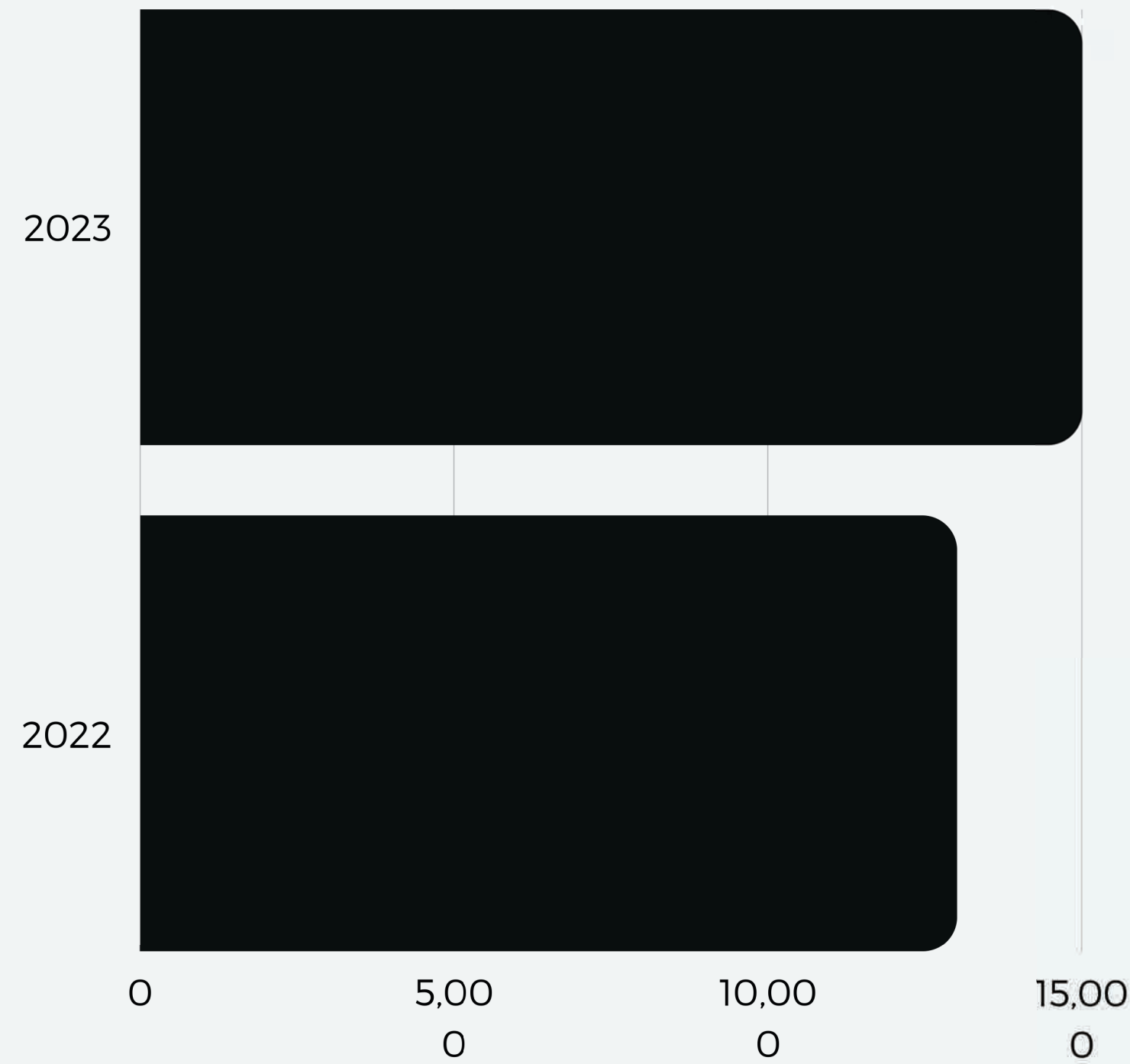




# WEBSITE VIEWS BY YEAR

16.1%

growth first half of 2023 vs  
first half of 2022



## KEY TAKEAWAY #4

04

Our website views continue to build, with a much lower "bounce rate" (people who don't see what they want and leave) vs the last year or two.

As always, content is king and ownership of our content is important. This is why we continuously evaluate the state of social and continue to build a solid website.

















# KEY TAKEAWAY #5

05

Communication happens in all sorts of ways, and it's not just digital or print. Engaging the community in events, physical signage, visuals, and other community engagement tactics remain of utmost importance.

Just a few ways we facilitate other forms of communication:

- up-to-date printed information brochures
- flyers & signage
- relationship building with community organizations, inside & outside Baldwin
- solid communication with front desk employees

